

**MINUTES
WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

January 25, 2008

A meeting of the West Virginia Council for Community and Technical College Education was held on January 25, 2008 beginning at 9:30 a.m. at Charleston Town Center Marriott in Charleston, West Virginia. Council members present were: Robert Brown, Stanley Hopkins, Ralph Kelly, Clarence Pennington, Ronald Radcliff, Nelson Robinson, and Gregory Smith. Joining by conference call was Ruth Thompson Scott. Absent were: Jim Cava, John Panza, and David Tyson.

Call to Order

Chairman Robinson called the meeting to order and noted that a quorum was present.

1. Approval of Minutes

Mr. Smith moved the adoption of the minutes of the December 7, 2007 meeting of the West Virginia Council for Community and Technical College Education. Mr. Brown seconded the motion. Motion carried.

2. Advisory Council of Students

Jennifer Hitt, Vice Chair, Advisory Council of Students, gave a presentation on behalf of students state-wide on campus safety. Listed below are some of the areas highlighted by Ms. Hitt.

- Concerns regarding campus awareness, communication, and education
- The importance of a Campus Crisis Plan including prevention, preparation, response and recovery
- Notification of a crisis through text messaging, e-mail, loud speaker and contact with parents
- Improvements required include identifying students needs and providing services

Chairman Robinson thanked Ms. Hitt for attending today's meeting and extended his gratitude for the information provided.

Academic Affairs

3. Post-audit Review of American Sign Language Occupational Program at Pierpont Community and Technical College

Mr. Radcliff moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education receives the post-audit report for American Sign Language Communication at Pierpont Community and Technical College and recommends that the program be continued.

Mr. Smith seconded the motion. Motion carried.

4. Final Approval of Series 3, *Conversion of Non-Credit Training Activities to College-Level Credit*

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves Series 3, *Conversion of Non-Credit Training Activities to College-Level Credit*, for submission to the Secretary of State's Office for final filing.

Ms. Scott seconded the motion. Motion carried.

5. Approval of Technical Program Development Grant Awards

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Technical Program Development grant awards as proposed.

Ms. Scott seconded the motion. Motion carried.

Finance and Facilities

6. Consolidated Audit Fiscal Year 2007 Presentation by Deloitte and Touche

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education accepts the filing of the audited financial reports for the fiscal year ending June 30, 2007.

Mr. Pennington seconded the motion. Motion carried.

7. Funding Strategy

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the funding strategy to strengthen the capacity for support of the Community and Technical College System of West Virginia as presented.

Ms. Scott seconded the motion. Motion carried.

General

8. Resolution Honoring Stan Cavendish

Mr. Radcliff moved the adoption of the following resolution:

WHEREAS, Mr. Stan Cavendish was appointed to the West Virginia Council for Community and Technical College Education on July 21, 2004 by virtue of his position as Chairman of the State Workforce Investment Council; and

WHEREAS, Mr. Cavendish brought to the Council his expertise as a businessman and a commitment of advancing education in the Mountain State; and

WHEREAS, Mr. Cavendish's leadership and extensive experience have contributed greatly to the advancement of the Community and Technical College System through a period of dramatic change in West Virginia; and

WHEREAS, Mr. Cavendish provided insight and guidance to the Council on matters relating to workforce and economic development; and

WHEREAS, Mr. Cavendish, being a native West Virginian, has dedicated himself to the growth of the State's economy through his leadership of West Virginia's telecommunications industry;

THEREFORE, BE IT RESOLVED, That the West Virginia Council for Community and Technical College Education expresses its gratitude to Stan Cavendish for his tireless effort and commitment to the education of the citizens of West Virginia and extends to him all the best in his retirement; and

FURTHER BE IT RESOLVED, That this resolution be inscribed upon the minutes of this Council and that a copy be delivered to Mr. Cavendish.

Mr. Smith seconded the motion. Motion carried.

9. Community and Technical College System of West Virginia Vision and Mission Statement

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the Vision and Mission Statement for the Community and Technical College System of West Virginia as amended removing the word "postsecondary" from the first sentence.

Ms. Scott seconded the motion. Motion carried.

10. New Appointment to West Virginia State Community and Technical College Presidential Search Committee

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education appoints Mr. Gregory Smith to replace Mr. Stan Cavendish in the presidential search process at West Virginia State Community and Technical College.

Ms. Scott seconded the motion. Motion carried.

Information Items

11. Analysis Report for Fall 2007 Enrollment

Chancellor Skidmore reported that overall Headcount Enrollment increased across the board over two percent while Full-Time Equivalent Enrollment dropped slightly by less than half of one percent.

12. Tuition Strategy

Chancellor Skidmore presented information for discussion on tuition strategy scenarios for the Council to consider under which tuition increases will be granted for FY 2009 when presented at the Council's April 2008 meeting.

13. Nursing Program Report

Duane Napier, Executive Director for the West Virginia Center for Nursing, and Pamela Alderman, Dean of Career and Technical Programs at Southern West Virginia Community and Technical College and member of the State Board of Nursing, presented a report at the request of the Council including information on

nursing programs and enrollment, enrollment trends, student waiting lists, and licensure pass rates.

14. 2008 Legislative Session Update

Dennis Taylor, Vice Chancellor for Administration, updated the Council concerning the 2008 regular legislative session and provided an overview of proposed legislation that relates to higher education. Vice Chancellor Taylor also presented a summary of the Governor's proposed FY 2009 budget. He pointed out that the budget contained significant new investments in community and technical education, particularly in the areas of workforce development and capital expansion.

Additional Board Action and Comments

15. Adjournment

There being no further business, the meeting was adjourned.

16. Next Meeting

Date: April 25, 2008
Location: Embassy Suites
Charleston, WV
Time: 9:30 a.m.

Nelson B. Robinson, Jr. Chairman

Clarence B. Pennington Secretary