

MINUTES

WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

October 17, 2008

A meeting of the West Virginia Council for Community and Technical College Education was held on October 17, 2008, beginning at 9:30 a.m. at the Joan C. Edwards Performing Arts Center on Marshall University's campus in Huntington, West Virginia and by conference call. Council members present were: Robert Brown, Ronald Radcliff, Nelson Robinson, and Greg Smith. Members attending by conference call were: Ted Arneault, Jim Cava, and Ralph Kelly. Council members absent were: Stanley Hopkins, John Panza, Clarence Pennington, David Tyson, and Greg Wooten. Also in attendance were Senator Robert Plymale, Chancellor James Skidmore, community and technical college presidents, faculty, staff, and students.

Call to Order

Chairman Robinson thanked President Cotroneo and those at Marshall Community and Technical College for their hospitality in hosting today's Council meeting. He called the meeting to order and noted that a quorum was present.

Welcome by Marshall Community and Technical College President

Dr. Keith Cotroneo welcomed the Council and its guests to the campus of Marshall Community and Technical College and gave a brief overview of current projects, programs and goals of the institution.

Remarks from Senator Robert Plymale

Senator Plymale introduced members of the legislative staff. He gave an overview of legislative efforts toward the progress of postsecondary education in West Virginia. He pointed out that the education community needs to pay special attention to Senate Bill 595 highlighting *Vision 20/20*. He gave accolades to Council Chairman Nelson Robinson for his leadership of the Council during difficult transitional years of the Community and Technical College System. He presented Chairman Robinson with a resolution on behalf of the West Virginia House of Representatives and West Virginia Senate.

1. Approval of Minutes

Mr. Smith moved the adoption of the minutes of the July 16, 2008 and August 22, 2008 meetings of the West Virginia Council for Community and Technical College Education. Mr. Brown seconded the motion. Motion carried.

Academic Affairs

2. Acceptance of Post Audit Review of Occupational Programs Report

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education receives post-audit and follow-up reports for occupational programs at Blue Ridge Community and Technical College, Community and Technical College at WVU Tech, Southern West Virginia Community and Technical College and West Virginia State Community and Technical College and recommends that the programs be subject to the recommended actions as noted.

Mr. Smith seconded the motion. Motion carried.

3. Approval of Series 9, *Academic Freedom, Professional Responsibility, Promotion, and Tenure*

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves Series 9, *Academic Freedom, Professional Responsibility, Promotion, and Tenure* for submission to the Secretary of State's Office for a thirty-day comment period.

Mr. Brown seconded the motion. Motion carried.

Finance and Facilities

4. Approval to Expend Funds from the Uncommitted Budget Reserve of New Classroom, Laboratory and Office Facility at Eastern West Virginia Community and Technical College

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves Eastern West Virginia Community and Technical College's request to expend \$123,662 from the uncommitted budget reserve to pay the delay claim of G&G Builders, Inc.

FURTHER RESOLVED, That the Council authorizes the Council's Executive Committee to act in its behalf if matters arise that require expeditious approval as this project progresses to final completion. A full report of any action taken will be provided at the next regular Council meeting.

Mr. Arneault seconded the motion. Motion carried.

General

5. **Approval of Technical Program Development Awards**

Mr. Radcliff moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant awards as proposed.

Mr. Smith seconded the motion. Motion carried.

6. **Approval of Emergency and Legislative Rules, Series 2, *Finance* and Series 6, *Performance Indicators***

Mr. Kelly moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the proposed emergency rule, Series 2, *Finance*, and the proposed emergency rule, Series 6, *Performance Indicators*.

FURTHER RESOLVED, That the West Virginia Council for Community and Technical College Education approves the proposed legislative rules, Series 2 and Series 6, for distribution to constituents and for filing with the Secretary of State for a thirty-day public comment period and to the Legislative Oversight Commission at the conclusion of the comment period if no comments are received.

Mr. Radcliff seconded the motion. Motion carried.

7. **Approval of Emergency and Legislative Rule, Series 5, *Guidelines for Governing Board in Employing and Evaluating Presidents***

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the revised emergency rule, Series 5, *Employing and Evaluating Presidents*, for submission to the Legislative Oversight Commission on Education Accountability.

FURTHER RESOLVED, That the West Virginia Council for Community and Technical College Education approves the revised proposed legislative rule, Series 5, for distribution to constituents and for filing with the Secretary of State for a thirty-day public comment period and to the Legislative Oversight Commission at the conclusion of the comment period if no comments are received.

Mr. Brown seconded the motion. Motion carried.

8. Resolution Honoring Jim Hale

Mr. Brown moved the adoption of the following resolution:

WHEREAS, Mr. Jim Hale served with distinction as one of the founding board members of the Western Tech Prep Consortium and later, as the Western Tech Prep Coordinator with service totaling twenty-plus years; and

WHEREAS, Mr. Hale established the foundation for the Western Tech Prep Consortium to soar to greater heights in collaboration with secondary and postsecondary education which included an unprecedented partnership with an Ohio school district; and

WHEREAS, Mr. Hale provided the necessary leadership for the Western Tech Prep Consortium to become one of the top Tech Prep Consortia in West Virginia; and

WHEREAS, Mr. Hale gave generously of his time and worked vigorously to advance the awareness of community and technical college education and the matriculation of students into postsecondary education; and

WHEREAS, Mr. Hale is retiring from his position as the Western Tech Prep Coordinator and has embarked on a new phase of his professional endeavor as a gubernatorial appointee to the Board of Governors for Marshall Community and Technical College;

THEREFORE BE IT RESOLVED, That the West Virginia Council for Community and Technical College Education expresses its gratitude to Jim Hale for his leadership and commitment to the advancement of community and technical college education in the State of West Virginia; and

FURTHER BE IT RESOLVED, That this resolution be inscribed upon the minutes of this Council and that a copy be delivered to Mr. Hale.

Mr. Smith seconded the motion. Motion carried.

9. Advisory Council of Students' Presentation

Matthew James, Chair of the Advisory Council of Students, along with Vice Chair, Jonathan Murray, gave a presentation highlighting the concerns of West Virginia students on the following issues:

- Cost of Tuition
- Textbook Costs
- Energy Consumption
- Unhealthy Trends

Chairman Robinson thanked the Advisory Council of Students for its presentation and discussed further the efforts of the Statewide Textbook Committee.

Information Items

10. **Higher Education Policy Commission Series 42, *West Virginia Higher Education Grant Program***

In August, the West Virginia Higher Education Policy Commission approved an amended version of Series 42, *West Virginia Higher Education Grant Program*, for filing with the West Virginia Secretary of State for a thirty-day comment period.

Following the comment period, staff proposed programmatic modifications to both the award structure and application process for this program to simplify and expand access opportunities of qualified applicants.

West Virginia Code provides that the Commission must consult with the Council before proposing a rule. Dennis Taylor, Vice Chancellor for Administration presented a draft amended version of the rule and a summary of the proposed changes.

Staff will seek the Commission's approval of the modified rule at its meeting in November, for filing with the Secretary of State and presentation to the Legislative Oversight Commission on Education Accountability (LOCEA).

11. **Update on Community College Bond**

Dennis Taylor reported to the Council that given the state of the nation's economy, plans to sell the community and technical college bond at the end of the month, have been put on hold. The process is still moving forward with the intent of selling in January 2009 based on the condition of the market at that time.

12. **Update on Advance Technology Centers**

Chancellor Skidmore reported that in the process of interviewing candidates for the position of Director of Advanced Technology Centers, the committee did not make a selection. The Chancellor is recruiting candidates nationwide and continuing to compile data on locations of the Centers.

13. **Report on Program Reviews**

In accordance with West Virginia Code and Council Policy Series 10, *Policy Regarding Program Review*, the institutions through their respective governing boards conducted academic program reviews for 2007-2008 and submitted reports which indicate actions taken. As provided in code and policy, all programs must be reviewed at least once every five years. Mark Stotler, Assistant Director of Academic Affairs, presented the reports to the Council for its review.

Next Meeting

Location: Charleston Town Center Marriott
Date: December 12, 2008
Time: 9:30 a.m.

14. Adjournment

There being no further business, the meeting was adjourned.

Nelson B. Robinson, Jr. Chairman

Clarence B. Pennington Secretary