

**MINUTES
WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

April 17-18, 2008

April 17, 2008

A meeting of the West Virginia Council for Community and Technical College Education was held on April 17, 2008 beginning at 2:00 p.m. at Charleston Town Center Marriott in Charleston, West Virginia. Council members present were: Robert Brown, Ralph Kelly, Clarence Pennington, Ronald Radcliff, Nelson Robinson, and Gregory Smith. Absent were: Jim Cava, Stanley Hopkins, John Panza and David Tyson.

Call to Order

Chairman Robinson called the meeting to order and noted that a quorum was present.

1. Resolution Honoring Ruth Thompson Scott

Chairman Robinson noted the recent death of Council member Ruth Thompson Scott and called for a moment of silence in her memory. Following the moment of silence, Mr. Smith moved the adoption of the following resolution:

WHEREAS, The West Virginia Council for Community and Technical College Education will sadly miss the friendship and dedication of Ruth Thompson Scott and appreciates her service to the Council and the citizens of the State of West Virginia; and

WHEREAS, Through her commitment to the citizens of West Virginia, Ruth served on many community-based organizations including her service for over 20 years as the executive director for the Boone County Community Organization, member of the West Virginia Directors of Senior Programs, past member of the Rural Health Association for Southern West Virginia, and past member of the Boone County United Way Board of Directors; and

WHEREAS, Ruth had written the following comment sometime before her death: "I would like to be remembered for being a good mother and Nannie, and for caring for those who have less. Character is not measured by what we do for those who have – it is measured by what we do for those who have not."

THEREFORE BE IT RESOLVED, That the West Virginia Council for Community and Technical College Education honors the memory of Ruth Thompson Scott and expresses its deepest sympathy to her family.

FURTHER BE IT RESOLVED, That this resolution be inscribed upon the minutes of this Council.

Butch Pennington seconded the motion. Motion carried.

2. Approval of Minutes

Mr. Smith moved the adoption of the minutes of the January 25, 2008 and February 22, 2008 meetings of the West Virginia Council for Community and Technical College Education. Mr. Kelly seconded the motion. Motion carried.

Finance and Facilities

3. Approval of Chargeback Agreement for Pierpont Community and Technical College

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education accepts the agreed-upon procedure report prepared by Suttle & Stalnaker, PLLC.

Mr. Radcliff seconded the motion. Motion carried.

4. Utilities in New Building at Eastern WV Community and Technical College

Rich Donovan, Interim Co-Director of Finance and Facilities, presented information regarding a request from Eastern West Virginia Community and Technical College to expend up to \$800,000 from the uncommitted budget reserve to extend water and sewer utilities to the new Classroom, Laboratory and Academic Support Building.

Chairman Robinson reported that a conference call was held earlier this week to discuss this request. Participating in the conference call were Chairman Robinson, Chancellor Skidmore, Council staff, Interim President Sisk, staff from Eastern West Virginia Community and Technical College, and members of the Hardy County Rural Development Authority.

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education requests the Hardy County Rural Development Authority send, in writing, confirmation of their financial support to extend water and sewer utilities to the new Classroom, Laboratory and Academic Support Building at Eastern West Virginia Community and Technical College.

Mr. Pennington seconded the motion. Motion carried.

5. Approval of Institutional Tuition and Fees

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That tuition and fee increases are approved for each community and technical college as determined by the West Virginia Council for Community

and Technical College Education in Scenario #1 as presented in the agenda book with an increase cap of \$144 per full-time student for each institution.

Mr. Smith seconded the motion. Motion carried.

6. Approval of Higher Education Resource Assessment (HERA) FY 2009

Mr. Kelly moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the FY 2009 Higher Education Resource Assessment (HERA) to the community and technical colleges as presented on Table 1 in the agenda book.

Mr. Pennington seconded the motion. Motion carried.

7. Approval of Institutional Capital Assessments

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the institutional capital assessments for FY 2009 as presented on Table 2 in the agenda book.

Mr. Pennington seconded the motion. Motion carried.

8. Blue Ridge Community & Technical College Nursing Program

Discussion was held regarding the nursing program at Blue Ridge Community and Technical College. Chancellor Skidmore was asked to inquire with the Board of Examiners for Nursing regarding the passage rates at Blue Ridge and follow-up with a letter indicating the Council's support.

9. Adjournment

In the interest of time, the meeting was adjourned. The meeting will be reconvened tomorrow, April 18, 2008, beginning at 9:00 a.m. in the Senate Judiciary Room 208w of the State Capitol Complex.

April 18, 2008

The meeting of the West Virginia Council for Community and Technical College Education was continued on April 18, 2008 beginning at 9:05 a.m. in the Senate Judiciary Room 208w, of the State Capitol Complex, Charleston, West Virginia. Council members present were: Robert Brown, Ralph Kelly, John Panza, Clarence Pennington, Ronald Radcliff, Nelson Robinson and Gregory Smith. Absent were: Jim Cava, Stanley Hopkins and David Tyson.

Call to Order

Chairman Robinson called the meeting to order and noted that a quorum was present.

Academic Affairs

1. Approval of Technical Program Development Grant Awards

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Technical Program Development Grant Awards as proposed.

Mr. Kelly seconded the motion. Motion carried.

2. Approval of West Virginia State Plan for the Administration of Career and Technical Education

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the West Virginia State Plan for the Administration of Career and Technical Education.

Mr. Pennington seconded the motion. Motion carried.

3. Approval of Associate of Fine Arts Degree at New River Community and Technical College

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Associate of Fine Arts degree at New River Community and Technical College effective Fall 2008.

Mr. Kelly seconded the motion. Motion carried.

NOTE: Mr. Radcliff abstained from voting on the motion.

4. Approval of Reciprocity Agreement at New River Community and Technical College

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the reciprocity agreement between New River

Community and Technical College and Dabney S. Lancaster Community College of Virginia.

Mr. Pennington seconded the motion. Motion carried.

General

5. Appointment of Officer Nominating Committee

West Virginia Code requires that the West Virginia Council for Community and Technical College Education selects officers for the next fiscal year.

Chairman Robinson made the following appointments to the Officer Nominating Committee: Mr. Pennington, Mr. Kelly and Mr. Brown.

6. Chancellor's Evaluation

Chairman Robinson reported that a written survey evaluation of Chancellor Skidmore was conducted by the Council. He reported that the Chancellor received an excellent evaluation and noted that the renewal of the Chancellor's contract will be addressed at the next scheduled Council meeting in June.

7. Presidential Search Committee

Mr. Smith reported that the Council representatives for the West Virginia State Community and Technical College Presidential Search Committee participated with the institution's board of governors in interviewing three finalists for the position of president and made a recommendation to the board. West Virginia State Community and Technical College's board of governors is scheduled to meet on April 24, 2008 to make a final selection and forward that name to the Council for confirmation.

Information Items

8. Summary of Legislative Bills and Budgetary Enhancements

Dennis Taylor, Vice Chancellor for Administration, provided a detailed update on bills passed during the 2008 regular legislative session directly affecting the West Virginia Community and Technical College System.

9. Establishment of Strayer University Campus in West Virginia

Chancellor Skidmore presented information on Strayer University's request to establish a campus in West Virginia. Higher Education Policy Commission (HEPC) policy provides that the HEPC shall consult with the Council when an entity desires to offer associate degree level programming in addition to education above the associate degree level.

Executive Session

10. Approval of Presidential Compensation Package

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the contract for the president of Blue Ridge Community and Technical College.

Mr. Pennington seconded the motion. Motion carried.

Additional Board Action and Comments

11. Blue Ridge Lineman Program

Mr. Pennington reported on his visit to a new facility that houses a program provided by Blue Ridge Community and Technical College in their partnership with Alleghany Energy to provide services for lineman training. Mr. Pennington commented on his appreciation of programs like these throughout the West Virginia Community and Technical College System.

12. Adjournment

There being no further business, the meeting was adjourned.

13. Next Meeting

Date: June 12-13, 2008 Planning Meeting
Location: Lakeview Resort & Conference Center
Morgantown, WV
Time: To Be Announced

Nelson B. Robinson, Jr. Chairman

Clarence B. Pennington Secretary