

**MINUTES
WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

October 19, 2006

A meeting of the West Virginia Council for Community and Technical College Education was held on October 19, 2006 beginning at 9:30 a.m. at New River Community and Technical College in Beckley, West Virginia and by conference call. Council members present were: Stan Cavendish, John Panza, Clarence Pennington, Nelson Robinson, and Gregory Smith. Present by telephone were Robert Brown, Michael Garrison, and Ruth Thompson Scott. Council members absent were: James Cole, Jason Cuomo, Stanley Hopkins and Ronald Radcliff.

Welcome and Opening Remarks by President Ted Spring

Ted Spring, President of New River Community and Technical College welcomed the Council to his campus and gave a brief overview of current projects, plans and goals at the College.

Remarks by Father Tom Acker on the Beckley Higher Education Center

Father Tom Acker updated the Council on the Beckley Higher Education Center. He stated that eight public higher education institutions are involved in the development of the Center which should be open by fall 2007. He also discussed funding plans and financial support for the Center.

Call to Order

Chairman Robinson called the meeting to order and noted that a quorum was present.

1. Approval of Minutes

Mr. Pennington moved the adoption of the minutes of the September 21, 2006 meeting of the West Virginia Council for Community and Technical College Education. Mr. Smith moved that the Motion be amended to reflect that the Council did not go into Executive Session to discuss the items listed under the heading "Executive Session." Ms. Scott seconded the motion as amended. Motion carried as amended.

Academic Affairs

2. Approval of Post Audit Reports for Occupational Programs at Eastern WV Community and Technical College, Marshall Community and Technical College and Pierpont Community and Technical College

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education receives the post-audit reports for occupational programs at Eastern West Virginia Community and Technical College, Marshall Community and Technical College and Pierpont Community and Technical College and recommends that the programs be continued with appropriate follow-up action as noted.

Mr. Panza seconded the motion. Motion carried.

Chair Robinson requested that the Council be provided with a report at its next meeting on transfer options from the certificate program for laboratory assistant at Pierpont Community and Technical College.

3. Technical Program Development Grant Awards

Mr. Cavendish moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Technical Program Development Grant Awards changing the Southern WV Community and Technical College's Cosmetology Program to the Alternative Funding category and moving the Survey Technician Program to the Recommended category with an award of \$220,000.

Mr. Smith seconded the motion. Motion carried.

Finance and Facilities

4. Approval of CTC Capital Project Priority List

President Hoffmann and John Harris of Bastian & Harris Architects gave a report to the Council on the status of the Classroom, Laboratory and General Support Building Project at Eastern West Virginia Community and Technical College. The project was designed and bid in anticipation of receiving additional funding to supplement the \$8 million received for the project from Excess Lottery Revenue Bond Proceeds. Bids were received on September 19, 2006. The low base bid was \$8,816,700; however, the additional funding needed to award a contract was not available so the college and architect will revise the design and bidding documents so that the project may be rebid in January 2007 and awarded within the available construction budget of approximately \$6 million.

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education amends the prioritized capital project list as shown on Table 1 in the agenda book; thus making Eastern WV Community and Technical College's Classroom/Laboratory/General Support Facility number one, Southern WV Community and Technical College's Allied Health and Technology Building number two, and Marshall Community and Technical College's Community college Facilities/SBA number three on the list of top state priorities.

Mr. Cavendish seconded the motion. Motion carried.

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the prioritized capital project list as amended and authorizes the staff to submit the amended list to the West Virginia Higher Education Policy Commission as required by law.

Mr. Pennington seconded the motion.

Mr. Pennington moved to amend the pending resolution regarding the prioritized capital project list to reflect a change in funding for Eastern WV Community and Technical College from \$2,956,137 as reflected on the list to \$3,601,257.

Mr. Panza seconded the motion. Motion carried.

Information Items

5. Workforce Development Initiative (HB 3009 Awards)

As requested by Council, a report was given on the distribution of Workforce Development Initiative grant awards. Chair Robinson requested that the Council be provided with an overall grant award summary at the Council's meeting in December.

6. Review of Comments on Series 35, *Correspondence, Business, Occupational and Trade Schools*

Bruce Walker, General Counsel, reported to the Council on comments received during the public comment period for Series 35, *Correspondence, Business, Occupational and Trade Schools*. He stated that staff are currently reviewing the comments and will bring a new draft of the rule to the Council at its December meeting incorporating those comments they feel are justified.

7. Community and Technical College at WVU Tech Legislative Study Report

Jo Harris, President of Community and Technical College at WVU Tech presented the results of a study conducted regarding issues affecting the Community and Technical College as a result of the change of status of WVU Institute of Technology from a regional campus to a division.

8. Pete Checkovich, President of Blue Ridge Community and Technical College, Report on Independent Service Cost Savings

Pete Checkovich, President of Blue Ridge Community and Technical College reported to the Council on the cost savings his institution has experienced by providing certain services through the Community and Technical College over those purchased from Shepherd University.

Executive Session Items

It was noted for the record, that the Council elected to remain in open session.

9. Approval of Board of Advisors Appointments at Community and Technical College at WVU Tech

Mr. Panza moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the nomination of Mr. Barry Crist, Mr. Barry Holstein, and Ms. Mary Gibson to the Community and Technical College at WVU Tech Institutional Board of Advisors.

Mr. Smith seconded the motion. Motion carried.

10. Approval of Presidential Compensation Packages at New River Community and Technical College, Blue Ridge Community and Technical College, and Pierpont Community and Technical College

Ms. Scott moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves an increase in compensation for the presidents of Blue Ridge Community and Technical College and New River Community and Technical College as proposed by the respective institutional boards of governors.

Mr. Pennington seconded the motion. Motion carried.

Additional Board Action and Comments

11. Next Meeting

The next meeting of the West Virginia Council for Community and Technical College Education will be:

Date: December 14, 2006
Location: Charleston Marriott Town Center
Charleston, West Virginia
Time: 9:30 a.m.

12. Adjournment

There being no further business, the meeting was adjourned.

Nelson B. Robinson, Jr. Chairman

Clarence B. Pennington Secretary