

**MINUTES  
WEST VIRGINIA COUNCIL FOR  
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

**June 12-13, 2008**

**June 12, 2008**

A planning meeting of the West Virginia Council for Community and Technical College Education was held on June 12, 2008 beginning at 1:30 p.m. at Lakeview Resort and Conference Center in Morgantown, West Virginia. Council members present were: Ted Arneault, Robert Brown, Jim Cava, Ralph Kelly, John Panza, Butch Pennington, Ronald Radcliff, Nelson Robinson, and Gregory Smith. Absent were: Stanley Hopkins, and David Tyson.

- A keynote and interactive presentation was given by Dr. Mark Milliron, Founder and CEO of Catalyze Learning International.
- Mark Julian, Director of the Business and Industrial Development Division of the West Virginia Development Office, addressed the Council.
- Chancellor Skidmore presented an impressive report on the accomplishments of the West Virginia Community and Technical College System since its creation in 2004.

**June 13, 2008**

A regular business meeting of the West Virginia Council for Community and Technical College Education was held on June 13, 2008 beginning at 9:00 a.m. at Lakeview Resort and Conference Center in Morgantown, West Virginia. Council members present were: Ted Arneault, Robert Brown, Jim Cava, Ralph Kelly, John Panza, Butch Pennington, Ronald Radcliff, Nelson Robinson, and Gregory Smith. Absent were: Stanley Hopkins and David Tyson.

**Call to Order**

Chairman Robinson called the meeting to order and noted that a quorum was present.

**1. Oath of Office**

Ted Arneault was introduced and sworn in as a member of the West Virginia Council for Community and Technical College Education.

**2. WV Community and Technical College System 2009 Initiatives**

Chancellor Skidmore presented initiatives for the West Virginia Community and Technical College System for 2009.

**3. Budgetary Improvement Package Request**

Chancellor Skidmore discussed the proposed Budgetary Improvement Package Request for FY 2010 as recommended by the Council's Legislative Committee.

**4. Approval of Minutes**

Mr. Smith moved the adoption of the minutes of the April 17-18, 2008 meeting of the West Virginia Council for Community and Technical College Education. Mr. Brown seconded the motion. Motion carried.

**Academic Affairs**

**5. Acceptance of Post Audit Review of Occupational Programs Report**

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education receives the post-audit reports for occupational programs at Marshall Community and Technical College, Community and Technical College at WVU Tech, Southern West Virginia Community and Technical College, West Virginia State Community and Technical College and WVU at Parkersburg and recommends that the programs be subject to the recommended actions as noted.

Mr. Cava seconded the motion. Motion carried.

**6. Approval of Reciprocity Agreement between West Virginia and Ohio Involving West Virginia Northern Community College**

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the reciprocity agreement between West Virginia and Ohio involving West Virginia University, West Virginia Northern Community College, Belmont Technical College, Jefferson Community College and Ohio University Eastern until June 30, 2009.

Mr. Panza seconded the motion. Motion carried.

**Finance and Facilities**

**7. Higher Education Adult Part-time Student (HEAPS) In-Demand Programs**

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves areas of training for skill development and demand

occupations for the workforce development component of HEAPS for the 2008-09 budget year.

Mr. Pennington seconded the motion. Motion carried.

**8. Approval of Higher Education Resource Assessment (HERA) Budget FY 2009**

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the FY 2009 Higher Education Resource Assessment (HERA) Budget as shown in Table 1 of the agenda item.

Mr. Panza seconded the motion. Motion carried.

**9. Approval of 2009 Operating Budget for West Virginia Council for Community and Technical College Education**

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the operating budget for the Council office for Fiscal Year 2009.

Mr. Pennington seconded the motion. Motion carried.

**10. Approval of Tech Prep Grant Awards**

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the recommended tech prep grant awards as proposed by the Council's Grant Review Committee.

Mr. Smith seconded the motion. Motion carried.

**11. Approval of FY 2009 Carl D. Perkins Allocation**

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves Fiscal Year 2009 allocation of Carl D. Perkins funding to eligible institutions.

Mr. Pennington seconded the motion. Motion carried.

## General

### 12. **Approval of Institutional Compact Strategies for Academic Year 2008-2009**

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the institutional compact strategies for the 2008-09 academic year.

Mr. Brown seconded the motion. Motion carried.

### 13. **Approval of Series 5, *Guidelines for Governing Boards in Employing and Evaluating Presidents* for Public Comment**

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves Series 5, *Guidelines for Governing Boards in Employing and Evaluating Presidents*, as an emergency rule and for submission to the Secretary of State's Office and Legislative Oversight Commission on Education Accountability (LOCEA).

FURTHER RESOLVED, That Series 5 be submitted to the Secretary of State's Office for the mandatory thirty-day comment period as a permanent rule, and that if no substantive comments are received, the Council extends its final approval of the rule.

Mr. Kelly seconded the motion. Motion carried.

### 14. **Approval of 2009 Meeting Dates for the West Virginia Council for Community and Technical College Education**

Mr. Kelly moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education adopts the recommended meeting schedule for calendar year 2009 as presented.

Mr. Smith seconded the motion. Motion carried.

## Executive Session Items

It was noted for the record that the Council elected to remain in open session for the following items:

### 15. **Approval of Presidential Compensation Packages at West Virginia Northern Community College and Eastern West Virginia Community and Technical College**

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the contract changes for the presidents of West Virginia Northern Community College and Eastern West Virginia Community and Technical College and as proposed by the respective institutional boards of governors.

Mr. Cava seconded the motion. Motion carried.

**16. Approval of Presidential Compensation Package at New River Community and Technical College**

Mr. Kelly moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves contract changes for the president of New River Community and Technical College as proposed by the institutional board of governors.

Mr. Panza seconded the motion. Motion carried.

**17. Approval of Presidential Appointment at West Virginia State Community and Technical College**

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the appointment of Dr. Joseph L. Badgley as president at West Virginia State Community and Technical College as proposed by the institutional board of governors, and

FURTHER RESOLVED, That the Council approves the employment contract and compensation as presented.

Mr. Kelly seconded the motion. Motion carried.

**18. Approval of Contract for Chancellor of the West Virginia Council for Community and Technical College Education**

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the extension of Chancellor Skidmore's contract for a period of three years.

Mr. Panza seconded the motion. Motion carried.

## **Additional Board Action and Comments**

### **19. WVU at Parkersburg Online Course Information and Summer Program**

Chairman Robinson called on Marie Gnage, President of WVU at Parkersburg, to discuss the online courses and a summer program at the institution.

### **20. Comments from Presidents**

Chairman Robinson gave the Presidents an opportunity to address the Council regarding any current projects or programs at their institutions.

### **21. Progress Toward July 1, 2008 Independent Status of the Community and Technical Colleges**

Chairman Robinson asked the presidents of the institutions who will be receiving independence through the gubernatorial appointment of institutional governing boards on July 1, 2008, to update the Council on the institution's progress.

### **20. Election of Council Officers**

Mr. Pennington reported that the Nominating Committee recommends the following slate of officers to the Council: Clarence Pennington, Secretary; Robert Brown, Vice Chair; and Nelson Robinson, Chairman.

Mr. Radcliff moved that the Council approves the Nominating Committee's recommendation.

Mr. Cava seconded the motion. Motion carried.

## **Adjournment**

There being no further business, the meeting was adjourned.

## **Next Meeting**

Telephone Conference Call

Date: August 22, 2008

Time: 9:30 a.m.

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Nelson B. Robinson, Jr.

Chairman

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Clarence B. Pennington

Secretary