

**TITLE 135  
PROCEDURAL RULE  
WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

**SERIES 16  
COLLEGE - LEVEL EXAMINATION PROGRAM**

**§135-16-1. General.**

1.1. Scope. -- Policy regarding the College-Level Examination Program.

1.2. Authority. -- W. Va. Code §18B-1-1A § 18B-2B-c.

1.3. Filing Date. -- August 26, 2005.

1.4. Effective Date. -- September 30, 2005.

1.5. Repeals and Replaces. -- Title 128, Series 29, and Title 131, Series 29.

**§135-16-2. Regulations.**

2.1. These regulations shall serve as guidelines for the College-Level Examination Program (CLEP) of the College Entrance Examination Board in West Virginia state community and technical colleges. The extent to which the program is utilized by any institution is a matter of institutional prerogative, but credit awarded by an institution in conformity with this policy shall be transferable to all West Virginia state colleges and universities. Further, credit shall be awarded only once to recognize mastery of course content. Credit shall not be awarded for equivalent courses in which students have already earned such credit through course work, CLEP, institutional challenge examinations, life experience, or other mechanisms.

**§135-16-3. Subject Examinations.**

3.1. Students may be awarded credit for the successful completion of any or all of the CLEP Subject Examinations presently offered or developed in the future. They must achieve a score equal to or above the recommended score of the Commission on Educational Credit and Credentials of the American Council on Education for CLEP Exams current at the time the examination was taken. Credit shall be awarded in an amount not exceeding the number

of semesters for which the examination was designed. A grade shall not be assigned, and the credit will not be included in the computation of the student's grade-point average. The institution shall equate the CLEP credit earned with existing course offerings. If no equivalent course is offered by the institution, the credit earned by CLEP examination shall be considered elective credit. Students shall not receive CLEP Subject Examination credit for equivalent courses in which they have already earned credit.

**§135-16-4. General Examinations.**

4.1. As of the effective date of this policy, an institution may award credit within the limits indicated below:

	Macroeconomics, Principles of		
	Microeconomics, Principles of	Semester	
	Psychology, Introductory	Hours	
	Social Studies and History		
<b>COMPOSITION and LITERATURE</b>	Sociology, Introductory		
American Literature	Western Civilization I: Ancient Near East to 1648	50	
Analyzing and Interpreting Literature	Western Civilization II: 1648 to the Present	50	
Composition, Freshman College			
English Composition with/without Essay	<b>SCIENCE and MATHEMATICS</b>	6	
English Literature	Algebra, College	50	6
Humanities	Algebra – Trigonometry, College	50	6
	Biology, General		
<b>FOREIGN LANGUAGE</b>	Calculus with Elementary Functions		
French – College Level 1 (two semesters)	Mathematics, College	50	6
French – College Level 2 (four semesters)	Natural Sciences	52	12
German – College Level 1 (two semesters)	Chemistry, General	50	6
German – College Level 2 (four semesters)	Trigonometry	52	12
Spanish – College Level 1 (two semesters)			
Spanish – College Level 2 (four semesters)	<b>BUSINESS</b>	52	12
	Accounting, Principles of		
<b>SOCIAL SCIENCES and HISTORY</b>	Business Law, Introductory		
American Government	Information Systems and Computer Applications	50	3
Education Psychology, Introduction to	Management, Principles of	50	3
History of the United States I: Early Colonizations to 1877	Marketing, Principles of	50	3
History of the United States II: 1865 to the Present		50	3
Human Growth and Development		50	3

4.2. It should be made clear to students that such credit in general education may not meet specific program requirements of the institution awarding the credit or of other institutions to which the student may later transfer. The credit shall then be used as elective credit. Students shall not receive CLEP General Examination credit for equivalent courses in which they have already earned credit.

4.3. An institution awarding credit through CLEP may establish scores higher than specified above for Subject and General Examinations if it is established that the higher scores equate to a satisfactory level of performance by students actually enrolled in the equivalent course(s) at that institution.

**§135-16-5. Academic Record.**

5.1. The permanent academic record of the student shall indicate which credit was earned by CLEP examination.

**§135-16-6. Enrollment.**

6.1. Students must be enrolled in an institution in order to receive credit from the institution. Students who have taken CLEP examinations prior to enrollment must submit an official CLEP transcript.

**§135-16-7. Review.**

7.1. The Academic Advisory Committee shall review these regulations periodically.