West Virginia Council for Community & Technical College Education

AGENDA

January 21, 2021

9:30 am

Members

Robert Brown, Chair                         Michael Farrell
Christina Cameron, Vice Chair              Michael Graney
Steve Roberts, Secretary                   Tracy Miller
William Baker                              Charles Parker
Kenneth Boggs                              John Sorrenti
Clinton Burch                              Harry Keith White

Sarah Armstrong Tucker, Chancellor
CONFERENCE CALL/ZOOM
AGENDA

January 21, 2021
9:30 am

Phone: 1-312-626-6799     ID: 96556043831#
(NO Participant ID or Password—When Prompted Press #)

https://wvcolleges.zoom.us/j/96556043831?pwd=N1lOaE45ZEVSL0I0d3FmRzdINIZ2UT09
(Copy and Paste into your Web Browser)

I. Call to Order

A. *Approval of Minutes for December 10, 2020, Council Meeting..........................................pg 4

II. Advisory Council of Students Update

III. Academic Affairs

A. *Post Audit Reports at West Virginia Northern Community College and West Virginia University at Parkersburg.................................................................................................................pg 8

B. *Joint Aviation Maintenance Technician Program at Mountwest Community and Technical College ...........................................................................................................................................pg 10

IV. General

A. *Technical Program Development Award .................................................................................pg 23

B. *Suspension of Community Service for WV Invests...............................................................pg 24

V. Possible Executive Session Under the Authority of WV Code §6-9A-4 for the Following:

A. *Interim Presidential Appointment at Pierpont Community and Technical College
VI. Additional Board Action and Comments

VII. Upcoming Meetings

Location: Zoom/Conference Call Meeting
Date: April 22, 2021
Time: 9:30 a.m.

VIII. Adjournment
A meeting of the West Virginia Council for Community and Technical College Education, was held via Zoom and conference call on December 10, 2020, beginning at 9:30 am. Council members present were: Bill Baker, Robert Brown, Clinton Burch, Christina Cameron, Michael Graney, Tracy Miller, Steve Roberts, and John Sorrenti. Absent were: Kenneth Boggs, Michael Farrell, Charles Parker, and Harry Keith White. Also in attendance were Chancellor Tucker, Council staff, community and technical college presidents, faculty, staff, students, and guests.

Call to Order

Robert Brown, Chairman, called the meeting to order, and noted that a quorum was present.

1. Approval of Minutes

Mr. Sorrenti moved the adoption of the minutes from the October 8, 2020, meeting of the West Virginia Council for Community and Technical College Education.

Mr. Roberts seconded the motion. Motion carried.

2. Advisory Council of Faculty Annual Presentation

Joseph Allen, Chairman of the Advisory Council of Faculty, (ACF), updated the Council on activities and concerns. Concerns addressed were:

- Broadband availability to both higher education institutions and industry in West Virginia
- Accessibility issues with electronic classrooms
- Improved access to mental health resources for both students, faculty and staff on campus
- Transparency in campus governance.
- Economic issues and challenges that students face

Chancellor Tucker stated that she would ask WVNET to reach out to Mr. Allen to assist with technology issues.

Chairman Brown thanked the faculty for their presentation and for their continued support in educating West Virginians during this difficult time.
3. **Ascendium Foundation Grant Presentation**

In partnership with Philanthropy West Virginia, the Commission recently applied for and received a $750,000 grant from the Ascendium Foundation to support four projects aimed at improving the affordability and accessibility of higher education for rural students. Christopher Treadway, Senior Director of Research and Policy, and representatives from Philanthropy West Virginia, the Ascendium Foundation, the Greater Kanawha Valley Foundation and the Benedum Foundation provided details on the projects.

4. **FY 2020 Consolidated Audit Presentation**

A detailed presentation was provided by Suttle & Stalnaker, the group who audited the WV Council for Community and Technical Education along with all community and technical colleges.

Mr. Roberts moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education accepts the audit of the Council’s Combined Financial Statements for the Fiscal Year ended June 30, 2020.

Ms. Cameron seconded the motion. Motion carried.

**Academic Affairs**

5. **Program Reviews**

Ms. Miller moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education accept the program review actions of the institutional governing boards.

Mr. Sorrenti seconded the motion. Motion carried.

**Finance and Facilities**

6. **Capital Project Priorities**

Mr. Roberts moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the prioritized capital project list in Table 1 in for Fiscal Year 2022 and directs staff to report the capital project priorities to the Legislative Oversight Commission on Education Accountability in January 2021 as required by state law.
Mr. Baker seconded the motion. Motion carried.

General

7. **Technical Program Development Grant**

Ms. Cameron moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant awards as proposed.

Ms. Miller seconded the motion. Motion carried.

Information Items

8. **Fall 2020 Enrollment Report**

Christopher Treadway, Senior Director of Research and Policy, presented an analysis of the Fall 2020 enrollment data and historical enrollment trends. The full report can be found at [http://www.wvhepc.edu/resources/data-and-publication-center/](http://www.wvhepc.edu/resources/data-and-publication-center/).

9. **Financial Aid Comprehensive Report**

Matt Turner, Executive Vice Chancellor for Administration, presented the twelfth annual Financial Aid Comprehensive Report. Included in the report for academic year 2019-2020, are descriptions of and changes to West Virginia aid programs, policy recommendations for West Virginia aid programs, and longitudinal data about recipients of state financial aid and outcomes of these recipients.

Executive Session

It was noted for the record that the Council elected to remain in open session for the following items:

10. **Presidential Salary Increase at West Virginia Northern Community College**

Mr. Sorrenti moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the compensation for Dr. Daniel Mosser as President of West Virginia Northern Community College as proposed by the institutional board of governors.

Mr. Baker seconded the motion. Motion carried.
11. **Presidential Contract Extension at Eastern West Virginia Community and Technical College**

Mr. Miller moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves compensation for Dr. Charles Terrell as President of Eastern West Virginia Community and Technical College as proposed by the institutional board of governors.

Mr. Baker seconded the motion. Motion carried.

**Additional Board Action and Comments**

Chancellor Tucker encouraged everyone to spread the word about FAFSA completion. She expressed concerns about reaching high school senior students and adult students with the assistance they need to plan for their futures.

Chancellor Tucker and Chairman Brown wished everyone happy holidays!

**Adjournment**

There being no further business the meeting was adjourned.

**Upcoming Meeting**

Location: Zoom/Conference Call Meeting  
Date: January 21, 2021  
Time: 9:30 a.m.

______________________________  
Robert Brown, Chairman

______________________________  
Steve Roberts, Secretary
ITEM: Post Audit Review

INSTITUTIONS: West Virginia Northern Community College and West Virginia University at Parkersburg

RECOMMENDED RESOLUTION: Resolved, That the West Virginia Council for Community and Technical College Education receives the post-audit report for the occupational programs at West Virginia Northern Community College and West Virginia University at Parkersburg and recommends that the programs be subject to the recommended actions as noted.

STAFF MEMBER: Nikki Bryant

BACKGROUND:

Series 11, Degree Designation, General Education Requirements, New Program Approval, and Discontinuance of Existing Programs, includes the following provisions:

- New occupational programs at community and technical colleges may be implemented without approval by the Council.
- Three years after the date of implementation of the occupational program, the Council will conduct a post-audit review of the program.
- After completion of the post-audit review, should there be a recommendation for discontinuance of the program, the Chancellor shall make such recommendation to the Council for action.

The post-audit reports are designed to discern if the programs are academically sound, viable and addressing documented needs.

The summary that follows provides information on the programs as well as a rationale for any follow-up request.
**POST-AUDIT REPORTS**

**West Virginia Northern Community College**

- **AAS Instrumentation Process Technology**

**Goals/Objectives:** This program provides an overview of process technology in various industries, including the responsibilities of process control technicians, and a description of the equipment and processes used across multiple industries. Upon completion of this program, students are prepared to work alongside engineers as part of an engineering team, as well as working as technicians in a manufacturing setting where they might be responsible for the smooth operation of fluid systems.

**Curriculum/Mode of Delivery:** This program has no specific entry standards however, some of the individual courses do have pre-requisites that depend on the content, but many of the courses can be used in other degree programs. The courses in this program area combination of lecture and lab as well as being part of advanced manufacturing and chemical operator programs therefore, this program’s curriculum is designed to cross-train students to meet the demands of specific workforce. The program is 60 credit hours in length which includes the necessary general education courses in communications and math. The original mode of delivery was in-person however, due to COVID, the faculty have created an online delivery mode.

**Enrollment/Graduates:** The program has produced three graduates (2018) and has had a total current enrollment of seven students. The audit indicates that enrollment has grown 57 percent over the last three years; however, new recruiting efforts are being developed to further increase enrollment.

**Assessment:** The audit indicates that the program has been assessed by curriculum mapping of specific industry needs as well as identifying specific student learning outcomes for each course. Student learning outcomes have been tied to the six program outcomes and are assessed by percentage of student completion and success in each course.

**Faculty:** The program director retired in May 2019. A new program director was hired in January 2020. This program also shares faculty from other applied technical programs.

**Advisory committee:** The new program director is charged with developing an advisory committee. At this time, no date has been set for a meeting due to COVID-19.

**Financial:** This program is part of the Applied Technology Division budget. There were no full-time faculty for this program, so the actual costs are much lower within the division.
ITEM: Joint AAS Aviation Maintenance Technician Program

INSTITUTION: Mountwest Community and Technical College

RECOMMENDED RESOLUTION: Resolved, That the West Virginia Council for Community and Technical College Education approves Mountwest CTC and Marshall University to offer the joint AAS Aviation Maintenance Technician program effective spring 2022, thus allowing Marshall University to offer the AAS program.

STAFF MEMBER: Nikki Bryant

BACKGROUND:

Mountwest Community and Technical College, Marshall University, and the Robert C. Byrd Institute (RCBI) have entered into a memorandum of agreement (MOU) to offer a joint degree for an AAS Aviation Maintenance Technician program.

Courses will be added to both Mountwest & Marshall inventories. Students will registrar with Mountwest and pay its current and/or program specific tuition and fees. Section 10 of the MOU outlines the payment process for entities involved.

Mountwest CTC and Marshall University will each report 50 percent of student enrollment for graduation reporting purposes.

Students will receive a dual AAS Aviation Maintenance Technician degree with both institutions listed on the diploma.

Both institutions are responsible for faculty hiring with Marshall University establishing the program coordinator.

The current MOU runs through October 22, 2022 and is renewable from year to year unless otherwise specified in writing 30 days prior to the end of the term.

Note, the U.S. Department of Education has placed the State of West Virginia on Heightened Cash Monitoring and on Program Participation Agreement (Provisional Approval) or PPA. Mountwest nor Marshall may not add any new degree programs without specific approval from the U.S. Department of Education.
November 12, 2020

Dr. Sarah Armstrong Tucker
Chancellor for Community and Technical College Education
1018 Kanawha Blvd. E #700
Charleston, WV 25301

Re: Mountwest Community & Technical College – Request to Plan

Dear Dr. Tucker,

Mountwest Community & Technical College is writing to inform you that the college is preparing an Intent to Plan proposal for a joint Associate of Applied Science (AAS) degree, which is designed to train students to maintain and repair all manner of aircraft. Mountwest (MCTC), Marshall University (MU), and the Robert C. Byrd Institute (RCBI) are participating in consortial and contractual agreements that benefit all participants.

6.2.1 Mountwest Community and Technical College’s stated mission is to prepare students for careers, civic responsibility, and life-long learning and the Institutional Values Statement’s first value is “We value affordable, high quality programs that are respected, transferable and prepare students for careers that meet market demands.” The Aviation Maintenance AAS degree clearly fulfills our mission and values.

The educational objectives of the joint MU and MCTC Aviation Maintenance Technician AAS degree program are as follows:

1. Provide a high-quality aviation maintenance training program that follows requirements outlined by the Federal Aviation Administration in 14 CFR Part 147.
2. Provide students the general education experiences that will allow them to work effectively with others in a high technical aviation maintenance facility.
3. Provide students with the principles of physics and engineering that enables them to understand the design and function of aircraft and the technical skills to assess, maintain and repair all aircraft.

6.2.2 The Aviation Maintenance Technology program will prepare students to complete FAA certification requirements for Airframe Maintenance and PowerPlant Maintenance. Students completing the required coursework will earn the AAS degree to be jointly awarded by MU and MCTC.

6.2.3 MU, MCTC, and RCBI have a long-shared history as part of Marshall University and these institutions continue to work together to fulfill the educational needs of our service areas and
state. MCTC and RCBI have contractual partnerships, together offering Machinist/CNC Technology and Welding Technology AAS degrees. The two entities have continued to work together to build and maintain quality programs.

6.2.4 Pierpont Community & Technical College (190 miles north of Huntington) has the only similar program in the state of West Virginia.

6.2.5 Marshall’s Intent to Plan explains in great detail the societal, occupational, research-related, or public needs that will be met as well as the anticipated student demand for the program.

WV Invests: The Aviation Maintenance AAS degree Program should qualify for West Virginia Invests. Marshall’s Intent to Plan (page 16) states that “based on national data, aviation maintenance technician’s return on investment (ROI) is considerable.” Based on further data in the plan, this degree option will “have a profound effect on MCTC’s and Marshall’s enrollments, job opportunities for students completing the degree, and the local economy.”

Sincerely,

Michael G. McComas, VPAA-CAO
Mountwest Community & Technical College
MEMORANDIUM OF AGREEMENT

Associate in Applied Sciences (AAS)
Aviation Maintenance Technician

This agreement is made between Mountwest Community & Technical College (MCTC), hereinafter referred to as the "College," the Robert C. Byrd Institute, hereinafter referred to as "RCBI," and Marshall University, hereinafter referred to as "MU," for the period beginning 10/23/2019 and ending 10/22/2022. The purpose of the agreement is to establish a cooperative cross institutional relationship that facilitates student engagement through high impact teaching and high impact practices, shares students, increases successful transitions to Aviation Baccalaureate degree options, builds a unified vision, and enhances performance outcomes. The College, along with MU, will award the appropriate degree in Associate of Applied Science (AAS) in Aviation Maintenance.

This first of its kind West Virginia cross institutional agreement will allow MU and the College to create a joint program in Aviation Maintenance offering a dual degree and having both institutions’ names appear on the Associate of Applied Science (AAS) in Aviation Maintenance degree.

The College and MU through authorized personnel shall cooperatively plan with the Director of RCBI or his/her designee and the FAA the respective courses which are to be offered at the Aviation Maintenance Technician Program under the terms of this agreement and in accordance with academic requirements for the degree identified in the above paragraph.

The College and MU shall offer the dual degree in accordance and compliance with the requirements and approval of the Higher Learning Commission, the West Virginia Higher Education Policy Commission and the West Virginia Council for Community and Technical College Education.

All appropriate courses shall be designed and taught to meet requirements as set forth by the Federal Aviation Administration, Title 14 of the Code of Federal Regulations (14CFR) part 147 Aviation Maintenance Technical Schools.

The scheduling, content, and length of the programs are to be mutually agreed upon by the designated College, RCBI, MU, and the FAA representatives and made a matter of written record for the benefit of all parties involved.

MU will provide RCBI and the College, in regard to the programs identified above, facilities and equipment in accordance with the following guidelines:

A. FACILITIES

1.) Classrooms will be furnished by MU and RCBI for technical aviation courses to be taught in newly renovated space at the Huntington Tri State Airport. Technical courses are identified with Title 14 of the Code of Federal Regulations (14 CRF) part 147 Aviation Maintenance Technician Schools.
2.) MU and RCBI will provide offices for MU/RCBI/College faculty members employed in the degree program.

3.) MU and RCBI will be responsible for any and all damages to equipment and facilities occurring when offering courses.

4.) MU and RCBI shall provide access to the video/distance learning to offer all classes that are required by the program.

B. EQUIPMENT AND SUPPLIES

1.) Classrooms, machines, equipment and tools will be furnished by MU and RCBI; and the maintenance and the usage of equipment shall be scheduled through the Aviation Maintenance Technician Program Manager’s office at the Tri State Airport.

2.) MU and RCBI shall be responsible for providing the aviation materials required for the instruction of the technical courses.

C. FACULTY/STAFF

1.) The respective technical instructors shall be appointed to serve as faculty members in the Career and Technical Program Division of the "College." Faculty must meet the requirements as outlined in Institutional Board of Governors Policy H-19 Adjunct Faculty Qualifications, Appointments and Instructional Load (Part of Faculty Personnel Policy).

2.) MU/RCBI shall employ technical faculty for a contract term of 12 months and designate a faculty or staff individual to serve as the Aviation and Maintenance Program Manager to coordinate these programs.

3.) MU/RCBI faculty will meet all reporting and grading deadlines required of College instructors.

4.) MU/RCBI/College may also provide respective faculty for any agreed upon course offerings outside the relevant Associate Degree requirements.

D. TOOLS, TEXTBOOKS, INSTRUCTUAL MATERIALS AND FAA CERTIFICATION EXAMS AND USE OF EQUIPMENT

1.) Tools, textbooks, other instructional materials, and equipment used in technical courses shall be selected in accordance with the FAA, Title 14 of the Code of Federal Regulations (14 CFR) part 147 Aviation Maintenance Technician Schools (for Aviation Maintenance Technician Program), local professional agencies, and other program requirements.

MEMORANDIUM OF AGREEMENT  page 2
2. Students who are successfully admitted to the AAS program of study shall be required to purchase the required tools.

E. CURRICULUM

1. Course requirements and credit hours for the AAS program shall be determined in accordance with the appropriate national standards committee, local agencies, Associate of Applied Science degree requirements of the "College", WVCTC Council, and HEPC.
2. Both MU and the College agree to mutually add the AMT classes into their course inventory
3. MCTC agrees to create in collaboration with MU and RCBI the AAS in Aviation Maintenance and the College agrees to offer the AAS in Aviation Maintenance with two concentrations: Airframe and Powerplant
4. Aviation Maintenance faculty will complete and provide all data necessary for post-audit and program reviews

F. STUDENTS

1. The Registrar of the College shall maintain the official records of each student and issue grades and other records in accordance with this agreement.
2. Students enrolled in the MU/RCBI/College aviation programs will receive a dual Associate in Applied Sciences (AAS) Aviation Maintenance Technician degree; both MU and the College's names will appear on the diploma; and the college will report 50% of student enrollment for graduation reports and MU will report 50% of student enrollment for graduation reports.
3. Students enrolled in the MU/RCBI/College Aviation programs will receive the same level of student support services available to other students to include: library services, academic advising, and use of on-campus facilities and services.
4. The program will be open to all applicants who meet admission criteria as established by MU/RCBI/College.
5. Residents of West Virginia will pay resident tuition and fees; non-residents will pay non-resident tuition and fees for appropriate CTC courses as published by MCTC.
6. All students will be eligible for financial assistance; West Virginia residents will also be eligible for the WV Invests Grant Program.
7. All students will be responsible to purchase tools, text books, and other required materials.
8. All students will be responsible to pay for the costs of the tests administered by the Federal Aviation Administration.

MEMORANDIUM OF AGREEMENT  page 3
9. ASSESSMENT

1.) Degree program shall follow the College guidelines to complete the following.
   a.) A Program Assessment Plan which is updated annually.
   b.) An Annual Assessment Report and Improvement and Implementation Plan that includes an analysis of results for both program and courses assessment details about how the results for the assessment report will be used to improve instruction, courses, and the program.

2.) An Aviation Maintenance Technician Advisory Board will be nominated and jointly appointed by MU/RCBI/College. This Board will serve as the advisory board for the Aviation Maintenance Technician Certificate and Degree Programs. The Board will meet twice per year either in person or via teleconference or more frequently if needed.

3.) Copies of Advisory Board meeting minutes will be forwarded to the College’s Vice President of Academic Affairs and MU’s Provost for appropriate posting to the college’s website.

10. TUITION AND FEES

1.) Students enrolled in these programs shall pay the current or program specific tuition and fees of the College and the appropriate course and/or program fees. Tuition and fees shall be assessed over the following terms:
   a.) Fall Term (16 weeks)
   b.) Spring Term (16 weeks)
   c.) Summer Term (16 weeks)

2.) The College shall pay to RCBI seventy-five percent (75%) of the total tuition and fees and off campus fee not to exceed 12 semester credit hours per student.

3.) RCBI will invoice the College at the end of each semester based upon actual enrollment and collections.

4.) The College shall reimburse to RCBI one hundred percent (100%) course lab fees set at $330.00 per aviation maintenance credit hour. The Aviation course lab fees will be used to purchase equipment; including aircraft, maintain equipment, tools, supplies, technology, and necessary CAD/CAM softwares.

5.) The College working in partnership with the Program Manager of the Aviation Maintenance Technician Program will provide RCBI pertinent student information immediately following enrollment of each section of the Aviation Program at the end of each semester so that RCBI can invoice the College appropriately.

MEMORANDIUM OF AGREEMENT page 4
6.) Students will be responsible to obtain course materials including textbooks for general education courses that are required for their degree program.

7.) Student refunds will be per the college refund policy.

11. STUDENTS TERMINATION FROM THE PROGRAM

Termination of a student enrolled in these programs shall be in accordance with policies jointly established by the College, MU, and "RCBI."

12. GRADING

All coursework shall be graded in accordance with the policy and procedure of the "College."

13. PRIOR LEARNING CREDIT/LEARN AND EARN PROGRAMS/NON CREDIT PELL

1.) Students who possess knowledge or skills from prior experiences may receive credit in accordance with the RBA/BOG guidelines. The policies are described in the catalog under the heading Credit by Examination and Credit for Knowledge, Life Work Experience or Skills.

2.) MU/RCBI/College may work with students to develop pertinent Learn and Earn Programs with Industry.

3.) MU/RCBI/College may work with students to develop non-credit Pell eligible courses of study. Students with prior study in one or two of the aviation maintenance technician program areas of study may receive credit for prior experiences and be eligible to enroll as a non-credit Pell eligible student to complete their program of study.

14. PROGRAM PROMOTION

1.) All program promotion activities will be conducted collaboratively by the College, MU, and RCBI. Materials will reference the nature of the collaborative.

2.) All program promotional items/materials must be reviewed by designated representatives from MU/RCBI/College to ensure compliance with print standards contained in advertising, marketing and Public Relations Administrative Procedure.
15. AGREEMENT TERMS, ALTERATIONS, OR TERMINATIONS

1.) This agreement is in effect from 10/23/2019 through 10/22/2022 and renewed automatically on an annual basis unless otherwise specified in writing thirty (30) days prior to the end of the term.

2.) This agreement represents an exclusive academic cross institutional partnership.

3.) Any of the parties to this MOA may request a change in the agreement pending a thirty (30) day written notification to the other parties. Such changes shall not affect any class currently in session unless specifically indicated in the notice of change.

4.) The MOA may be terminated upon written notification to other parties ninety (90) days prior to the end of the fiscal year. Such termination shall not affect any currently enrolled students.

5.) Currently enrolled students shall have two (2) years to complete the program requirements. The written notification shall contain the reasons and/or conditions upon which the termination is requested.

6.) In event there is an alteration in program funding, the above language regarding agreement alterations or termination is suspended and immediately void.

7.) No party to this agreement shall be obligated, as a matter of contract between the parties to this agreement, to defend or indemnify the other party to this agreement against any claims of third parties. Provided, however, that nothing in this agreement shall be construed to constitute a waiver or diminishment of, or substantive or procedural limitation upon, any claims for common law or statutory contribution or indemnity that either party to this agreement may have against the other party to this agreement under applicable law.

8.) All parties to this agreement shall maintain liability insurance $1,000,000 per occurrence for bodily injury, disability and death of students and instructors and other persons and $1,000,000 per occurrence for property damage caused by operating, handling or transporting the equipment during the term of the agreement.
This MOA shall be governed by the laws of the State West Virginia.

Date: 11/21/19

__________________________
President, Mountwest Community and Technical College

Date: 11-21-19

__________________________
President, Marshall University

Date: 11-21-19

__________________________
Director, Robert C. Byrd Institute
**RCBI Aviation Maintenance Degree Plan**  
Mountwest Community & Technical College  
Airframe Concentration

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<td>AMT 101 Introduction to Aviation Maintenance</td>
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<td>AMT 102 Aircraft FAA Regulations &amp; Publications</td>
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<td>AMT 103 Aviation Shop Practices</td>
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<td>AMT 105 Aircraft Utility Systems</td>
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<td>AMT 204 Aircraft Propeller and Control Systems</td>
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<td>AMT 202 Aircraft Sheet Metal Structures</td>
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<td>MAT 120 Applied Professional Mathematics</td>
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<td>AMT 110 Aircraft Power Generation &amp; Distribution Systems</td>
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<td>IT 101 Fundamentals of Computers</td>
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<td>ENL 111 Written Communication</td>
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**RCBI Aviation Maintenance Degree Plan**

Mountwest Community & Technical College

Powerplant Concentration

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Accreditation: There is no program accreditation available.

Recommendation/comments: It is recommended that the program be continued.

POST-AUDIT FOLLOW-UP REPORTS

West Virginia University at Parkersburg

- CAS Business Technology

A follow-up report was requested at the December 2019 Council meeting. A program review was completed and presented to the Council at the November 2020 meeting. The program review indicated that the Board of Governors recommended continuation of the program at a reduced level. The recommendation was to allow the students who are currently enrolled in the program to complete and no additional students will be enrolled in the program until the curriculum has been revised. This program will be reviewed again in the 2024-2025 reporting cycle.
ITEM: Technical Program Development Grant Awards

INSTITUTION: Blue Ridge Community and Technical College

RECOMMENDED RESOLUTION: Resolved, that the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant award as proposed.

STAFF MEMBER: Nancy Ligus

BACKGROUND:

Technical Program Development funding in the amount of $1.8 million was allocated in the Council’s FY 2021 budget.

Each community and technical college has an opportunity to submit a proposal requesting funds for programs that need to be developed. A committee comprised of Council staff reviews the proposals and makes recommendations about approval:

PROPOSALS RECOMMENDED FOR APPROVAL

<table>
<thead>
<tr>
<th>Program</th>
<th>Degree</th>
<th>Institution</th>
<th>Anticipated Enrollment Per Year</th>
<th>Industry support</th>
<th>Recommended Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Career Pathways to RN</td>
<td>AAS</td>
<td>Blue Ridge CTC</td>
<td>10-20 per year</td>
<td>WVU Medicine, Valley Health</td>
<td>$ 384,499</td>
</tr>
</tbody>
</table>

Total Recommended Awards: $ 384,499
ITEM: Suspension of Community Service for West Virginia Invests

INSTITUTIONS: All

RECOMMENDED RESOLUTION: Resolved, That the West Virginia Council for Community and Technical College Education approves the suspension of the community service requirement for Spring and Summer 2021.

STAFF MEMBER: Brian Weingart

Eligibility Requirements

During this state of emergency, staff is recommending that the Council suspend the community service requirement for West Virginia Invests for the 2021 spring and summer term. These steps will alleviate concerns students and families have about being able to continue their education and not be negatively impacted by the precautionary measures necessary to protect students.