

## **MINUTES**

### **WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

**December 18, 2002**

The West Virginia Council for Community and Technical College Education met on December 18, 2002, at 9:30 a.m. at the Erickson Alumni Center on the campus of West Virginia State College. Present at the meeting were Council members Judi Almond, Robert Brown, Stanley Hopkins, Rebecca McClure, Fred Oelschlager, and Nelson Robinson. Danny Aderholt was absent. Vice Chancellor James Skidmore, institutional presidents and provosts, legislative staff and higher education staff attended the meeting.

#### **1. Call to Order**

Chairman Nelson Robinson called the meeting to order.

#### **2. Minutes**

Mr. Oelschlager moved the approval of the minutes for the October 24, 2002 meeting. Mr. Brown seconded the motion. Motion carried.

#### **3. Council Participation in the Selection of Community and Technical College Chief Executive Officers**

Mr. Robinson asked for comments and stated that the Council was open for input and recommendations for the Community and Technical College chief executive officers selection process. Mr. Brown moved that once three final candidates for the position are selected, a committee of three Council members appointed by the Chairman, shall interview the candidates and make a final recommendation to the Higher Education Policy Commission. The Vice Chancellor is to be involved in the selection process and will keep the Council apprised during the interview process until the three candidates are selected. Mr. Oelschlager seconded the motion. Motion passed. The Council's recommendation will be communicated to the Policy Commission.

#### **4. Institutional Compacts Update**

Vice Chancellor Skidmore presented the background information on the institutional compact narratives and recommended approval. Ms. Almond moved to adopt the resolution as presented. Mr. Oelschlager seconded the motion. Motion carried. The Council recommended the format on page

seventeen of the agenda be used in future reports. Also, comparative data is forthcoming and Vice Chancellor Skidmore will provide it.

## **5. Discussion**

- A. Council members discussed how to get information about community colleges into the hands of parents, county superintendents, high school counselors, adults, and students. Chairman Robinson appointed Mr. Brown to chair a committee, which includes Ms. Almond, Dr. Harris, Dr. Griffin, Dr. Hopkins and Vice Chancellor Skidmore and himself. The committee will meet in January and bring recommendations to the February meeting.
- B. It was suggested that the Education Alliance be asked to undertake a project on the value of a two-year degree and give publicity in a similar manner as they did for the four-year degree. Mr. Brown will see if the Education Alliance will do this.
- C. A fact sheet, "Education for the 21<sup>st</sup> Century: Facts for Students, Parents and Educators," was distributed to Council members and it will be mailed to the community college presidents/provosts.

## **6. The Carl D. Perkins Vocational and Technical Education Act Formula**

A procedural rule regarding the split of the Carl D. Perkins Vocational and Technical Education Act funds between the Higher Education Policy Commission and the State Department of Education was presented. Mr. Brown moved to approve the recommendation for the Perkins distribution formula to be sent out for the mandatory thirty-day comment period. Mrs. McClure seconded the motion. Motion carried. The rule will be filed with the Secretary of States office for a thirty-day comment period. Vice Chancellor Skidmore will provide the information to the community colleges and Dr. Hopkins will convey the same information to the vocational directors. After comments are received and considered by Dr. Hopkins and Vice Chancellor Skidmore, the formula will be on the Council's February agenda and after approval will be taken to the State Board of Education.

## **7. Reports**

- A. Council members requested a spreadsheet that shows activities of the community colleges and technical and adult education centers. Vice Chancellor Skidmore will request the information from the community colleges and prepare the matrix for the next meeting.

Dr. Hopkins presented all of the WIA enrollment numbers except for Region III for the technical and adult education centers. The Region III report will be sent to Senator Unger or Delegate Mezzatesta. A copy of today's handout will be sent to the community and technical college presidents/provosts.

- B. Mr. Brown reported on the Workforce Investment Council activities and the following policies are out for review: 1. Labor Market Information, 2. Management Information System, 3. Benchmark Against Other States, 4. Grants and Incentives, 5. Role of State Council and 6. Encourage a One-Stop Delivery System.  
Mr. McDaniel will get information on the WIA process and suggestions for improvement to Mr. Brown.
- C. Vice Chancellor Skidmore reported on the Advantage Valley Legislative Study.

## **8. Community and Technical College Presentations**

The following individuals gave presentations on each community and technical college:

Dr. Mary Rittling, President, Potomac State College of WVU

Dr. Peter Checkovich, Provost, Community and Technical College of Shepherd

President Joann Tomblin, Southern WV Community and Technical College

Dr. Linda Dunn, President, Eastern WV Community and Technical College

Dr. Skip Sullivan, Provost, Glenville State College Community and Technical College

Dr. Ervin Griffin, Provost, WV State College Community and Technical College

## **9. Resolutions and Information**

- A. Council received two resolutions from the Southern WV Community and Technical College Board of Governors regarding reimbursement of non-credit activity delivered by the community and technical colleges and the issue of community and technical college faculty teaching a minimum of fifteen credit hours per semester. Ms. Almond moved to accept the resolution on non-credit course reimbursement. Mr. Brown seconded the motion. Motion carried. Council members want input from other institutions on the fifteen credit-hours minimum resolution.
- B. Mr. Brown requested information on a college-by-college basis regarding the number of full-time versus adjunct faculty. Vice Chancellor Skidmore will determine if the information is available on the central office database.

## **10. Next Meeting**

The next meeting of the WV Council for Community and Technical College Education is February 19, 2003, 9:30 a.m. at the Carver Career and Technical Education Center, Charleston. A tour will precede the meeting. The meeting is expected to adjourn at noon.

## **11. Adjournment**

There being no further business Mrs. McClure moved to adjourn the meeting. Mr. Oelschlager seconded the motion.

Nelson B. Robinson, Jr., Chair

Judi Almond, Secretary