

**MINUTES  
WEST VIRGINIA COUNCIL FOR  
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

**June 22-23, 2006**

**June 22, 2006**

A planning meeting of the West Virginia Council for Community and Technical College Education was held on June 22, 2006 beginning at 10:00 a.m. at Glade Springs Resort and Conference Center, Daniels, West Virginia. Council members present were: Stan Cavendish, Clarence Pennington, Ronald Radcliff, Nelson Robinson, and Gregory Smith. Council members absent were: Robert Brown, James Cole, Jason Cuomo, Stanley Hopkins, John Panza and Ruth Thompson Scott. Also in attendance were Chancellor James Skidmore, institutional presidents, higher education staff, and others.

**1. Community and Technical College's Role in Economic Development**

Stuart Rosenfeld, President of Regional Technology Strategies, Inc. gave a presentation on the community and technical college's role in economic development.

**2. Targeted Industries: A Place at the Table for Community and Technical Colleges**

Brian Helmick, Deputy Commissioner of the West Virginia Department of Commerce gave a presentation on workforce development for targeted industries.

**3. Institutional Compact Presentations**

Presidents of each institution presented their institutional compacts.

**June 23, 2006**

A meeting of the West Virginia Council for Community and Technical College Education was held on June 23, 2006 beginning at 9:00 a.m. at Glade Springs Resort and Conference Center, Daniels, West Virginia. Council members present were: Robert Brown, Stan Cavendish, John Panza, Clarence Pennington, Ronald Radcliff, Nelson Robinson, and Gregory Smith. Council members absent were: James Cole, Jason Cuomo, Stanley Hopkins and Ruth Thompson Scott. Also in attendance were Chancellor James Skidmore, institutional presidents, higher education staff, and others.

**1. Call to Order**

Chairman Robinson called the meeting to order and noted that a quorum was present.

**2. Approval of Council Minutes**

Mr. Panza moved the adoption of the minutes of the May 25, 2006 meeting of the WV Council for Community and Technical College Education.

Mr. Pennington seconded the motion. Motion carried.

**Finance and Facilities**

**3. Peer Equity Revision Process**

Jim Barton, Director of Research and Technology, announced that the WV Council for Community and Technical College Education and the Higher Education Policy Commission have entered into a contract with MGT of America, Inc. to serve as consultant for the review and revision of peer selection and funding allocation methodologies. Dr. Mary McKeown-Moak gave a brief overview of the project and answered various questions.

**4. Approval of FY 2007 Chargeback Agreements for Administratively-Linked Community and Technical Colleges**

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves for Fiscal Year 2007, the chargeback agreements, budgets, and methodology for charges of services rendered by host baccalaureate institutions to administratively-linked community and technical colleges as agreed upon by the two entities for the Community and Technical College at WVU Tech, New River Community and Technical College, Marshall Community and Technical College, and Pierpont Community and Technical College.

Mr. Pennington seconded the motion. Motion carried.

**5. Approval of FY 2007 Operating Budget for the WV Council for Community and Technical College Education**

Mr. Radcliff moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the operating budget for the Council Central office for fiscal year 2007.

Mr. Smith seconded the motion. Motion carried.

**6. Delegation of Authority to Award WV Advance Rapid Response Workforce Funds**

Mr. Panza moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the delegation of authority to award West Virginia Rapid Response Workforce funds to the Chancellor.

FURTHER RESOLVED, That copies of applications be forwarded to Council members upon receipt.

Mr. Smith seconded the motion. Motion carried.

**7. Approval of FY 2007 Carl D. Perkins Allocations**

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves fiscal year 2007 allocation of Carl D. Perkins funding to eligible institutions.

Mr. Panza seconded the motion. Motion carried.

**8. Approval of FY 2007 Tech Prep Grant Awards**

Mr. Radcliff moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the recommended tech prep grant awards as proposed by the Council's Grant Review Committee.

Mr. Panza seconded the motion. Motion carried.

**Academic Affairs**

**9. Approval of Amendment to Series 35, *Correspondence, Business, Occupational and Trade Schools***

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the amendments to Series 35, *Correspondence, Business, Occupational and Trade Schools*, for submission to the Secretary of State's office for a comment period ending August 25, 2006 to allow ample time for comments and that if no substantive comments are received, the Council extends its final approval for submission to the Legislative Oversight Commission on Education Accountability (LOCEA).

Mr. Panza seconded the motion. Motion carried.

## **General**

### **10. Election of Officers**

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education elects Nelson Robinson as Chairman, Robert Brown as Vice Chairman, and Butch Pennington as Secretary for a two-year term.

Mr. Pennington seconded the motion.

The floor was opened for further nominations. None were received. Motion carried.

### **11. Appointment of Higher Education Student Financial Aid Advisory Board Members**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the appointments to the Higher Education Student Financial Aid Advisory Board as outlined in this agenda item.

Mr. Radcliff seconded the motion. Motion carried.

## **Information Items**

### **12. Chancellor Goals**

Chancellor Skidmore gave a progress report on his goals for 2005-2006 and presented his goals and the system initiatives for 2006-2007. Mr. Smith requested that Chancellor Skidmore evaluate and promote the impact of the community and technical colleges on workforce and educational effectiveness in the State of West Virginia.

### **13. Proposed Legislative Rule for WV Higher Education Grant Program**

Daniel Crockett, Director of Student and Educational Services, informed the Council of House Bill No. 4049 requirement for the Higher Education Policy Commission to promulgate a higher education grant program rule by September 1, 2006. Mr. Crockett presented the proposed rule for Council's information.

### **14. Legislative Improvement Package for FY 2007**

Chancellor Skidmore announced that the Council's Legislative Committee would meet following today's meeting to discuss legislative improvement packages to be presented for the 2007 legislative session. The improvement packages as suggested by the Community and Technical College Advisory Committee were

presented for discussion. Budgetary improvement packages are to be submitted to the Budget Office by September 1, 2006, and the Council will officially act upon the request in August.

### **Executive Session Items**

#### **15. Approval of Presidential Compensation**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves an increase in compensation for the president of West Virginia Northern Community College as proposed by its institutional board of governors.

Mr. Panza seconded the motion. Motion carried.

#### **16. Next Meeting**

The next meeting of the WV Council for Community and Technical College Education will be:

Date: August 24, 2006

Location: Marriott (*Possible Conference Call*)  
Charleston, West Virginia

Time: 9:30 a.m.

#### **17. Adjournment**

There being no further business, the meeting was adjourned.

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Nelson B. Robinson, Jr. Chairman

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Clarence B. Pennington Secretary