

## MINUTES

### WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

June 16-17, 2010

Meetings of the West Virginia Council for Community and Technical College Education were held on June 16, 2010 at the Parkersburg Country Club and on June 17, 2010 at West Virginia University at Parkersburg in Parkersburg, West Virginia.

#### **June 16, 2010 1:30 p.m.**

Council members present were: Jerry Berry, Ralph Kelly, John Panza, Clarence Pennington, and Greg Smith. Council members absent were: Robert Brown, Kathy D'Antoni, Kelley Goes, David Hendrickson, Mary McKinley, Nelson Robinson, and Greg Wooten. Also in attendance were Chancellor James Skidmore, community and technical college presidents and representatives, Council staff and others.

#### **Call to Order**

Chairman Brown called the meeting to order.

#### **1. Workforce Panel Discussions**

A discussion was held with leaders representing various sectors of employers across the state regarding forecasted workforce and training needs. Participating were: Mark Dempsey, Vice President External Affairs in West Virginia, Appalachian Power Company; Joe Chronley, General Manager Williamstown, Hino Motors Manufacturing USA; Homer Sweeney, Client Executive, CDI IT Solutions Corporation and Keith Burdette, former West Virginia Senator and partner in The Burdette Group.

#### **2. System Master Plan**

Chancellor Skidmore updated the Council on the development of the new System Master Plan. The Chancellor indicated that approval of the Master Plan will be on the Council's agenda for the August 19 meeting.

#### **3. 2011 System Initiatives**

Chancellor Skidmore discussed with Council members System accomplishments for 2010 and System initiatives for 2011.

#### **June 17, 2010 9:00 a.m.**

Council members present were: Jerry Berry, Robert Brown, Kathy D'Antoni, Ralph Kelly, John Panza, Clarence Pennington, and Greg Smith. Council members absent

were: Kelley Goes, David Hendrickson, Mary McKinley, Nelson Robinson and Greg Wooten. Also in attendance were Chancellor James Skidmore, community and technical college presidents and representatives, Council and institutional staff, faculty and others.

### **Call to Order**

Chairman Brown called the meeting to order and noted that a quorum was present.

### **Welcome**

Dr. Rhonda Richards, Senior Vice President for Academic Affairs at West Virginia University at Parkersburg welcomed the Council and its guests and gave a brief presentation highlighting the mission, accomplishments and goals of West Virginia University at Parkersburg.

#### **1. Oath of Office**

The Oath of Office was administered to new Council member Dr. Kathy D'Antoni, Assistant State Superintendent of Schools as an Ex-Officio member of the Council. Chairman Brown extended the Council's welcome to Dr. D'Antoni.

#### **2. Election of Officers**

As required by law, an election of officers must be held at the Council's June meeting. The floor was opened for nominations for the position of Chairman, Vice Chairman, and Secretary. Mr. Berry moved that the three current officers be reelected. No other nominations were made; therefore, the floor was closed to nominations. Mr. Panza seconded the motion. Motion carried.

#### **3. Approval of Minutes**

Mr. Smith moved the adoption of the minutes of the April 15, 2010 and April 19, 2010 meetings of the West Virginia Council for Community and Technical College Education. Mr. Pennington seconded the motion. Motion carried.

### **Academic Affairs**

#### **4. Agreement between Southern WV Community and Technical College and Lindsey Wilson College**

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the request of Lindsey Wilson College to continue to offer a Bachelor of Arts in Human Services and a Master of Education in Counseling and Human Development at Southern West Virginia Community and Technical College extending through June 30, 2014.

Mr. Pennington seconded the motion. Motion carried.

## **Finance and Facilities**

### **5. Higher Education Resource Assessment (HERA) Budget FY 2011**

Mr. Berry moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the FY 2011 Higher Education Resource Assessment (HERA) Budget as shown in Table 1 of the agenda item.

Mr. Kelly seconded the motion. Motion carried.

### **6. WV Council for Community and Technical College Education FY 2011 Operating Budget**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the operating budget for the Council System Office for fiscal year 2011.

Mr. Smith seconded the motion. Motion carried.

### **7. Technical Program Delivery Agreement between Pierpont Community and Technical College and Fairmont State University**

Chancellor Skidmore briefed the Council and those present on issues regarding the technical program delivery agreement between Pierpont Community and Technical College and Fairmont State University. Chairman Brown recommended that Chancellor Skidmore send a letter to the appropriate parties along with a copy of the original agreement with the Council. He further commented that the Council will maintain its position.

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education maintains its position that the original agreement stand as originally proposed.

Mr. Pennington seconded the motion. Motion carried

## **General**

### **8. Advance Technology Center Site for North Central West Virginia Region**

Mr. Berry moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the West Virginia High Tech Consortium Foundation Site located in Fairmont, West Virginia as the site for the Advanced Technology Center for the North Central West Virginia Region.

Mr. Panza seconded the motion. Motion carried.

## **Consent Agenda**

### **9. Higher Education Adult Part-time Student (HEAPS) In-Demand Programs**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves areas of training for skill development and demand occupations for the workforce development component of HEAPS for the 2010-11 budget year.

Mr. Panza seconded the motion. Motion carried.

### **10. Technical Program Development Grant Award**

Mr. Berry moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant award as proposed.

Mr. Panza seconded the motion. Motion carried.

### **11. FY 2011 Carl D. Perkins Allocation**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves fiscal year 2011 allocation of Carl D. Perkins funding to eligible institutions.

Mr. Berry seconded the motion. Motion carried.

### **12. Institutional Compact Strategies for Academic Year 2010-2011**

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the institutional compact strategies for the 2010-2011 academic year.

Mr. Panza seconded the motion. Motion carried.

**13. Tech Prep Grant Awards**

Prior to discussion regarding the adoption of grant awards, Council member Kathy D'Antoni requested that the Council consider allowing her to remain as the administrative leader of the State's Tech Prep program. She was originally appointed as the Tech Prep Statewide Director under the Joint Commission for Vocational and Technical Education prior to the creation of the West Virginia Council for Community and Technical College Education and then continued to serve in that role under the Council. Chancellor Skidmore requested that he and Dr. D'Antoni have an opportunity to discuss the issue before the Council takes action. Chairman Brown indicated that the Council would address the issue at the Council's August meeting.

Mr. Berry moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the recommended Tech Prep grant awards as proposed by the Council's Grant Review Committee.

Mr. Panza seconded the motion. Motion carried.

**14. 2011 Council Meeting Dates**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education adopts the recommended meeting schedule for calendar year 2011 as presented.

Mr. Panza seconded the motion. Motion carried.

**15. Revised Standards for Admission to Nursing at West Virginia University at Parkersburg**

Mr. Berry moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the revised standards for admission to nursing at West Virginia University at Parkersburg.

Mr. Panza seconded the motion. Motion carried.

**16. Report on Institutional Debt Service**

It was decided that the item be tabled and presented at the Council's August meeting so that Council member Nelson Robinson could be present for the discussion as the item resulted due to a request from Mr. Robinson.

## **Executive Session**

It was noted for the record that the Council elected to remain in open session for the following items:

**17. Presidential Contracts for Blue Ridge Community and Technical College, Kanawha Valley Community and Technical College and New River Community and Technical College**

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the extension of contracts for President Checkovich, President Badgley and President Spring.

Mr. Berry seconded the motion. Motion carried.

**18. Approval of Contract for Chancellor of the WV Council for Community and Technical College Education**

Mr. Berry moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the extension of Chancellor Skidmore's contract for a period of three years.

Mr. Kelly seconded the motion. Motion carried.

**19. Presidential Appointment and Contract for Eastern WV Community and Technical College**

Mr. Berry moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the appointment of Dr. Charles Terrell and his presidential contract as approved by the Eastern West Virginia Community and Technical College Board of Governors.

Mr. Smith seconded the motion. Motion carried.

## **Additional Board Action and Comments**

**20. Resolution Honoring Stan Hopkins**

Mr. Berry moved the adoption of the following resolution:

WHEREAS, Dr. Stanley Hopkins was an inaugural member of the West Virginia Council for Community and College Education; and,

WHEREAS, Dr. Hopkins, through his work at Kellogg Community College, brought an awareness and understanding of the comprehensive community college mission; and,

WHEREAS, Dr. Hopkins was instrumental as a leader in implementing the Tech Prep Associate Degree Initiative in West Virginia; and,

WHEREAS, Dr. Hopkins has worked tirelessly and collaboratively with the Community and Technical College System in promoting career-technical education as a means for West Virginians to have a better quality of life; and,

WHEREAS, Dr. Hopkins as a colleague is highly respected by the Chancellor, members of the West Virginia Council for Community and Technical College Education, and Presidents of the Community and Technical College System of West Virginia.

THEREFORE, BE IT RESOLVED, That the West Virginia Council for Community and Technical College Education and the Community and Technical College System of West Virginia express appreciation to Dr. Stanley Hopkins for his years of service to the citizens of West Virginia and extend best wishes for health and happiness in his retirement; and,

FURTHER, BE IT RESOLVED, That this resolution be inscribed upon the Council minutes of June 17, 2010.

Mr. Smith seconded the motion. Motion carried.

**21. Resolution Honoring Kathy D'Antoni**

Mr. Kelly moved the adoption of the following resolution:

WHEREAS, Dr. Kathy D'Antoni began her service with the West Virginia Community and Technical College System in 1997 as Director of Federal Programs and in 2004, in recognition of her leadership, was appointed as Vice Chancellor; and,

WHEREAS, Dr. D'Antoni undertook the challenge of serving as Interim President of West Virginia State Community and Technical College in 2008; and,

WHEREAS, Dr. D'Antoni has previously served as President of the National Association for Tech Prep Leadership, supervised and monitored West Virginia's ten Tech Prep coordinators and their consortia; and,

WHEREAS, Dr. D'Antoni spearheaded the West Virginia EDGE Initiative, and produced among many publications, the sought-after handbook for parents titled "Coaching Your Child to Success" and the nationally recognized book "Best Practices: Tech Prep Across the United States"; and,

WHEREAS, Dr. D'Antoni passionately promoted the transition of high school students to college through the insightful development and leadership of the College Transition 101 program; and,

WHEREAS, Dr. D'Antoni facilitated and implemented workforce training programs and promoted postsecondary education by providing annual workshops for high school counselors; and,

WHEREAS, Dr. D'Antoni will continue her dedicated pursuit in educating West Virginia's children through her recent appointment as Assistant Superintendent of Schools,

THEREFORE, BE IT RESOLVED, That the West Virginia Council for Community and Technical College Education and the Community and Technical College System of West Virginia expresses gratitude to Dr. D'Antoni for her commitment to the citizens of West Virginia and extends to her best wishes for continued success and happiness in all of her future endeavors.

FURTHER, BE IT RESOLVED, That this resolution be inscribed upon the Council minutes of June 17, 2010 and that a copy be delivered to Dr. D'Antoni.

Mr. Panza seconded the motion. Motion carried.

## **22. Resolution Honoring Robert Sisk**

Mr. Berry moved the adoption of the following resolution:

WHEREAS, Mr. Robert Sisk served as the interim president of Eastern West Virginia Community and Technical College from July 1, 2007 to June 30, 2010; and,

WHEREAS, Mr. Sisk provided outstanding leadership as Eastern progressed through a period of transition; and,

WHEREAS, Mr. Sisk skillfully guided the College through the challenge of moving into a new facility; and,

WHEREAS, Mr. Sisk successfully increased the capacity for delivery of technical programs of the College by securing a workforce training center in Petersburg, West Virginia; and,

WHEREAS, Mr. Sisk was instrumental in securing funding and establishing unique programs at Eastern in the area of wind energy; and,

WHEREAS, Mr. Sisk gave graciously of his time in promoting community and technical college education after retiring with 38 years of service with the public education system;

THEREFORE, BE IT RESOLVED, That the West Virginia Council for Community and Technical College Education wishes him health and happiness in his retirement.

FURTHER, BE IT RESOLVED, That this resolution be inscribed upon the Council minutes of June 17, 2010 and that a copy be delivered to Mr. Sisk.

Mr. Panza seconded the motion. Motion carried.

**Next Meeting**

Location: Charleston, WV (Exact Location to be Determined)  
Date: August 19, 2010  
Time: 9:00 a.m.

**Adjournment**

There being no further business, the meeting was adjourned.

\_\_\_\_\_  
Robert Brown

Chairman

\_\_\_\_\_  
Gregory Smith

Secretary