

## MINUTES

### WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

September 15, 2005

A meeting of the West Virginia Council for Community and Technical College Education was held on September 15, 2005, beginning at 9:30 A.M. in Davis Hall at the Community and Technical College (CTC) at WVU Tech, Montgomery, West Virginia. Present at the meeting were Council members: Stan Cavendish, James Cole, Clarence Pennington, Ronald Radcliff and Nelson Robinson. Council members not attending were Judi Almond, Robert Brown, Mary Clare Eros, Stanley Hopkins and Ruth Thompson Scott. Chancellor James Skidmore, Presidents, Advisory Council members and staff were present.

1. **Welcome** - Dr. Harris, President, extended a welcome to the Council, mentioned the honor received by the Community and Technical College at WVU Tech and commended the dedicated faculty.

Dr. Checkovich, Dr. Harris and Mr. Nuckols, Chair of the Department of Printing, signed a joint agreement in printing between the Community and Technical College of Shepherd and the Community and Technical College at WVU Tech.

2. **Call to Order** - Chairman Robinson called the meeting to order. A roll call was conducted and a quorum was present.

3. **Minutes**

Mr. Radcliff moved adoption of the following:

RESOLVED: That the minutes of July 21-22, 2005, and Executive Committee minutes of August 29, 2005, be approved as presented.

Mr. Brown seconded the motion. Motion carried.

4. **Series 20, Authorization of Degree Granting Standards**

Dr. Stotler presented the revised rule. A companion rule was adopted on September 14, 2005, by the Higher Education Policy Commission.

Mr. Brown moved the following:

RESOLVED: That the WV Council for Community and Technical College Education approves Series 20, Authorization of Degree Granting Institutions, as revised for submission to the Secretary of State's office as a legislative rule for a thirty-day public comment period and that if no substantive comments are received; the Council extends its final approval.

Mr. Pennington seconded the motion. Motion carried.

## 5. Finance and Facilities

- A. **Capital Project Requests** – Mr. Donovan, Assistant Director of Facilities, reviewed the process regarding selection of Capital Projects.

Mr. Brown moved adoption of the following:

RESOLVED: That the WV Council for Community and Technical College Education approve the FY 2007 prioritized capital project list identified in Table 1 and authorized staff to submit the list to the WV Higher Education Policy Commission as required by law.

Mr. Pennington seconded the motion. Motion carried.

- B. **Tuition Rates for Hurricane Katrina Survivors** – Chancellor Skidmore proposed that a tuition allowance be determined at the local community and technical colleges by the governing boards.

Mr. Pennington moved adoption of the following:

RESOLVED: That the WV Council for Community and Technical College Education encourages all the institutions under its jurisdiction to take action to render assistance to displaced victims of Hurricane Katrina by granting those persons in-state status for tuition and fees or by adopting a special tuition and fee rate for those persons lower than the present out-of-state rate, and

BE IT FURTHER RESOLVED, Council, hereby, approves any such special tuition and fee rate for those displaced persons that a governing board may approve.

Mr. Cole seconded the motion. Motion carried.

## 6. Informational - Vice Chancellor Taylor summarized the special Legislative session.

- A. **FY 2007 Appropriation Request/Improvement Packages** – Chancellor Skidmore reviewed each item on the FY 2007 Improvement Package Request.

- B. **Update on the Chargeback Agreement for WV State Community and Technical College and WV State University** – Vice Chancellor Taylor said the proposal was not ready to bring to the Council and requested that Council provide direction.

Mr. Brown moved the following:

RESOLVED: The WV Council for Community and Technical College Education recommended that a third party organization be retained to address the financial chargeback agreements between WV State Community and Technical College and WV State University and that the cost not exceed \$8,500.

Mr. Cole seconded the motion. Motion carried.

- C. **Senate Bill 402 Implementation** – Vice Chancellor Taylor stated that all issues have been resolved except compensated absences. A report will be available soon and will be presented during Legislative interims.
- D. **Potential System Bond Issue** – Vice Chancellor Taylor reported that the Higher Education Policy Commission approved moving forward with a new bonding package.
- E. **Report on Lottery Revenue Bond Project Draws** – Mr. Donovan summarized the meeting materials information included in the agenda and stressed that institutions need to draw down money according to schedule to comply with the Internal Revenue Service guidelines.
- F. **Performance of High School Students Report** – Mr. Barton, Director of Research and Technology, identified comparative information on the Performance of High School Students, the Retention and Earnings and the Graduation Reports for 2004-05.
- G. **Workforce Investment Act Ad Hoc Committee Report** – This item was carried over to the next meeting.
- H. **Marketing Committee Report** – Chancellor Skidmore provided the strategy and media sources being utilized for community and technical college marketing.
7. **Appointment to Fairmont State Community and Technical College Board of Advisors**

Mr. Cavendish moved the following:

RESOLVED: That Dr. Charles Chandler be appointed as recommended to the Fairmont State Community and Technical College Board of Advisors.

Mr. Pennington seconded the motion. Motion carried.

8. **Announcements** – Dr. Harris announced that the Community College Association meeting will be held on November 2-4, 2005, at Stonewall Jackson Lake State Park.
9. **Next Meeting** - The next meeting is scheduled for 9:30 A.M. on October 6, 2005, at Erickson Alumni Center, WV State University and the Higher Education Policy Commission and Council joint meeting will be conducted at 1:30 P.M. at WV State University Student Union.

10. **Adjournment**

There being no further business the meeting was properly adjourned.

\_\_\_\_\_, Chairman  
Nelson B. Robinson, Jr.

\_\_\_\_\_, Secretary  
Clarence B. Pennington