

**MINUTES  
WEST VIRGINIA COUNCIL FOR  
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

**November 20, 2003**

**1. Call to Order**

The West Virginia Council for Community and Technical College Education met on November 20, 2003, at 9:30 A.M. at the Marshall University Graduate College, South Charleston. Council members present were Judi Almond, Stanley Hopkins, Rebecca McClure, and Nelson Robinson. Also in attendance were Vice Chancellor James Skidmore, institutional provosts and presidents, legislative staff and Higher Education Policy Commission staff. Chairman Robinson called the meeting to order.

**2. Minutes**

Mrs. McClure moved the approval of the minutes for the October 16, 2003, meeting.

Ms. Almond seconded the motion.

Chairman Robinson called for a correction to the minutes. The minutes stated that the Council went into executive session which was incorrect.

Mrs. McClure moved that executive session be removed from the minutes.

Ms. Almond seconded the motion. Motions carried.

**3. Guidance Counselor's Comments**

Donald Todd, Guidance Counselor, Capital High School, addressed the Council. He suggested that the community and technical colleges be more visible on the high school campuses. Council members asked what they can do to get the high school counselors to be more aware of educational opportunities available at community and technical colleges and career and technical education centers. Chairman Robinson asked Dr. D'Antoni to get the state counselor's organization involved and to facilitate more interaction with community and technical colleges.

#### **4. Administratively Linked Community and Technical College Presentations**

The provost from Shepherd Community and Technical College, West Virginia University Institute of Technology and West Virginia State Community and Technical College gave a presentation on their community college. Each college reported on the following:

- a) The organizational structure of the community and technical college
- b) Relationship to the baccalaureate institution
- c) Independent accreditation process and the progress to date
- d) Access and reporting to the Institutional Board of Governors
- e) Budgetary process at the campus level and the progress made towards implementing a charge-back system
- f) Challenges foreseen in implementing and functioning as an independently accredited community and technical college

#### **5. Institutional Board of Advisors**

Vice Chancellor Skidmore presented the proposed New River Community and Technical College of Bluefield State College Institutional Board of Advisors membership for Council approval.

Ms. Almond moved the following recommendation:

That the appointments to the New River Community and Technical College of Bluefield State College Institutional Board of Advisors be approved as presented.

Mrs. McClure seconded the motion. Motion carried.

#### **6. Committee Reports**

Dr. Kathy D'Antoni reported that the two vendors that received the highest rankings by the Marketing Committee to conduct the statewide community and technical college marketing effort will give presentations following the Council meeting to the Marketing Committee. A final selection will be made after the presentations.

Chairman Robinson reported that the Legislative Committee members have had several discussions, and has met with legislative staff on education issues and will pursue an agenda during the next legislative session.

Mrs. McClure moved the following recommendation:

That the Council pursues the legislative agenda established by the Legislative Committee.

Ms. Almond seconded the motion. Motion carried.

Chancellor Mullen invited the Council to present the legislative agenda to the Higher Education Policy Commission and he will place them on the agenda for the meeting on December 5, 2003.

Chairman Robinson indicated that Mr. Clarence B. Pennington has been appointed to fill one of the member vacancies on the Council.

**7. Next Meeting**

The next meeting is Thursday, January 15, 2004, in South Charleston.

There being no further business, Mrs. McClure moved to adjourn the meeting. Ms. Almond seconded the motion. Motion carried.

\_\_\_\_\_, Nelson B. Robinson, Jr. Chairman

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