

MINUTES

WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

June 18, 2003

A meeting of the West Virginia Council for Community and Technical College Education was held on June 18, 2003, at 9:30 A.M. at the Marshall University Graduate College, South Charleston, West Virginia. Council members present were Robert Brown, Rebecca McClure, Fred Oelschlager, and Nelson Robinson. Danny Aderholt, Judi Almond and Stanley Hopkins were absent. Chancellor J. Michael Mullen, Vice Chancellor James Skidmore, institutional presidents and provosts, and higher education staff attended the meeting.

Chairman Robinson called the meeting to order.

1. Minutes

Mrs. McClure moved the approval of the minutes for the April 23, 2003, meeting. Mr. Brown seconded the motion. Motion carried.

2. Higher Education Adult Part-Time Students (HEAPS) In-Demand Occupations

Mr. Oelschlager moved the approval of the resolution establishing the HEAPS in-demand occupations for the 2003-2004 budget year as presented with the provision to reconsider if necessary. Mr. Brown seconded the motion. Motion carried.

4. Higher Education Adult Part-Time Student Ten Percent Funding Methodology

Mr. Brown moved the approval of the funding priorities and methodology for the ten percent (10%) HEAPS Grant Program for fiscal year 2004 as presented in the agenda item. Mr. Oelschlager seconded the motion. Motion carried.

Chairman Robinson and Council members request that:

- A.** The community and technical colleges and Workforce Development Office work closely on the West Virginia Advance application and accountability process of awarding the HEAPS monies.

- B. Every training project is to be based on a documented need.
- C. Council members will be notified if the Development Office awards an additional \$300,000 to the program.

5. Participation in WVU-Parkersburg Presidential Selection

Mr. Brown moved the approval of the resolution and the Council will be involved in the WVU-Parkersburg presidential selection.

Mr. Oelschlager seconded the motion. Motion carried. Mr. Brown, Vice Chancellor Skidmore and Chairman Robinson will work on a procedure to parallel Title 133, Series 5, 5.1 for Council's participation and present suggestions at the July 18, 2003 meeting.

6. Community and Technical College Minimum Faculty Instructional Load

Mrs. McClure moved the approval of the resolution. Mr. Oelschlager seconded the motion. Mr. Brown moved to amend the resolution and insert "in consultation with the faculty" after the word provost in Section 3.2. The Vice Chancellor will make the change. Mrs. McClure moved to adopt the amendment. Mr. Oelschlager seconded. Motion carried.

7. Tech Prep Grant Awards

Dr. D'Antoni presented the recommendations of the Tech Prep Review Committee for awarding funding to local consortia for fiscal year 2004. Mr. Oelschlager served on the committee and presented a summary of the evaluation process. Mr. Oelschlager moved the adoption of the resolution as presented. Mr. Brown seconded the motion. Motion carried.

8. Carl D. Perkins Vocational and Technical Education Act Amendments of 1998 Funding Allocations for FY 2004 to Community and Technical Colleges

Mr. Oelschlager moved the approval of the recommendation as presented for allocating Perkins Basic Grant funds to community and technical colleges with the provision that the former Glenville State College Community and Technical College's funding be allocated to New River Community and Technical College of Bluefield State College or to Fairmont State Community and Technical College based on the geographic location of the students enrolled in career-technical programs. Mrs. McClure seconded the motion. Motion carried.

9. Meeting Schedule

Mr. Brown moved the adoption of the Council meeting schedule for July 2003

through June 2004. Mrs. McClure seconded. Motion carried.

10. Nominating Committee Report and Election of Officers

Mr. Oelschlager presented the nominating committee's report that recommended Mr. Robinson serve as Chair, Mrs. McClure as Vice Chair and Ms. Almond as Secretary. Mr. Robinson turned the chair over to Mr. Brown. Mr. Brown accepted the recommendation and opened the floor for additional nominations. Hearing none, nominations were closed. Mr. Oelschlager moved the adoption of the nominating committee's slate of officers, Mrs. McClure seconded the motion. Motion carried.

11. Marketing Committee Report

Mr. Brown reported that the marketing committee will meet prior to the next Council meeting, and a request for proposal will be prepared.

12. Next Meeting

Chairman Robinson requested that Council members send subject matter by email for the July 18, 2003, planning meeting to Mrs. Smith or Vice Chancellor Skidmore. Suggestions presented during the meeting included having a guidance counselor present at a Council meeting, establishing a better working relationship with the economic development authority, reviewing legislative directives and the accomplishments of the Council in meeting the directives.

13. Informational Update

- A.** Council members will receive an invitation to the Institutional Board of Governor's meeting that will be held on October 10, 2003.
- B.** Chancellor Mullen wants two suggestions from the Council on community and technical college topics for the Institutional Board of Governor's meeting agenda.
- C.** Chancellor Mullen would like for Council to determine how they want to receive the Institutional Compacts for 2003-2004.
- D.** Chancellor Mullen suggested that the Council may want to consider data collection elements for community and technical colleges.
- E.** Dr. Riley will obtain the number of students that enrolled in on-line courses through Marshall University, the number of completers and their performance for Chairman Robinson. She will let Mr. Brown know if

Marshall University's Board of Regents Degree is available on-line.

- F.** The Chair appointed Mr. Oelschlager to serve on a work group to review opportunities for community and technical colleges and career and technical education centers to work more collaboratively.
- G.** Chairman Robinson will get back with the Chancellor on the subjects he mentioned.
- H.** Vice Chancellor Skidmore presented the report, "Adult Learners and State Policy." The Council may review policies to encourage adult student participation.

14. Adjournment

There being no further business Mrs. McClure moved to adjourn the meeting. Mr. Brown seconded the motion. Motion carried.

Nelson B. Robinson, Jr., Chair

Judi Almond, Secretary