

MINUTES

WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

April 22, 2004

A meeting of the West Virginia Council for Community and Technical College Education was held on April 22, 2004, at 9:00 A.M. at the Governor's Press Conference Room. Present at the meeting were Council members: Judi Almond, Bob Brown, Stanley Hopkins, J. Thomas Jones, David Lieving, Rebecca McClure, Fred Oelschlager, Butch Pennington and Nelson Robinson. Also in attendance were Chancellor James Skidmore, Chancellor Michael Mullen, Presidents, Community and Technical College Education staff and Higher Education Policy Commission staff.

1. Call to Order

Chairman Robinson called the meeting to order. A video was shown of President Bush's visit to Marshall and his interview with Dr. Riley and a community and technical college student. Chairman Robinson commended Dr. Riley on her interview with the President.

2. Introduction of New Members and Oath of Office

New members of the Council were announced. Chairman Robinson stated that David Satterfield, Executive Director, West Virginia Development Office, designated David Lieving as his official representative on the West Virginia Council for Community and Technical College Education. Mr. David Lieving and Mr. J. Thomas Jones, Chair, Higher Education Policy Commission, were sworn in as Council members.

3. Minutes

Mrs. McClure moved the approval of the minutes of the March 18, 2004, meeting. Ms. Almond seconded the motion. Motion carried.

4. Secondary Activities Report

Dr. Stanley Hopkins reviewed the activities, progress, challenges and opportunities of secondary technical and adult education. Among his points were: 1) the opportunities now available through Senate Bill 448 in

developing strong partnerships between the community and technical colleges and the career technical centers in West Virginia, and 2) the need for statewide consistency in the acceptance of Earn a Degree-Graduate Early (EDGE) credits at the respective community and technical colleges.

After his comments, discussion ensued on the discrepancies that currently exist with EDGE credits. Chairman Robinson appointed Dr. Hopkins, Mrs. McClure, Dr. D'Antoni, Mr. Lieving and Mr. Oelschlager to determine possible strategies that would address the problem and bring recommendations to the Council at the next meeting.

5. Phi Theta Kappa Ceremony

Mrs. McClure moved to recess for the Phi Theta Kappa awards ceremony and reception. Mr. Pennington seconded the motion. Motion carried.

The West Virginia Council for Community and Technical College Education meeting reconvened at 11:20 A.M.

6. Dual Credit Report

Chancellor Skidmore reported on the dual credit courses being offered by the respective community and technical colleges. Discussion ensued concerning the availability of dual credit for all students, whether or not there is a difference in retention at the college level of students who take dual credit courses, and what impact does advanced placement courses have on students who transition to postsecondary education. The Chancellor was asked to collect additional information on dual credit, i.e. every high school in the state and the dual credit courses they are offering.

Mrs. McClure moved that the Chancellor send correspondence to the State Board of Education asking them to look at dual credit and advanced placement courses as to the availability for all students and the impact on students transitioning to postsecondary education. Mr. Brown seconded the motion. Motion carried.

7. Community and Technical College Evaluations

Discussion was held concerning the lack of specific criteria or guidelines for evaluating the community and technical colleges. Chairman Robinson recommended that the Council hire an individual or entity to review each of the community and technical colleges to determine their effectiveness as an independent community and technical college and to develop criteria for future evaluations. Chairman Robinson recommended that the evaluation

process would start with Eastern West Virginia Community and Technical College and the Community and Technical College at Shepherd and then move on to all the colleges. The Chancellor is to recommend the evaluator.

Mr. Brown moved that a tool for assessing community and technical colleges be developed for the Council.

Mr. Oelschlager seconded the motion. Motion carried.

8. Nominating Committee Appointments

Chairman Robinson appointed Mr. Oelschlager, Mr. Pennington and Mr. Brown to the nominating committee for the FY 2005 Council officers.

9. Presidential Search Appointments

Chairman Robinson and Mrs. McClure will participate, along with any other Council member that is available, in the presidential search interviews. Mr. Oelschlager moved to empower the executive committee to make the decision for the entire Council. Mr. Pennington seconded the motion. Motion carried.

10. Adoption of Procedural Rules

Mrs. McClure moved to adopt the resolution as presented.

RESOLVED: That the West Virginia Council for Community and Technical College Education approves the adoption of existing rules as listed and that such rules will be utilized for the operation of community and technical colleges and shall continue until rescinded, revised, altered or amended, and; *Further Resolved,* That the Chancellor is authorized to file these rules with the Secretary of State and to make technical, non-substantive changes in the language of the rules to solely reflect the change in governance made in Senate Bill 448, and *Be It Further Resolved,* That the Council adopts the internal policies of the Higher Education Policy Commission relating to administration, the workplace, and personnel for those employees transferred to the jurisdiction of the West Virginia Council for Community and Technical College Education.

Mr. Oelschlager seconded the motion. Motion carried.

11. Board of Governors Associate in Applied Science Degree Announcement

Chancellor Skidmore announced the Board of Governors Associate in Applied Science Degree at the Phi Theta Kappa ceremony.

12. Community and Technical College Budget Allocations

Mr. Oelschlager moved the adoption of the resolution as presented.

RESOLVED: That the West Virginia Council for Community and Technical College Education approves the allocation of funds for FY 2005 as in the meeting materials.

Mrs. McClure seconded the motion. Motion carried.

13. Revised Higher Education Assessments and Capital Allocations for FY 2004

Mr. Pennington moved to adopt the Higher Education Resource Fund (HERF) assessments and capital allocations for FY 2004 as presented.

RESOLVED: That the Council approves the revised FY 2003-2004 HERF assessments and capital allocation for New River Community and Technical College, Fairmont State Community and Technical College and Glenville State College as in the meeting materials.

Mr. Oelschlager seconded the motion. Motion carried.

14. Community and Technical College Tuition and Fee Increases

After discussion of tuition and fee increases, Mr. Oelschlager moved that the requests presented to the Council be adopted.

RESOLVED: That the West Virginia Council for Community and Technical College Education approves the institutional compact updates for all community and technical colleges as meeting the performance requirements at a satisfactory or better level for purposes of the Council's evaluation of tuition and fee increases for 2004-2005. *Further Resolved,* tuition and fee increases are approved for each community and technical college as determined by the Council. The tuition increases approved for academic year 2004-05 are as follows:

Community and Technical College Tuition and Fee Increases

Academic Year 2004-2005

	Resident	
	Percent	Amount
Eastern WV Community and Technical College	4.74%	\$74
Southern WV Community and Technical College	4.74%	\$74
WV Northern Community College	4.29%	\$72
New River Community and Technical College	4.71%	\$118
Fairmont State Community and Technical College	4.42%	\$120
Marshall Community and Technical College	3.00%	\$82
Community and Technical College of Shepherd	3.01%	\$86
WV State Community and Technical College	2.01%	\$52
West Virginia University at Parkersburg	2.96%	\$48
Community and Technical College of WVU Tech	3.00%	\$88

Ms. Almond seconded the motion. Motion carried.

Chairman Robinson stated that next year the Council will have a committee to review the tuition and fee requests and make recommendations to the Council for adoption. Chancellor Skidmore said a joint rule on tuition policy or a comprehensive tuition strategy can be developed.

15. Southern West Virginia Community and Technical College Master Facilities Plan

Mr. Oelschlager moved to accept the resolution as presented.

RESOLVED: That the West Virginia Council for Community and Technical College Education approves the update to the Southern West Virginia Community and Technical College Ten-Year Campus Facilities Master Plan as proposed in the following document, and its Five-Year Capital Implementation Plan, as provided in Series 12, the Commission's Procedural Rule on Capital Project Management.

Mrs. McClure seconded the motion. Motion carried.

16. Northern Community College Master Facilities Plan and Wheeling College Square Project

Mr. Oelschlager moved to accept the resolution as presented.

RESOLVED: That the West Virginia Council for Community and Technical College Education approves the update to West Virginia Northern Community College's Ten-Year Campus Facilities Master Plan as proposed in the following document, as provided in Series 12, the Commission's Procedural Rule on Capital Project Management. *Further Resolved,* That the West Virginia Council for Community and Technical College Education approves the College Square Project.

Ms. Almond seconded the motion. Motion carried.

17. Information and Updates

Mrs. McClure suggested changing the December 16, 2004, meeting to November 18, 2004 and the April 28, 2005, meeting to May 5, 2005. Chairman Robinson suggested using the August meeting for planning and include Candace Kraus and Jean Lawson to attend the meeting.

The meeting schedule will be approved at the next meeting.

18. Announcements and Member Comments

- Mr. Oelschlager presented the plaque awarded by Eastern Community and Technical College to the Council at the Founders Day Ceremony.
- Chairman Robinson asked that the minutes be sent to the Council members as soon as possible.
- At the next meeting, we need feedback from the presidents for the planning session.

19. Next Meeting

The next meeting of the Council is June 17, 2004, and will be held in the Charleston area. There being no further business, Mrs. McClure moved to adjourn the meeting. Mr. Pennington seconded the motion. Motion carried.

_____, Nelson B. Robinson, Jr., Chair

_____, Judi Almond, Secretary

