

## MINUTES

### WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

September 17, 2004

A meeting of the West Virginia Council for Community and Technical College Education was held on September 17, 2004, at 9:30 A.M. at the Community and Technical College of Shepherd, Martinsburg, West Virginia. Present at the meeting were Council members: Bob Brown, David Lieving, Rebecca McClure, Fred Oelschlager, Clarence Pennington and Nelson Robinson. Absent were Judi Almond, Stan Cavendish, James Cole, Mary Clare Eros and Stanley Hopkins. Also in attendance were Chancellors James Skidmore and Michael Mullen, Vice Chancellors Dr. Kathy D'Antoni and Dr. Bruce Flack, Legislative members and staff, Presidents, Classified and Faculty Advisory Representatives, Community and Technical College Education staff, Higher Education Policy Commission staff and the Community and Technical College of Shepherd staff.

Chairman Robinson called the meeting to order.

#### 1. Minutes

Mrs. Rebecca McClure moved the approval of the minutes for the August 27, 2004, meeting. Mr. Robert Brown seconded the motion. Motion carried.

#### 2. Associate Degree Delivery Contracts

Senate Bill 448 requires a contractual agreement between the two-year and four-year institutions in order to deliver two-year programs. Three agreements were presented to the Council:

- A. West Virginia State Community and Technical College entered into a contractual agreement for West Virginia State University to deliver selected associate degree programs. The programs remain under the jurisdiction of WV State Community and Technical College with baccalaureate faculty providing delivery. WV State Community and Technical College will fund instruction and retain control of all curricular decisions regarding the programs. Students will pay tuition at the community and technical college rate, and headcount and full-time equivalency enrollment will be credited to the community and technical college.

As per the agreement between West Virginia State Community and Technical College and West Virginia State University to offer specific two-year programs, Mrs. McClure moved the adoption of the following resolution:

*RESOLVED:* That the WV Council for Community and Technical College Education approves the agreement between WV State Community and Technical College and West Virginia State University to deliver Associate Degree Level Programs in Chemical Technology, Communications and Criminal Justice.

Mr. Lieving seconded the motion. Motion carried.

- B. Fairmont State Community and Technical College requested the approval of an agreement between the Council and the Fairmont State Board of Governors to deliver associate degree level programs in Architectural Engineering Technology, Civil Engineering Technology, Electronics Engineering Technology, Mechanical Engineering Technology, Safety Engineering Technology and Nursing. President Montgomery will provide financial, enrollment and tuition information to Chancellor Skidmore and will present the topic at the next Council meeting.
- C. Marshall Community and Technical College requested an agreement between the Council and Marshall University Board of Governors to deliver Associate Degree Level Programs in Nursing and Medical Laboratory Technology be approved. The Chancellor will follow-up with additional information.

Concerns were raised that the agreements did not reflect the community and technical college ownership clause (oversight, tuition, etc.) and it may be setting the wrong precedent if Council approved the current proposed contract.

The issue was tabled and Fairmont Community and Technical College and Marshall Community and Technical College were asked to report at the next Council meeting on the justification for allowing the four-year institutions to offer the specified two-year degrees.

### 3. Community and Technical College Performance Indicator Emergency Rule

Senate Bill 448 requires the Council to file an emergency rule on or before October 1, 2004, to establish performance indicators used to measure the degree that West Virginia's community and technical colleges are meeting the goals for the delivery of community and technical college education as identified in statute.

Mr. Oelschlager moved the adoption of the following resolution:

*RESOLVED:* That the West Virginia Council for Community and Technical College Education approves Series 6, Performance Indicators, to be filed with the Secretary of State as an emergency rule. *BE IT FURTHER RESOLVED,* that the Council approves Series 6 to be filed with the Secretary of State for the mandatory thirty-day comment period as required by the regular Legislative rule-making process.

Mr. Pennington seconded the motion. Motion carried.

#### 4. Future Procedural Rules: Admissions, Freshman Placement, Transfer and Degree Designations

Dr. Bruce Flack discussed academic policies on undergraduate admission, freshman placement and transfer of academic credits for informational purposes. Work will begin with the academic officers and a taskforce comprised of baccalaureate and community and technical college academic officers to address transfer issues.

#### 5. Capital Projects List Review

The Council is required by §18B-2B-6(a)(12) to develop a ranked list of the top ten projects for capital investment for institutions under its jurisdiction and convey the list to the Higher Education Policy Commission. Chairman Robinson named Fred Oelschlager to chair a committee that includes Mr. Bob Brown, Mr. Butch Pennington, Mrs. Rebecca McClure, Mr. Dennis Taylor, Mr. Richard Donovan and Chancellor Skidmore to rank the projects and present the priority list at the October meeting.

Mr. Brown moved the adoption of the following:

*RESOLVED*, That the West Virginia Council for Community and Technical College Education approves the criteria consistent with Higher Education Policy Commission recommendations for evaluating capital project requests.

Mrs. Becky McClure seconded the motion. Motion carried.

#### 6. Information and Committee Reports

- A. Marketing Committee – Vice Chancellor Kathy D’Antoni gave an update on the marketing campaign.
- B. Council Operations Committee - Chancellor Skidmore said the committee met and a draft of the information needs to be shared with the committee members.
- C. Committee on Evaluations – Chancellor Skidmore stated that the recommendations of the consultants conducting the evaluation of Eastern Community and Technical College and the Community and Technical College of Shepherd will be sent to the respective presidents for their response.
- D. Bond Projects – Chancellor Skidmore presented the final list of the capital projects funded by the bond sale.
- E. Dr. John Hunter, President, gave a presentation on WV Northern Community College’s participation in EDGE and the delivery of dual credit courses.

**7. Announcements and Member Comments**

The presidents are to notify Chancellor Skidmore of topics for the 2005 legislative session. The Council's legislative committee is reactivated.

Dr. John Hunter commended the Council on the progress made on behalf of community and technical college education.

**8. Next Meeting**

The next meeting will be October 14-15. A joint meeting between the Council and the Higher Education Policy Commission will be held on October 14 at 1:30 P.M. at the West Virginia State University Student Union, Institute, WV. The regular Council meeting will be held at 9:30 a.m. on October 15, 2004, at the West Virginia State University Union.

**9. Adjournment**

There being no further business the meeting was properly adjourned.

\_\_\_\_\_, Chair  
Nelson B. Robinson, Jr.

\_\_\_\_\_, Secretary  
Fred R. Oelschlager