

WV Community & Technical College Council

MEETING AGENDA

July 17, 2002

Council Members

Danny C. Aderholt
Judi Almond
Robert "Bob" Brown
Stanley Hopkins, Ex-Officio

Menis Ketchum
Rebecca McClure
Fred Oelschlager
Nelson B. Robinson

**James L. Skidmore, Vice Chancellor
Community and Technical College Education
And Workforce Development**

**MEETING OF THE
WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

JULY 17, 2002

**Erickson Alumni Center of West Virginia State College
Institute, West Virginia**

- 10:00 a.m.
- I. Call to Order
 - II. Swearing in of Members
 - III. The Honorable Lloyd Jackson
Chair, Senate Education Committee
 - IV. Introductions
 - V. J. Michael Mullen
Chancellor, Higher Education Policy Commission
 - VI. Organizational Issues
 - A. Election of Officers
 - B. Council Structure
 - C. Meeting Schedule
 - D. Meeting Locations
 - E. Council Orientation
 - VII. Overview of Community and Technical College Education and
Technical and Adult Education Delivery in West Virginia
 - VIII. Statutory Responsibility of the Council..... pg 2
 - IX. *Approval of HEAPS In-Demand Occupations pg 20

X. Possible Executive Session Under the Authority of **WV Code §6-9A-4**

- A. Approval of Community and Technical College Advisory Boards pg 23
- B. Concurrence of Appointment of Glenville State College Community and Technical College Provost..... pg 30

XI. Additional Comments

XII. Adjourn

* Action Item

**WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

MEETING OF JULY 17, 2002

AGENDA

- I. Statutory Responsibilities of the Council pg 2

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ARTICLE 2B. WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION.

§18B-2B-1. Legislative findings; intent; purpose.

(a) The Legislature hereby finds that:

(1) The goals, objectives and purposes contained in Senate Bill 653, passed during the regular legislative session in two thousand, reflected the research findings available to the Legislature at the time; since then, however, additional research indicates that, while Senate Bill 653 moves in the appropriate direction of independent accreditation and meeting essential conditions for public community and technical colleges, the legislation does not take the final steps that are considered to be necessary by independent researchers. This position is clearly demonstrated by the recent research findings and recommendations cited below:

(A) *West Virginia A Vision Shared! Economic Development: A Plan for West Virginia's Future*, hereinafter cited in this article and article two-c of this chapter as the *Market Street Report*, is a research document commissioned by the West Virginia Council for Community and Economic Development to assess the economic competitiveness of the state. The report makes a number of findings and recommendations important to public community and technical college education:

(i) The state needs to adopt and implement a specific focus on technical

1 education; in particular, it needs to move away from the traditionally isolated and limited
2 vocational programming towards a systematic approach of teaching technical skills that
3 employers need today;

4 (ii) The state needs to establish a strong technical education system that is
5 separate from the university system and is responsive to the needs of business
6 throughout the state;

7 (iii) The state needs to establish as a high level priority the training and retraining
8 of its working age adults to help them acquire and maintain the competitive skills they
9 need to succeed in today's economy; and

10 (iv) The state needs to emphasize the role of lifelong learning as a critical piece
11 of its overall education and training system if the state is to make the transition to the
12 new economy.

13 (B) The *Report to the Legislative Oversight Commission on Education*
14 *Accountability*, hereinafter cited in this article and article two-c as the *McClenney*
15 *Report*, is a study required by provisions of Senate Bill 653 and conducted by Dr. Kay
16 McClenney. The research found that:

17 (i) The participation rate in West Virginia community and technical college
18 education is substantially lower than will be necessary if the state is to achieve its goals
19 for economic development and prosperity for its citizens;

20 (ii) The low visibility of the component community and technical colleges
21 effectively restricts access for the West Virginians who most need encouragement to
22 participate in postsecondary education and training;

23 (iii) It is not clear that the parent institutions of the component community
24 colleges actually embrace the community college mission;

1 (iv) The community and technical college developmental education programs are
2 under serving by far the evident needs of the population, especially as that service
3 relates to nontraditional students;

4 (v) Adults over age twenty-five are under represented in the community and
5 technical college student populations;

6 (vi) Technical education program development and enrollment are not at the
7 levels necessary to serve the needs of the state;

8 (vii) Independent accreditation and the essential conditions required by Senate
9 Bill 653 are necessary, but not sufficient alone to provide a strong enough tool to
10 accomplish the state's goal to strengthen community and technical college education;
11 and therefore,

12 (viii) The state needs to create a community college support capacity at the state
13 level that will bring leadership, coordination, technical support, advocacy and critical
14 mass to a statewide network of local community and technical college campuses.

15 (C) The *Report and Recommendations of the Implementation Board to the West*
16 *Virginia Higher Education Policy Commission*, hereinafter cited in this article and article
17 two-c of this chapter as the *Implementation Board Report*, is a study required by Senate
18 Bill 653 to determine the most effective and efficient method to deliver community and
19 technical college services in the responsibility areas of Marshall university, West Virginia
20 state college and West Virginia university institute of technology. The *Implementation*
21 *Board Report* states its goals and vision for community and technical college education
22 in the advantage valley region as one of a dynamic, vital and vibrant community college
23 network which offers:

24 (i) Affordable, quality training and education to students; (ii) Represents a

1 recognized path of choice to success in the knowledge economy for thousands of
2 West Virginians; and

3 (iii) Provides West Virginia businesses with the highly skilled work force
4 necessary to meet their evolving needs in the global knowledge economy.

5 (D) In furtherance of their goals, the *Implementation Board Report* recommended
6 formation of the advantage valley community college network:

7 (i) To enhance economic development through coordinated leadership and a
8 delivery system for education and training initiatives;

9 (ii) To provide accountability through a separate compact and through
10 independent accreditation of each of the affected community and technical colleges;
11 and

12 (iii) To enhance education opportunities for the citizens of the area and assist in
13 overcoming the barrier of accessibility in higher education.

14 (b) Based on the recent research cited above, the Legislature further finds that:

15 (1) The recommendations of the *Market Street Report* clearly point out the
16 shortcomings of the State's current approach to providing postsecondary education and
17 programs and show the consequences of failing to change appropriately;

18 (2) The research, findings, vision and goals set forth in the *McClenney Report*
19 and the *Implementation Board Report* are noteworthy and, although written, in part, to
20 address specific institutions, have broad application statewide for community and
21 technical colleges;

22 (3) The research shows that:

23 (A) A need exists to enhance community and technical college education in
24 West Virginia through the delivery of services that meet the goals of this chapter and

1 that are delivered pursuant to the process for meeting the essential conditions
2 established in section three, article three-c of this chapter;

3 (B) A need exists for statewide leadership, coordination, and support for the
4 work of the community and technical colleges and for advocacy for the public priorities
5 these institutions are charged to address;

6 (C) Community and technical colleges need to be efficient, avoiding duplication
7 and the burden of bureaucracy while recognizing fiscal realities;

8 (D) Community and technical colleges need a high degree of flexibility and local
9 autonomy to preserve and expand their ability to respond rapidly and effectively to local
10 or regional needs;

11 (E) Community and technical colleges need state-level support and leadership
12 that recognize differences among regions of the state and among institutions and
13 accept the reality that institutions are at different stages in their development and have
14 different challenges and capabilities;

15 (F) Clear benchmarks and regular monitoring are required to assess the progress
16 of community and technical colleges toward meeting the established goals and for
17 meeting the essential conditions, including independent accreditation, established in this
18 chapter;

19 (4) Certain acts to streamline accountability, to make maximum use of existing
20 assets to meet new demands and target funding to initiatives designed to enhance and
21 reorient existing capacity, and to provide incentives for brokering and collaboration
22 require that the role of the joint commission for vocational-technical-occupational
23 education be reexamined.

24 (c) *Legislative intent.* The intent of the Legislature in enacting this article is to

1 address the research findings cited above by reconstituting the joint commission for
2 vocational-technical-occupational education as the West Virginia council for community
3 and technical college education in order to reorient the mission, role and responsibilities
4 consistent with and supportive of the mission, role and responsibilities of the
5 commission, the goals for post-secondary education and accountability for assisting the
6 public community and technical colleges, branches, centers, regional centers, and other
7 delivery sites with a community and technical college mission in achieving the state's
8 public policy agenda.

9 (d) *Purpose.* The purpose of this article is to provide for the development of a
10 leadership and support mechanism for the community and technical colleges, branches,
11 centers, regional centers, and other delivery sites with a community and technical
12 college mission to assist them in meeting the essential conditions and in the step-by-
13 step implementation process for achieving the goals for community and technical
14 college education as provided for in article three-c of this chapter, and to promote
15 coordination and collaboration among secondary and post-secondary vocational-
16 technical-occupational and adult basic education programs as provided for in this
17 chapter and chapter eighteen of this code. The focus of this leadership and support
18 mechanism is to encourage development of a statewide mission to raise education
19 attainment, increase adult literacy, promote work force and economic development, and
20 ensure access to secondary and postsecondary education for the citizens of the state
21 while maintaining the local autonomy and flexibility necessary to the success of
22 community and technical education.

23 **§18B-2B-2. Definitions.**

24 The following words when used in this article have the meaning hereinafter

1 ascribed to them unless the context clearly indicates a different meaning:

2 (a) "Adult basic education" means adult basic skills education designed to
3 improve the basic literacy needs of adults, including information processing skills,
4 communication skills and computational skills, leading to a high school equivalency
5 diploma, under the jurisdiction of the state board of education.

6 (b) "Post-secondary vocational-technical-occupational education" means any
7 course or program beyond the high school level that results in, or may result in, the
8 awarding of a two-year associate degree, certificate or other credential from an
9 institution under the jurisdiction of a governing board or other public or private education
10 provider.

11 (c) "Secondary vocational-technical-occupational education" means any course
12 or program at the high school level that results in, or may result in, a high school
13 diploma or its equivalent, under the jurisdiction of the state board of education.

14 (d) "Vice chancellor" means the vice chancellor for community and technical
15 college education and work force development pursuant to section five, article one-b of
16 this chapter.

17 (e) "West Virginia Council for Community and Technical College Education" or
18 "council" means the council established pursuant to section three of this article.

19 **§18B-2B-3. Joint commission for vocational-technical-occupational education**
20 **reconstituted as West Virginia Council for community and technical college**
21 **education; jurisdiction of higher education policy commission; supervision of**
22 **chancellor; chief executive officer.**

23 (a) Effective the first day of July, two thousand one, the West Virginia joint commission
24 for vocational-technical-occupational education is reconstituted as the West Virginia

1 council for community and technical college education. Any reference in this code to
2 the joint commission for vocational-technical-occupational education means the West
3 Virginia council for community and technical college education. The council has all the
4 powers and duties assigned by law to the joint commission for vocational-technical-
5 occupational education prior to the effective date of this section and such other powers
6 and duties as may be assigned by law or by the commission.

7 (b) The council is subject to the jurisdiction of the commission established in article one-
8 b of this chapter. The vice chancellor serves as chief executive officer of the council.

9 **§18B-2B-4. Appointment, composition and terms of council.**

10 (a) On the effective date of this section, the joint commission for vocational-
11 technical-occupational education is reconstituted as the West Virginia council for
12 community and technical college education and all terms of members appointed by the
13 governor prior to the effective date of this section expire upon the appointment by the
14 governor of all the members required to be appointed by this section.

15 (b) The membership of the council is comprised as follows:

16 (1) Seven members appointed by the governor, with the advice and consent of
17 the Senate;

18 (2) The assistant superintendent for technical and adult education of the state
19 department of education who serves as an ex officio, nonvoting member of the council;

20 (3) The governor may, but is not required to, reappoint any person who was a
21 member of the joint commission immediately prior to the effective date of this section:
22 *Provided*, that the individual selected is otherwise eligible to serve.

23 (c) The seven members appointed by the governor shall be citizens of the state,
24 shall represent the public interest and shall be persons who understand and are

1 committed to achieving the goals and objectives set forth in section one-a, article one of
2 this chapter, the essential conditions for community and technical college education
3 programs and services set forth in article three-c of this chapter, and the goals for
4 secondary and postsecondary vocational-technical-occupational and adult basic
5 education in the state. The appointed members shall represent the interests of the
6 business, labor and employer communities and demonstrate knowledge of the
7 education needs of the various regions, attainment levels and age groups within the
8 state.

9 (d) The governor may not appoint any person to be a member of the council who
10 is an officer, employee or member of an advisory board of any state college or
11 university, the holder of any other public office or public employment under the
12 government of this state or any of its political subdivisions, an appointee or employee of
13 any governing board or an immediate family member of any employee under the
14 jurisdiction of the commission or any governing board. No individual may serve on the
15 council who is engaged in providing, or employed by a person or company whose
16 primary function is to provide, work force development services and activities. Of the
17 members appointed by the governor, no more than four thereof may belong to the same
18 political party and no more than three may be appointed from any congressional district.

19 (e) Members of the council shall serve for terms of four years, except that of the
20 original appointments, one member shall be appointed for one year; two members shall
21 be appointed for two years; two members shall be appointed for three years; and two
22 members shall be appointed for four years. No member may serve more than two
23 consecutive full terms nor may any member be appointed to a term which results in the
24 member serving more than eight consecutive years.

1 **§18B-2B-5. Meetings and compensation.**

2 (a) The vice chancellor shall call the initial meeting of the council and preside
3 until a chairperson is selected. The members shall elect a chairperson from among the
4 persons appointed by the governor. The council shall hold at least eight meetings
5 annually and may meet more often at the call of the chairperson. One such meeting
6 shall be a public forum for the discussion of the goals and standards for work force
7 development, economic development, and vocational education in the state.

8 (b) The council shall hold an annual meeting each June for the purpose of
9 electing officers for the next fiscal year. At the annual meeting, the council shall elect
10 from its appointed members a chairperson and other officers as it may consider
11 necessary or desirable: *Provided*, That the initial meeting for the purpose of selecting
12 the first chairperson and other officers shall be held during July, two thousand one, or
13 as soon thereafter as practicable. The chairperson and other officers shall be elected
14 for a one-year term commencing on the first day of July following the annual meeting:
15 *Provided, however*, That the terms of officers elected in July, two thousand one, begin
16 upon election and end on the thirtieth day of June, two thousand two. The chairperson
17 of the board may serve no more than two consecutive terms as chair.

18 (c) Members of the council shall serve without compensation, but shall be
19 reimbursed for all reasonable and necessary expenses actually incurred in the
20 performance of their official duties under this article upon presentation of an itemized
21 sworn statement of their expenses, except that the ex officio member of the council who
22 is an employee of the state shall be reimbursed by the employing agency.

23 (d) A majority of the members constitutes a quorum for conducting the business
24 of the council.

1 **§18B-2B-6. Powers and duties of the council.**

2 (a) The council has all the powers and duties assigned to the joint commission
3 prior to the effective date of this article as set forth in the provisions of section two,
4 article two-b, chapter eighteen of this code and such other powers and duties as may be
5 assigned by law or by the commission. Authority granted under that section to the joint
6 commission as the sole agency responsible for the administration of vocational-
7 technical-occupational education in the state is hereby transferred to the council.

8 (b) Under the supervision of the commission, the council has the following
9 powers and duties:

10 (1) To develop and recommend to the commission for inclusion in the statewide
11 public agenda, a plan for raising education attainment, increasing adult literacy,
12 promoting work force and economic development and ensuring access to advanced
13 education for the citizens of West Virginia;

14 (2) To provide statewide leadership, coordination, support, and technical
15 assistance to the community and technical colleges and to provide a focal point for
16 visible and effective advocacy for their work and for the public agenda adopted by the
17 commission;

18 (3) To review and approve all institutional compacts for the community and
19 technical colleges prior to their submission to the commission for final approval;

20 (4) To consider and submit to the commission a budget for community and
21 technical colleges that:

22 (A) Includes recommended appropriations;

23 (B) Considers the progress of each institution toward meeting the essential
24 conditions set forth in section three, article three-c of this chapter, including independent

1 accreditation; and

2 (C) Considers the progress of each institution toward meeting the goals
3 established in its institutional compact;

4 (5) To make recommendations to the commission for approval of the
5 administration and distribution of the independently-accredited community and technical
6 college development account;

7 (6) To design and recommend to the commission a plan of strategic funding to
8 strengthen capacity for support of community and technical college education in all
9 areas of the state;

10 (7) To foster coordination among all state-level, regional and local entities
11 providing postsecondary vocational education or work force development and to
12 coordinate all public institutions and entities that have a community and technical
13 college mission;

14 (8) To assume on behalf of the commission the principal responsibility for
15 overseeing the implementation of the step-by-step process for achieving independent
16 accreditation and for meeting the essential conditions pursuant to article three-c of this
17 chapter;

18 (9) To participate in the selection of administrative heads of the community and
19 technical colleges as directed by the commission;

20 (10) To provide a single, statewide link for current and prospective employers
21 whose needs extend beyond one locality;

22 (11) To provide a mechanism that serves two or more institutions to facilitate joint
23 problem solving in areas including, but not limited to:

24 (A) Defining faculty roles and personnel policies;

1 (B) Delivering high-cost technical education programs across the state;

2 (C) Providing one-stop service for work force training to be delivered by multiple
3 institutions; and

4 (D) Providing opportunities for resource-sharing and collaborative ventures;

5 (12) To provide support and technical assistance to develop, coordinate, and
6 deliver effective and efficient community and technical college education programs and
7 services in the state;

8 (13) To assist the community and technical colleges in establishing and
9 promoting links with business, industry and labor in the geographic areas for which each
10 of the community and technical colleges is responsible;

11 (14) To develop alliances among the community and technical colleges for
12 resource sharing, joint development of courses and courseware, and sharing of
13 expertise and staff development;

14 (15) To serve aggressively as an advocate for development of a seamless
15 curriculum, to cooperate with the governor's p-20 council of West Virginia to remove
16 barriers relating to transfer and articulation between and among community and
17 technical colleges, state colleges and universities, and public education, preschool
18 through grade twelve, and to encourage the most efficient utilization of available
19 resources. The council for community and technical college education is responsible for
20 advising the commission on these issues and making appropriate recommendations;

21 (16) To assist the commission in informing public school students, their parents
22 and teachers of the academic preparation that students need in order to be prepared
23 adequately to succeed in their selected fields of study and career plans;

24 (17) To assist the commission in developing a statewide system of community

1 and technical college programs and services in every region of West Virginia for
2 competency-based certification of knowledge and skills, including a statewide
3 competency-based associate degree program;

4 (18) To review and approve all institutional master plans for the community and
5 technical colleges prior to their submission to the commission for final approval;

6 (19) To recommend to the commission policies or rules for promulgation that are
7 necessary or expedient for the effective and efficient performance of community and
8 technical colleges in the state;

9 (20) To recommend to the commission a set of benchmarks and performance
10 indicators to apply to community and technical colleges to measure institutional
11 progress toward meeting the goals as outlined in section one-a, article one of this
12 chapter and in meeting the essential conditions established in article three-c of this
13 chapter;

14 (21) To assist the commission staff in developing a separate section on
15 community and technical colleges for inclusion in the higher education report card as
16 defined in section eight, article one-b of this chapter. This section shall include, but is
17 not limited to, evaluation of the institutions based upon the benchmarks and indicators
18 developed in subdivision (20) of this subsection;

19 (22) If approved by the commission, to facilitate creation of the advantage valley
20 community college network recommended by the *Implementation Board Report* as well
21 as any other regional networks of affiliated community and technical colleges as the
22 commission finds to be appropriate and in the best interests of the citizens to be served;

23 (23) To advise and assist the state board of education and the commission on
24 state plans for secondary and post-secondary vocational-technical-occupational and

1 adult basic education, including, but not limited to:

2 (A) Policies to strengthen vocational-technical-occupational and adult basic
3 education;

4 (B) Programs and methods to assist in the improvement, modernization and
5 expanded delivery of vocational- technical-occupational and adult basic education
6 programs;

7 (24) To distribute federal vocational education funding provided under the Carl D.
8 Perkins Vocational and Technical Education Act of 1998, PL 105-332, with an emphasis
9 on the distribution of financial assistance among secondary and post-secondary
10 vocational-technical-occupational and adult basic education programs to help meet the
11 public policy agenda;

12 (25) To collaborate, cooperate and interact with all secondary and post-
13 secondary vocational-technical-occupational and adult basic education programs in the
14 state, including the programs assisted under the federal Carl D. Perkins Vocational and
15 Technical Education Act of 1998, PL 105-332, and the Work Force Investment Act of
16 1998, to promote the development of seamless curriculum and the elimination of
17 duplicative programs;

18 (26) To coordinate the delivery of vocational-technical-occupational and adult
19 basic education in a manner designed to make the most effective use of available public
20 funds to increase accessibility for students;

21 (27) To analyze and report to the commission and the West Virginia board of
22 education on the distribution of spending for vocational-technical-occupational and adult
23 basic education in the state and on the availability of vocational-technical-occupational
24 and adult basic education activities and services within the state.

1 (28) To promote the delivery of vocational-technical-occupational, adult basic
2 education and community and technical college education programs in the state which
3 emphasize the involvement of business, industry and labor organizations;

4 (29) To promote public participation in the provision of vocational-technical-
5 occupational, adult basic education and community and technical education at the local
6 level, with an emphasis on programs which involve the participation of local employers
7 and labor organizations;

8 (30) To promote equal access to quality vocational-technical-occupational, adult
9 basic education and community and technical college education programs to
10 handicapped and disadvantaged individuals, adults who are in need of training and
11 retraining, individuals who are single parents or homemakers, individuals participating in
12 programs designed to eliminate sexual bias and stereotyping, and criminal offenders
13 serving in correctional institutions;

14 (31) To meet annually between the months of October and December with the
15 advisory committee of community and technical college presidents and provosts created
16 pursuant to section eight, of this article to discuss those matters relating to community
17 and technical college education in which advisory committee members or the council
18 may have an interest; and

19 (32) To accept and expend any gift, grant, contribution, bequest, endowment or
20 other money for the purposes of this article. (c) In addition to the powers and duties
21 provided for in subsections (a) and (b) of this section and any other powers and duties
22 as may be assigned to it by law or by the commission, the council has such other
23 powers and duties as may be necessary or expedient to accomplish the purposes of
24 this article.

1 **§18B-2B-7. Powers and duties of the chief executive officer.**

2 The vice chancellor is the chief executive officer of the council and as such may
3 exercise the powers and duties assigned pursuant to subsection three, section five,
4 article one-b of this chapter. The vice chancellor has all powers and duties assigned by
5 law or by the commission and, in addition, has the following powers and duties:

6 (1) To serve as the principal accountability point for the commission for
7 implementation of the public policy agenda as it relates to community and technical
8 colleges;

9 (2) To serve on behalf of the commission as the liaison to the council and to the
10 community and technical colleges;

11 (3) To assume on behalf of the commission the principal responsibility for
12 directing and assisting the work of the council;

13 (4) With the approval of the commission and the chancellor, to employ and direct
14 staff as necessary and appropriate to carry out the duties and responsibilities of this
15 article. On the first day of July, two thousand one, all personnel employed on the
16 thirtieth day of June, two thousand one, within the joint commission for vocational-
17 technical-occupational education are hereby transferred to the jurisdiction of the
18 commission and are under the direct supervision of the vice chancellor and the
19 chancellor: *Provided*, That prior to the first day of October, two thousand one, no
20 employee shall be terminated or have his or her salary or benefit levels reduced as the
21 sole result of the governance reorganization set forth in this article.

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**WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

MEETING OF JULY 17, 2002

AGENDA

- I. Approval of HEAPS In-Demand Occupationspg 20

**West Virginia Council for Community and Technical College Education
Meeting of July 17, 2002**

ITEM: Program Approvals for Workforce Development Component of HEAPS

INSTITUTION(S): All

COMMITTEE:

RECOMMENDED RESOLUTION: Resolved, That the West Virginia Council for Community and Technical College Education approves the list of areas of training for skill development and demand occupations for the workforce development component of HEAPS and resolve that the Vice Chancellor for Administration be given authority to review and determine eligible educational courses and programs.

STAFF MEMBER: Judy Kee

BACKGROUND:

During the 2001 Legislative session, important additions to the Higher Education Adult Part-time Student (HEAPS) Grant Program were made through the creation of a workforce development component which added certain postsecondary certificates and industry recognized credentials, demand occupations or other skill development programs to the list of eligible courses and programs. The goals of the new component are to encourage individuals in need of additional training to upgrade their current employment skills or to enter a new demand occupation, thus increasing West Virginia's pool of qualified workers. The Legislature mandated that 25 percent of the HEAPS appropriations be earmarked for the workforce development component.

For the 2002-2003 year, it is requested that the list of occupational fields and training programs listed below be given priority consideration for the 25 percent component of HEAPS.

Information Technology & Related Occupations
Multi-skill Maintenance Workers
Health Care
Surveyors
Estimators: Construction

First-line Supervisors
Administrative Assistants
Engineering and Related Technologies
Multi-craft Construction Workers
Mining Industry Workers
Aviation Industry Workers

It is also recommended that the Vice Chancellor for Administration be given the authority to determine eligible educational courses and programs for the workforce development component of HEAPS.