

MINUTES

WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

August 27, 2004

A meeting of the West Virginia Council for Community and Technical College Education was held on August 27, 2004, at 9:30 A.M. at the Stonewall Jackson State Park in Roanoke, West Virginia. Present at the meeting were Council members: Judi Almond, Bob Brown, Stan Cavendish, James Cole, Mary Clare Eros, Stanley Hopkins, David Lieving, Rebecca McClure, Fred Oelschlager, Clarence Pennington and Nelson Robinson. Also in attendance were Chancellor James Skidmore, Presidents, Classified and Faculty Advisory Representatives, Community and Technical College Education and Higher Education Policy Commission staff.

Chair Robinson called the meeting to order.

1. Oath of Office

Ms. Mary Clare Eros, Mr. Stan Cavendish, and Mr. James Cole were sworn in as members.

2. Minutes

Ms. Almond moved the approval of the minutes for the June 17, 2004, and July 7, 2004, meetings. Mr. Brown seconded the motion. Motion carried.

3. Executive Committee Report

Chancellor Skidmore reported that the executive committee approved the presidential compensation packages for those presidents whose packages were not approved at the June, 2004 meeting of the Council.

4. Data and Community and Technical College Policy Issues

Dr. Aimes McGuinness, from the National Center for Higher Education Management Systems, presented data on the population, income and educational attainment levels for West Virginia. The data is available at www.higheredinfo.org.

5. Community and Technical College System Goals and Institutional Compact Format

Chancellor Skidmore presented the compact format that delineates the goals, targets, and projected outcomes necessary to accomplish the state-wide delivery of community and technical college education.

Mr. Oelschlager moved the adoption of the following resolution:

RESOLVED: That the West Virginia Council for Community and Technical College Education approves the state-level goals and targets, and the compact format for the delivery of community and technical college education with discretion for regional differences given during the evaluation process.

Mr. Lieving seconded the motion. Motion carried.

6. Community and Technical College Consortia Compact and Guidelines

Senate Bill 448 requires community and technical colleges to submit a community and technical college consortia compact to the Council for approval. Vice Chancellor Kathy D'Antoni presented the consortia compact and guidelines.

Mr. Brown moved the adoption of the following resolution:

RESOLVED: That the West Virginia Council for Community and Technical College Education approves the consortia compact and guidelines to be utilized by all community and technical college consortia.

Mrs. McClure seconded the motion. Motion carried.

7. Budget Recommendation FY 2006

Council is required to submit an application to the Governor's Office detailing budgetary appropriation and improvement package requests.

Ms. Almond moved the adoption of the following resolution:

RESOLVED: That the West Virginia Council for Community and Technical College Education approves the FY 2006 appropriation request outlined in Table 1 and an improvement request seeking restoration of the proposed operation budget reduction. Additionally, the Council supports increased state financial aid funding with a recommendation that increased Higher Education Adult Part-Time Students (HEAPS) grant funding be the priority.

Mr. Pennington seconded the motion. Motion carried.

Ms. Eros and Chair Robinson requested a report on how much of the HEAPS money is awarded to the proprietary schools.

8. Budget Improvement Level Requests

As part of the budgeting request, the Council is to submit improvement level requests.

Chancellor Skidmore reported that the Council Budget Committee recommends the following improvement level requests:

- \$5,000,000 Community and Technical College Incentive Fund
- \$1,000,000 Additional funding for Workforce Development (House Bill 3009)

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the improvement level requests to submit with the budget request for FY 2006.

Mr. Oelschlager seconded the motion. Motion carried.

9. Institutional Capital Assessment

Mr. Dennis Taylor, Vice Chancellor for Administration, presented the system-wide debt service as an informational item.

10. Higher Education Resource Assessment (HERA) from Higher Education Policy Commission

Due to the statutory language, it is recommended that the Council accept the methodologies utilized by the Higher Education Policy Commission to assess the institutions under its authority the Higher Education Resource Assessment (HERA).

Mr. Brown moved the adoption of the following resolution:

RESOLVED: That the West Virginia Council for Community and Technical College Education accepts the Higher Education Resource Assessment (HERA) approved by the West Virginia Higher Education Policy Commission.

Mr. Oelschlager seconded the motion. Motion carried.

II. WV Network of Educational Telecommunications (WVNET) Advisory Board

The Council is required to approve appointments to the WVNET Advisory Board.

Mrs. McClure moved the adoption of the following resolution:

RESOLVED: That the West Virginia Council for Community and Technical College Education approves the selection of the WVNET Computer Advisory Board members as recommended by the WVNET Policy Board.

Mr. Oelschlager seconded the motion. Motion carried.

12. **WV Council for Community and Technical College Education and Bluefield State College Agreement**

Senate Bill 448 allows the Council to enter into a contract with a baccalaureate institution to deliver community and technical college programs.

Ms. Almond moved the adoption of the following resolution:

RESOLVED: That the West Virginia Council for Community and Technical College Education approves the agreement between the Council and Bluefield State College Board of Governors to deliver associate degree level programs in: Architectural Engineering Technology, Civil Engineering Technology, Electrical Engineering Technology, Mechanical Engineering Technology and Radiology Technology.

Mrs. McClure seconded the motion. Motion carried. Discussion ensued on other possible contracts that are needed between the Council and other four-year institutions offering two-year degrees.

Mr. Brown moved the adoption of the following resolution:

RESOLVED: That Chancellor Skidmore further investigate any other four-year institutions offering associate degrees for which an agreement is needed and the Chancellor will have those agreements for the Council meeting in September.

Mr. Cavendish seconded the motion. Motion carried.

Mr. Brown requested Mr. Bruce Walker to draft language that includes an ending date on contracts. A procedural rule could be prepared for contracting of programs between community and technical colleges and four-year programs and approved by the Council.

13. **Earn a Degree – Graduate Early (EDGE) Recommendations**

Dr. Hopkins presented a report of the recommendations on the work of the EDGE Committee and noted that Mr. Brown's name should be added to the list of committee members present at the June 7 meeting. The committee recommended that a Council committee be appointed to investigate the implementation of a common-course content and numbering system at the postsecondary level. Chair Robinson appointed Mr. Lieving, Mr. Brown, Dr. Hopkins, Dr. D'Antoni, Dr. Harris, Mr. Oelschlager, Ms. Katy Smith, and Ms. Amos to the committee.

Mrs. McClure moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education accepts the EDGE committee report.

Ms. Eros seconded the motion. Motion carried.

14. Information and Committee Reports

A. Dual Credit

A report was sent by Superintendent David Stewart on the number of dual credit and advanced placement courses being offered by the public schools. Dr. Stewart also noted they did not have data that would show the impact on the college activities of students participating in dual credit.

B. EDGE Participation Report

Chairman Robinson requested that President Hunter be prepared to present or advise the Council on WV Northern Community College's participation in the EDGE program at the next Council meeting.

C. Marketing Report

Vice Chancellor D'Antoni reported that the marketing campaign is underway through radio ads, newspaper ads, and billboards. The webpage www.wvctcs.org is under construction and will serve as the central point of communication.

D. Chancellor Evaluation and Benchmark Committee Appointment

Chairman Robinson appointed the following to the Chancellor Evaluation and Benchmark Committee: Mrs. McClure, Mr. Oelschlager, Mr. Pennington, and Mr. Robinson. Mr. Bruce Walker and Vice Chancellor Taylor will provide assistance.

E. Council Operations Ad Hoc Committee

Chairman Robinson appointed Mr. Lieving, Mr. Cavendish, Ms. Almond, Chancellor Skidmore and Mr. Walker to develop the Council's operation procedures.

15. Next Meeting

The next meeting will be September 17, 2004, at Martinsburg. The legislative delegation from that area will be invited.

16. Announcements and Member Comments

A. Mr. Oelschlager wants the data information sent to the Council members and the presidents.

- B. The October 14, 2004, meeting will be a joint meeting with the Higher Education Policy Commission to consider joint rules. After the Council for Community and Technical College Education and the Higher Education Policy Commission jointly approve the rules, each will need to approve them during their individual meetings. After approval of the rules, these rules will go out on a thirty-day comment period.

17. Adjournment

There being no further business the meeting was properly adjourned.

_____, Chair
Nelson B. Robinson, Jr.

_____, Secretary
Fred Oelschlager