



West Virginia Council for Community and Technical College Education

AGENDA

January 26, 2007

Members

Nelson Robinson, Chair

Robert Brown, Vice Chair

Clarence Pennington, Secretary

Stan Cavendish

James Cole

Jason Cuomo

Michael Garrison

Stanley Hopkins

John Panza

Ronald Radcliff

Ruth Thompson Scott

Greg Smith

James L. Skidmore, Chancellor

**WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

January 26, 2007

TOWN CENTER MARRIOTT
Charleston, West Virginia

SCHEDULE

9:00 A.M.	Continental Breakfast <i>Salon D</i>
9:30 A.M.	Council Meeting <i>Salon D</i>
12:00 P.M.	Lunch <i>Whitewater Grille</i>

**WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

January 26, 2007

Town Center Marriott
Charleston, West Virginia

AGENDA

- I. Call to Order**
- II. Approval of Minutes**
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 - E. *Appointments to Presidential Searches at Marshall Community and Technical College and West Virginia State Community and Technical Collegepg 42
- VI. Additional Board Action and Comments**
- VII. Next Meeting**
 - Date: April 20, 2007
 - Location: Town Center Marriott
Charleston, West Virginia
 - Time: 9:30 am
- VIII. Adjournment**

**WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

Meeting of January 26, 2007

I. Call to Order

II. Approval of Minutes

A. *December 14, 2006.....pg 1

**MINUTES
WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

December 14, 2006

A meeting of the West Virginia Council for Community and Technical College Education was held on December 14, 2006 beginning at 9:30 a.m. at Charleston Town Center Marriott in Charleston, West Virginia and by conference call. Council members present were: Robert Brown, Stan Cavendish, James Cole, Michael Garrison, John Panza, Clarence Pennington, Ronald Radcliff, Nelson Robinson, Ruth Thompson Scott, and Gregory Smith. Present by telephone was Jason Cuomo. Absent was: Stanley Hopkins.

Call to Order

Chairman Robinson called the meeting to order and noted that a quorum was present.

1. Approval of Minutes

Mr. Garrison moved the adoption of the minutes of the October 19, 2006 meeting of the West Virginia Council for Community and Technical College Education. Mr. Smith seconded the motion. Motion carried.

Academic Affairs

2. Revised Admission Standards and Procedures for A.A.S. Nursing Program at West Virginia University at Parkersburg

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the revised institutional guidelines for admission to the A.A.S. in Nursing Program at West Virginia University at Parkersburg effective Spring 2007.

Ms. Scott seconded the motion. Motion carried.

General

3. Deloitte and Touche Presentation on FY 2006 Consolidated Audits

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education accepts the filing of the audited financial reports for the fiscal year ending June 30, 2006.

Mr. Pennington seconded the motion. Motion carried.

NOTE: Mr. Smith abstained from voting on the motion stating a personal conflict.

4. Final Approval of Series 35, *Correspondence, Business, Occupational and Trade Schools*

Phil Melick of Jackson Kelly Attorneys at Law, representing Mountain State College and Michael Callen, Attorney at Law, representing West Virginia Junior College, addressed the Council regarding concerns related to Series 35.

Mr. Smith moved that the Council postpone action on Series 35 until its next meeting in January. Mr. Garrison seconded the motion.

Mr. Brown voted against the motion. Ms. Ruth Thompson Scott abstained from voting. With the majority voting in favor of the motion, the motion carried.

5. Performance Indicator Report

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education accepts the Performance Indicator Report.

Mr. Pennington seconded the motion. Motion carried.

6. Approval of Institutional Compact Update

Ms. Scott moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the 2005-2006 compact update submission for each community and technical college.

Mr. Pennington seconded the motion. Motion carried.

7. Fall Enrollment Report

Jim Barton, Director of Research and Technology, presented the Fall Enrollment Report detailing an increase in full-time equivalent (FTE) enrollment of 1.3% and a slight decrease in headcount enrollment of 0.4%. He discussed census trends in relation to the results of the enrollment report.

8. Resolution Honoring Mr. James W. Barton

Ms. Scott moved the adoption of the following resolution:

WHEREAS, Mr. James W. Barton has served with distinction as the Director of Research and Technology for the West Virginia Council for Community and Technical College Education and the West Virginia Higher Education Policy Commission; and

WHEREAS, Mr. Barton carried out his responsibilities in providing services to our community and technical colleges with dedication, commitment, and the utmost professionalism; and

WHEREAS, Mr. Barton established a congenial working relationship with the chancellor and community and technical college presidents in providing leadership in the development of institutional peer groups; and

WHEREAS, Mr. Barton has provided invaluable leadership in collecting, analyzing, and disseminating necessary data to inform the general public and constituents regarding community and technical college education; and

WHEREAS, Mr. Barton provided the expertise, vision and patience for advancing technology in the Central Office; and

WHEREAS, Mr. Barton will be returning to his native California to be near family and allow his daughter to be unconditionally spoiled by her grandparents.

THEREFORE, BE IT RESOLVED,

That the West Virginia Council for Community and Technical College Education expresses its gratitude for his service and extends its best wishes for continued success and personal happiness in the future; and

FURTHER BE IT RESOLVED,

That this resolution be inscribed upon Council minutes on this 14th day of December 2006.

Mr. Pennington seconded the motion. Motion carried.

9. Acceptance of Community and Technical College at WVU Tech Legislative Study Report

Mr. Brown moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education accepts the Community and Technical College at WVU Tech report as submitted with additional recommendations.

FURTHER RESOLVED, That the report be approved for submission to the Legislative Oversight Commission on Education Accountability.

Ms. Scott seconded the motion. Motion carried.

10. Resolution Honoring Dr. Ervin V. Griffin

Ms. Scott moved the adoption of the following resolution:

WHEREAS, Dr. Griffin served with distinction as the inaugural president of West Virginia State Community and Technical College; and

WHEREAS, Dr. Griffin established the foundation for West Virginia State Community and Technical College to soar to greater heights in the delivery of community and technical college education to the Advantage Valley Community College Network district; and

WHEREAS, Dr. Griffin provided the necessary leadership for West Virginia State Community and Technical College to achieve independent accreditation through the Higher Learning Commission of North Central Association of Schools and Colleges; and

WHEREAS, Dr. Griffin guided West Virginia State Community and Technical College through dramatic increases in student enrollment; and

WHEREAS, Dr. Griffin gave generously of his time and worked vigorously to advance the development of a comprehensive community and technical college system in West Virginia; and

WHEREAS, Dr. Griffin embarks on a new phase of his professional endeavor as President of Halifax Community College in Weldon, North Carolina;

THEREFORE, BE IT RESOLVED,

That the West Virginia Council for Community and Technical College Education expresses its gratitude to Dr. Ervin V. Griffin, Sr. for his leadership and

commitment to advancing community and technical college education in the State of West Virginia; and

FURTHER, BE IT RESOLVED,

That this resolution be inscribed upon the Council minutes of December 14, 2006.

Mr. Panza seconded the motion. Motion carried.

Information Items

11. Advisory Council of Students Presentation

John Segsworth, Chair of the Advisory Council of Students, addressed the Council regarding the following concerns and issues for students across the state:

- Tuition
- Cost of Textbooks
- Financial Aid

The Council thanked Mr. Segsworth for attending today's meeting and extended its gratitude for the information provided.

12. Advisory Council of Faculty Presentation

Leslie Lovett, Chair of the Advisory Council of Faculty, addressed the Council. She elaborated on the following points:

- How Faculty Serves West Virginia
- How Faculty Quality is Assessed
- How Faculty are "Bridging the Gaps to Provide a Better Educated Citizenry"

Faculty concerns and issues Ms. Lovett highlighted were:

- Reaching More Students
- Securing Research Grants and Contracts
- Meeting First Year Student Needs
- Attracting and Retaining Qualified Faculty
- State Appropriations and Legislative Funding Increase to the National Average
- Faculty Salaries, Retirement and Tenure
- Allowing Higher Education Employees to Serve in the Legislature

13. Marshall Community and Technical College Capital Project Update

Per the request of the Council, Dr. Robert Hayes, Interim President of Marshall Community and Technical College, provided an update on the progress of capital projects at the institution highlighting the new site selection for the College.

Executive Session Items

It was noted for the record, that the Council elected to remain in open session for the following items:

14. Confirmation of Marshall University Community and Technical College Interim President

Ms. Scott moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the appointment of Dr. Robert B. Hayes as Interim President of Marshall Community and Technical College as proposed by the institutional board of governors.

Mr. Panza seconded the motion. Motion carried.

15. Confirmation of WV State Community and Technical College Interim President

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the appointment of Dr. Ron Bartley as Interim President of WV State Community and Technical College as proposed by the institutional board of governors.

Mr. Pennington seconded the motion. Motion carried.

16. Approval of Board of Advisors Appointments at Pierpont Community and Technical College

Mr. Pennington moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the nomination of Mr. Frank Koenig, Ms. Katherine Wagner, and Ms. Kathy Casseday to the Pierpont Community and Technical College Institutional Board of Advisors.

Mr. Panza seconded the motion. Motion carried.

17. Approval of Presidential Compensation Packages at Pierpont Community and Technical College, Community and Technical College at WVU Tech, and West Virginia University at Parkersburg

Mr. Panza moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves an increase in compensation for presidents of Pierpont Community and Technical College, Community and Technical College at WVU Tech, and West Virginia University at Parkersburg as recommended by the respective Boards of Governors.

Ms. Scott seconded the motion. Motion carried.

18. Request for Executive Session by Council Member Greg Smith

Mr. Smith moved that the Council go into executive session pursuant to WV Code §6-9A-4 for the purpose of discussing Council membership.

Mr. Pennington seconded the motion. Motion carried.

19. Adjournment

There being no further business, the meeting was adjourned.

20. Next Meeting

The next meeting of the West Virginia Council for Community and Technical College Education will be:

Date: January 26, 2007
Location: Charleston Marriott Town Center
Charleston, West Virginia
Time: 9:30 a.m.

Nelson B. Robinson, Jr. Chairman

Clarence B. Pennington Secretary

**WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

Meeting of January 26, 2007

III. Academic Affairs

A. Transfer of Credits at Pierpont Community and Technical College.....pg 8

**WV Council for Community and Technical College Education
Meeting of January 26, 2007**

ITEM: Transfer of Credits
INSTITUTION: Pierpont Community and Technical College
RECOMMENDED RESOLUTION: Information Item
STAFF MEMBER: Mark Stotler

BACKGROUND:

At the October 19, 2006 meeting of the Council, questions were raised regarding transfer of credits from the Certificate Program in Laboratory Assistant at Pierpont Community and Technical College. A post-audit review revealed that not all credits transferred into an Associate degree program. College and program officials were requested to review this situation and to report back to the Council. The response from Pierpont is attached as Appendix A.

The questions raised regarding this specific transfer issue provide an opportunity to examine transfer issues generally. A brief summary is attached as Appendix B.

APPENDIX A

**RESPONSE TO WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION
REQUEST FOR ADDITIONAL INFORMATION CONCERNING
POST AUDIT REVIEW
FOR
PIERPONT COMMUNITY AND TECHNICAL COLLEGE
CERTIFICATE PROGRAM IN LABORATORY ASSISTANT**

I. REQUEST FROM COUNCIL

Please demonstrate how the Laboratory Curriculum transfers into each of the Associate degree Health Careers programs offered at Pierpont Community & Technical College of FSU and explain why the complete curriculum cannot be transferred for one year of associate degree credit.

The Laboratory Assistant Program is a one-year certificate program that was originally designed to give undeclared Community College students with an interest in Health Careers a chance to (1) learn about all Health Careers programs on campus, (2) explore those careers through a broad based curriculum, (3) improve their score for gaining admission into the competitive health careers programs and (4) complete a certificate program that would allow them to become work ready. Part of the program mission is to give those students the confidence and direction to complete a degree and gain entry into the work force or continue their schooling. Only 20% of students admitted to the Laboratory Assistant Certificate Program were first year freshmen with no prior college credits.

The program has the advantage of offering a variety of Mathematics, Science and English requirements depending on the student's ability, interest and career plans. Some requirements in the program may meet General/Liberal Studies requirements at the Associate and/or Bachelors degree level, and some may meet program specific requirements in the Health Careers related programs. The students are carefully and closely advised so that the courses that they are placed in relate directly to the long terms goals that they are attempting to attain. Students who finish this degree are under the supervision of graduates from Associate and Bachelor's degree programs and would need to complete additional course work to add to their base of knowledge beyond the certificate.

Each of the Health Careers programs offered at Fairmont State follow specific national accreditation standards and curriculum models. The requirements are at a higher level of understanding, synthesis and expertise than the laboratory assistant program offers. In order to fulfill Associate degree program requirements and outcomes, and general study requirements it is impossible for the complete Laboratory Assistant Curriculum to transfer into any Associate degree Health Career program at Pierpont Community & Technical College.

The Laboratory Assistant and Associate degree Health Careers model schedules follow. Courses listed in red do not transfer into any Associate level program of study while courses listed in blue transfer into one or more of the Associate level programs of study.

LABORATORY ASSISTANT CERTIFICATE MODEL SCHEDULE

The Laboratory Assistant Certificate Program Model Schedule is presented below with the courses that are not contained in Pierpont C&TC Associate degree Health Careers program curricula highlighted in red.

Courses that may be applied to Liberal Studies requirements for FSU Bachelor's degree or General Education requirements for Pierpont CTC degrees are notated as indicated by the descriptors at the end of the model schedule.

Laboratory Assistant Certificate Program Model Schedule 34 hrs.

<i>FRESHMAN FIRST SEMESTER (Fall)</i>		<u>Credits</u>
+*ENGL 1104	Written English I	3
**MATH 1100 or Math 1106 or higher		3
LABA 1106	Basic Lab Skills Theory	2
LABA 1107	Basic Lab Skills	1
HLCA 1105	Phlebotomy Theory	1
+*CHEM 1101	General Chemistry I	4
	or	
+*SCIE 1110	Chemistry of Life	4
+HLCA 1101	Introduction to Health Careers Programs	1
+EMMS 1109	CPR (Basic Life Support) and Safety	<u>1</u>
	Total	16
 <i>FRESHMAN SECOND SEMESTER (Spring)</i>		
+ENGL 1109	Technical Report Writing	
	or	
+*ENGL 1108	Written English II	3
+BIOL 1170	Anatomy and Physiology	4
+*INFO 1100	Computer Concepts and Applications	3
HLCA 2202	Phlebotomy Practicum	1
LABA 2206	Advanced Lab Skills Theory	2
LABA 2207	Advanced Lab Skills	1
+ALLH 1100	Medical Terminology	<u>3</u>
	Total	17
Total Curriculum Credits		33

Bold Italic Red courses indicate courses that do not transfer into any Health Career Associate Programs. Blue courses indicate courses that do transfer into at least one Health Career Associate Programs.

*Course meets Liberal Studies requirement for FSU Bachelor's degree.

+Course meets General Education requirement for Pierpont C&TC.

**Math 1107 or higher meets Liberal Studies requirement for FSU Bachelor's degree,

Math 1100 and Math 1106 or higher meet the General Education requirements for Pierpont C&TC.

**II. PIERPONT C&TC ASSOCIATE DEGREE HEALTH CAREER PROGRAM MODEL
SCHEDULES WITH NOTATION OF LABORATORY ASSISTANT PROGRAM
COURSES**

For each of the following Pierpont Community & Technical College Model Schedules for Competitive Associate Degree Health Career Programs the courses that could be completed in the Laboratory Assistant Certificate Program are highlighted in blue:

- A. Emergency Medical Services**
- B. Health Information Technology**
- C. Medical Laboratory Technology**
- D. Nursing**
- E. Physical Therapist Assistant**
- F. Respiratory Care**
- G. Veterinary Technology**

A. EMERGENCY MEDICAL SERVICES MODEL SCHEDULE 66 hrs.

		<u>Credits</u>
<i>FRESHMAN FIRST SEMESTER</i>		
BIOL 1170	Anatomy and Physiology	4
EMMS 1100	Introduction to EMS	2
EMMS 1103	Emergency Medical Technician Basic	7
EMMS 1104	Emergency Medical Services- Operations	2
EMMS 1106	Emergency Medical Services Practicum I	<u>1</u>
Total		16
 <i>FRESHMAN SECOND SEMESTER</i>		
HLCA 1100	Medical Terminology	3
EMMS 1108	EMS Pharmacology	3
EMMS 2207	Airway Management/Patient Assessment	2
EMMS 2208	Pathophysiology and Shock Trauma Resuscitation	3
EMMS 2209	Emergency Medical Services Practicum II	2
ENGL 1104	Written English I	<u>3</u>
Total		16
 <i>SOPHOMORE FIRST SEMESTER</i>		
EMMS 2210	Medical Emergencies	4
EMMS 2111	Emergency Medical Services Practicum III	2
ENGL 1109	Technical Report Writing	3
INFO 1100	Computer Concepts and Application	3
MATH 1107	Fundamental Concepts of Mathematics	3
PSYC 1101	Introduction to Psychology	<u>3</u>
Total		18
 <i>SOPHOMORE SECOND SEMESTER</i>		
EMMS 2212	Medical Emergencies II	4
EMMS 2213	Health Information Supervision	2
EMMS 2214	Clinical Practicum II	2
EMMS 2215	Classification Systems II – CPT	2
SOCY 1110	Health Information Technology Capstone	3
Elective	(Consent of Advisor)	<u>3</u>
Total		16
Total Curriculum Credits		66
Lab Assistant Credit transfer (maximum)		22

B. HEALTH INFORMATION TECHNOLOGY MODEL SCHEDULE 73 hrs.

<i>FRESHMAN FIRST SEMESTER</i>			<u>Credits</u>
HLIN 1100	Fundamentals of Health Information		4
HLIN 1100	Fundamentals of Health Information Lab		1
HLCA 1100	Medical Terminology		3
ENGL 1104	Written English I		3
INFO 1100	Computer Concepts and Applications		3
PSYC 1101	Introduction to Psychology		3
HLIN 1101	Health Information Community Service		<u>1</u>
	Total		18
 <i>FRESHMAN SECOND SEMESTER</i>			
BIOL 1170	Anatomy and Physiology		4
ENGL 1108	Written English II		3
HLIN 1105	Computers in Health Care		3
HLIN 1109	Health Care Statistics		3
HLIN 1110	Legal Aspects of Health Information		3
	General Studies Elective		<u>3</u>
	Total		19
 <i>FIRST SUMMER TERM</i>			
HLIN 1115	Alternate Care Settings		<u>2</u>
	Total		2
 <i>SOPHOMORE FIRST SEMESTER</i>			
HLCA 1102	Pathophysiology		3
HLIN 2200	Interpretation of Diagnostic Data		3
HLIN 2203	Quality Assessment/Utilization Review		3
HLIN 2205	Classification System I – ICD		5
HLIN 2206	Clinical Practicum I		<u>4</u>
	Total		18
 <i>SOPHOMORE SECOND SEMESTER</i>			
HLIN 2202	Reimbursement Systems		2
HLIN 2207	Health Information Supervision		3
HLIN 2208	Clinical Practicum II		4
HLIN 2209	Classification Systems II – CPT		5
HLIN 2210	Health Information Technology Capstone		<u>2</u>
	Total		16
Total Curriculum Credits			76
Lab Assistant Credit transfer (maximum)			16

C. MEDICAL LABORATORY TECHNOLOGY MODEL SCHEDULE 72- 73 hrs.

<i>FRESHMAN FIRST SEMESTER</i>		<u>Credits</u>
ENGL 1104	Written English	3
MATH 1100	or Math 1106 or higher	3
CHEM 1101	General Chemistry I	4
	or	
CHEM 1105	Chemical Principles	5
BIOL 1170	Anatomy and Physiology	4
HLCA 1105	Phlebotomy Theory	1
MLAB 1103	Clinical Serology	<u>2</u>
	Total	17-18

<i>FRESHMAN SECOND SEMESTER</i>		
CHEM 1102	General Chemistry II	
	or	
CHEM 1106	Chemical Principles II	4
MLAB 1104	Body Fluids	2
MLAB 1105	Lab Math & Instrumentation	3
MLAB 1160	Clinical Microbiology I	4
MLAB 1180	Immunohematology	<u>4</u>
	Total	17

<i>SUMMER TERM</i>		
MLAB 2210	Clinical Hematology	4
ENGL 1108	Adv. Written English	<u>3</u>
	Total	7

<i>SOPHOMORE FIRST SEMESTER</i>		
MLAB 2219	Clinical Microbiology II	4
MLAB 2220	Clinical Biochemistry	4
MLAB 2221	Clinical Practicum I	4
MLAB 2222	Clinical Practicum II	<u>4</u>
	Total	16

<i>SOPHOMORE SECOND SEMESTER</i>		
PSYC 1101	Intro to Psychology	3
MLAB 2223	Clinical Practicum III	4
MLAB 2224	Clinical Practicum IV	4
MLAB 2225	Seminar	2
MLAB 2226	Clinical Case Studies	<u>2</u>
	Total	15

Total Curriculum Credits	72-73
Lab Assistant Credit transfer (maximum)	18

D. ASSOCIATE DEGREE NURSING PROGRAM MODEL SCHEDULE -70 hrs.

			<u>Credits</u>
<i>FRESHMAN FIRST SEMESTER</i>			
ENGL 1104	Written English I		3
NURS 1101	Fundamentals of Nursing		6
FOSM 2220	Diet Therapy		3
BIOL 1170	Anatomy and Physiology		4
Total			16
<i>FRESHMAN SECOND SEMESTER</i>			
ALLH 1106	Intro. To Pharmacology		3
BIOL 2205	Microbiology		4
PSYC 1101	Intro. To Psychology		3
NURS 1104	Adult Health I		4
NURS 1105	Adult Health II		<u>4</u>
Total			18
<i>SUMMER TERM</i>			
NURS 2201	Psychiatric Nursing		6
<i>SOPHOMORE FIRST SEMESTER</i>			
ENGL 1108	Written English II		3
POLI 1103	American Government		3
NURS 2204	Trends in Nursing		2
NURS 2222	Adult Health III		4
NURS 2223	Adult Health IV		<u>4</u>
Total			16
<i>SOPHOMORE SECOND SEMESTER</i>			
NURS 2205	Maternity Nursing		4
NURS 2206	Health Information Supervision		4
SOCY 1110	Clinical Practicum II		3
INTR 1100	Health Information Technology Capstone		<u>3</u>
Total			14
Total Curriculum Credits			70
Lab Assistant Credit transfer (maximum)			7

E. PHYSICAL THERAPIST ASSISTANT MODEL SCHEDULE 70 hrs.

		<u>Credits</u>
<i>FRESHMAN FIRST SEMESTER</i>		
ENGL 1104	Written English I	3
HLCA 1000	Medical Terminology	3
PSYC 1101	Introduction to Psychology	3
PHTA 1100	Introduction to Physical Therapy	2
INFO 1100	Computer Concepts	3
BIOL 1170	Anatomy and Physiology	4
Total		18
<i>FRESHMAN SECOND SEMESTER</i>		
HLCA 1102	Pathophysiology of Disease	3
ENGL 1108	Written English II	3
PHTA 1101	Patient and Professional Relationships	3
PHTA 1103	Techniques I	3
PHTA 1102	Introduction to Patient Care	2
PHTA 1105	Kinesiology	3
PHTA 1106	Clinical Ed. I	<u>1</u>
Total		18
<i>SUMMER FIRST TERM</i>		
PHTA 1104	Techniques II	2
PHTA 1108	Clinical Ed. II	<u>2</u>
Total		4
<i>SOPHOMORE FIRST SEMESTER</i>		
PHTA 2200	PTA Techniques III	4
PHTA 2201	PTA Techniques IV	4
PHTA 2202	PTA Techniques V	4
PHTA 2204	Clinical Ed. III	3
SPCH 1100	Intro. To Speech Communication	<u>3</u>
Total		18
<i>SOPHOMORE SECOND SEMESTER</i>		
PHTA 2205	Capstone Seminar	2
PHTA 2206	Clinical Education IV	5
PHTA 2207	Clinical Education V	<u>5</u>
Total		12
Total Curriculum Credits		70
Lab Assistant Credit transfer (maximum)		16

F. RESPIRATORY CARE MODEL SCHEDULE 69 hrs.

FRESHMAN SUUMER TERM

RESP 1101	Intro to Respiratory Care	3
RESP 1103	Respiratory Pharmacology	3
RESP 1105	Clinical Practice I	4
INFO 1100	Clinical Concepts and Applications	<u>3</u>
Total		13

FRESHMAN FIRST SEMESTER

RESP 1107	Mechanical Ventilation	3
MATH 1106	Applied Math in Health Careers	3
ENGL 1104	Written English I	3
RESP 1110	Clinical Practice II	4
BIOL 1170	Anatomy and Physiology	<u>4</u>
Total		17

FRESHMAN SECOND SEMESTER

RESP 1109	Respiratory Pathophysiology	3
RESP 1112	Neonatal Pediatric Respiratory Care	3
RESP 1115	Clinical Practice III	4
RESP 1114	Mechanical Ventilation II	3
ENGL 1109	Technical Report Writing	<u>3</u>
Total		16

SUMMER TERM

RESP 1205	Neonatal/Pediatric Clinical Practice	4
RESP 1210	Intensive Respiratory Care	<u>4</u>
Total		8

SOPHOMORE FIRST SEMESTER

RESP 1215	Written English II	3
CHEM 1101	General Chemistry I	3
RESP 1204	Respiratory Care Internship	2
RESP 1200	Respiratory Care Capstone	4
RESP 1202	Respiratory Care Exam Preparation	<u>4</u>
Total		15

Total Curriculum Credits	69
Lab Assistant Credit transfer (maximum)	19

G. VETERINARY TECHNOLOGY MODEL SCHEDULE 76 Hrs.

		<i>Credits</i>
<i>Fall Semester – First Year</i>		
ENGL 1104	Written English	3
ALLH 1100	Medical Terminology	3
VETT 1170	Anatomy & Physiology	4
VETT 1113	Introduction to Veterinary Technology	3 *course in transition
VETT 1114	Breeds & Breeding	2 *course in transition
VETT 1130	Animal Parasitology	<u>3</u>
		18
<i>Spring Semester – First Year</i>		
BIOL 2205	Technical Microbiology	4
INFO 1100	Computer Concepts & Applications	3
VETT 1116	Clinical Procedures	5
VETT 1122	Veterinary Pharmacology	3
VETT 2210	Laboratory Animal Techniques	<u>3</u>
		18
<i>Both Summer Terms</i>		
VETT 2271	Veterinary Preceptorship I	4
ENGL 1108	Advanced Written English	<u>3</u>
		7
<i>Fall Semester – Second Year</i>		
Liberal Arts – General Studies		3
CHEM 1101	General Chemistry	4
VETT 2212	Health Management of Farm Animals	4
VETT 2217	Clinical Laboratory Procedures	4
VETT 2222	Animal Diseases	<u>4</u>
		19
<i>Spring Semester – Second Year</i>		
VETT 2219	Seminar for Veterinary Technicians	2
VETT 2272	Veterinary Preceptorship II	<u>12</u>
		14
Total Curriculum Credits		76
Lab Assistant Credit transfer (maximum)		19

II. REQUEST FROM COUNCIL

Please explain the Enrollment and Graduation data in terms of date starting the program and date finishing the program.

Data presented on page 16 of the October 19, 2006 West Virginia Council for Community and Technical College Education Agenda read as follows:

Enrollment and Graduates

	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Headcount	7	21	25
Graduates	5	10	11

The Laboratory Assistant program used the following definitions to determine headcount and graduates. Students are monitored until they graduate or fall into an attrition category for each acceptance year.

Definitions:

Year = Academic year students are accepted into the Laboratory Assistant program. Students are tracked under this year for statistical purposes and followed until graduation or attrition.

Headcount = the number of student accepted each academic year, after the first week of classes has elapsed and payment of tuition and fees is complete.

Graduates = the number of students from an academic year who successfully complete all required coursework necessary for graduation while in the program.

Additional Information

-All 2003-04 admitted students are accounted for, 5 graduated and 2 left the program of study.

-The 2004-05 and 2005-06 statistics are still a work in progress.

+Four students from the 2004-05 class and 9 students from the 2005-06 class are still working on their program of study requirements necessary for graduation.

+In terms of attrition, at this point in time 7 students from 2004-05 and 5 students from 2005-06 have left the program for a variety of reasons.

APPENDIX B

TRANSFER ISSUES

The issue of smooth and easy transfer of credits from one institution to another takes on increased importance as students are increasingly choosing to attend more than one college. This is an especially critical issue for the recently created community college system in West Virginia. The role of community colleges has evolved creating new challenges for transfer. Prior to the 1960s, the primary role of community colleges was to provide standard academic education that would allow students to transfer to baccalaureate institutions. Beginning in the 1960s, community colleges began to provide occupational training. Today, occupational training comprises 60 percent of community college enrollment nationally. Most occupational programs have long been considered to be “terminal” programs. Training for the technical requirements of an occupation is seen to be more of an extension of the job market. The concept of “terminal”, however, has begun to shift as students are preparing for careers and further education.

Most of the literature on transfer focuses on the movement between community colleges and baccalaureate institutions. There is a significant difference in content and structure between associate and baccalaureate education in occupational fields. Traditionally, the first two years in a baccalaureate program are rather theoretical and focus on general education. Associate degree programs must include technical and applied courses in their two year time frame and tend to place more emphasis on practical knowledge and skills. These differences in structure do not always lend themselves to easy transfer. Many students search for occupational programs that will provide them with job credentials without the need for a high dosage of general education. These students may not have had an appropriate background in high school to prepare them for traditional academic subjects at the college level.

In 2002, the West Virginia Legislature charged the Higher Education Policy Commission to develop a well-defined plan to resolve problems in articulation and transfer of credits. A study presented to the Legislative Oversight Commission on Education Accountability found no serious problems relative to transfers and articulation. Public higher education is being served well by a statewide policy, Series 17, *Transferability of Credits and Grades at the Undergraduate Level*, which has been approved by both higher education systems. Key provisions of the policy are summarized below.

- Undergraduate level credits and grades at any public institution in West Virginia shall generally be transferable to any other such institution.
- At least 64 and up to 72 hours of credits and grades completed at public community and technical colleges or regional campuses in West Virginia shall be transferable to any public baccalaureate institution in West Virginia.
- Students completing two-year associate degrees at West Virginia public institutions in West Virginia shall generally, upon transfer to a baccalaureate institution, have junior level status.
- A student may transfer at least thirty-two hours of undergraduate coursework in the areas of English Composition, communication and literature, mathematics, natural science, and social studies as general education studies credits through the Core Coursework Transfer Agreement.
- Institutions shall develop and maintain specific detailed articulation agreements with other appropriate institutions in West Virginia.

While recognizing the lack of serious transfer problems, the study did point to some areas where improvements could be made including:

- Expanding the Core Coursework Transfer Agreement to include credit hours for humanities/fine arts.
- Encouraging baccalaureate institutions to give greater attention to establishing degree completion programs for students holding the A.A.S. degree.

At this time, the Core Coursework Transfer Agreement remains unchanged from what existed in 2002; however, the number of courses in the Agreement has increased from 606 to 847 (39.7%). Community colleges have 367 courses listed in the Agreement.

The call for degree completion programs for AAS degree holders has been at least partially answered. The Commission has approved a Bachelor of Applied Science degree program which is designed to meet the educational goals of AAS students. Four institutions have implemented the program, including West Virginia University at Parkersburg. Efforts are underway to encourage additional institutions to implement this program.

As illustrated through the Laboratory Assistant program at Pierpont, transfer questions can arise between certificate and associate degree programs. Many certificate students can easily transfer into similar associate degree programs through one-plus-one arrangements; however, occasionally a unique certificate may not have a “companion” associate program. While these programs are truly intended to be terminal programs, student success often leads to a desire for further education. The Board of Governors Associate of Applied Science Degree which has been implemented at each community college, is a flexible degree completion program that can be used by students who have completed a certificate program.

A recent study by J. Sargeant Reynolds Community College in Virginia, found that students were not taking full advantage of advising services. Advising is important in keeping options open for students who may become candidates for transfer in the future.

Legislators, students and the higher education community in West Virginia remain steadfast in their desire to ease transfers at any level while maintaining academic integrity. Current structures are in place to support this initiative; however, there are a number of steps which can be pursued to resolve problems in articulation and transfer of credit. These actions, many emanating from the 2002 study, are listed below.

- Community colleges must be encouraged to develop and maintain specific detailed articulation agreements with other public higher education institutions in the state. In addition to transfer in the core curriculum, articulation agreements that extend to disciplines and majors need to be developed.
- Core Coursework Transfer Agreement should be reviewed for possible expansion of the agreement to include credit hours for humanities/fine arts.
- As new certificate or associate programs are developed, transfer opportunities should be identified.
- Community colleges should identify an academic advisor to specialize in transfer.
- Each institution must examine its internal processes for acceptance of transfer credit to make certain that practices are uniform, consistent and fair among departments.
- The Council needs to work with the Higher Education Policy Commission to identify any institutions that have weak transfer programs and work with them to improve the

transfer process. The Council also must explore the possibility of transfer-potential students having their needs met elsewhere through distance learning or other cooperative agreements.

- To assist in the implementation of these recommendations, the Chancellor should work with the Commission to establish an Academic Quality Review Committee which includes presidents, chief academic officers, and others as deemed appropriate to review periodically issues related to transfer of academic credits. The committee would be responsible for recommending any necessary changes in policy or practice which will promote smooth and easy transfer of student academic credits among West Virginia public colleges and universities.

**WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

Meeting of January 26, 2007

IV. Finance and Facilities

- A. *New River Community and Technical College Facilities Master Plan Updatepg 24
- B. West Virginia State University Campus Master Plan Updatepg 25
- C. 2004(b) Excess Lottery Revenue Bond Draw Report.....pg 26

**WV Council for Community and Technical College Education
Meeting of January 26, 2007**

ITEM: Ten-Year Facilities Master Plan Update

INSTITUTION: New River Community and Technical College

RECOMMENDED RESOLUTION: Resolution Pending

STAFF MEMBER: Richard Donovan

BACKGROUND:

The New River Community and Technical College Facilities Master Plan identifies areas of current space deficiencies and proposes renovated space and new facilities to meet the needs of the college for the next ten years. The plan projects improvements through renovations and additions at Greenbrier Valley and Nicholas County campuses, and development of new campuses for the Beckley and Mercer county regions. The specific building sites for the new campuses have not been identified; however, preliminary investigation of possible locations is underway. Additional issues to be addressed are the replacement of the roof on the student activities building on the Greenbrier Valley campus and disability access on the Nicholas County campus.

A presentation of the Facilities Master Plan will be made at the Council meeting, and upon staff review a recommendation will be forthcoming.

**WV Council for Community and Technical College Education
Meeting of January 26, 2007**

ITEM: Ten-Year Campus Master Plan Update

INSTITUTION: West Virginia State University and West Virginia State Community and Technical College

RECOMMENDED RESOLUTION: Information Item

STAFF MEMBER: Richard Donovan

BACKGROUND:

West Virginia State University and West Virginia State Community and Technical College working with Silling Associates, Inc. and Educational Facilities Consultants, LLC have updated the ten-year campus master plan in accordance with Series 12, the Council's and Commission's Rule for Capital Project Management. At its meeting on September 7, 2006, the Board of Governors for West Virginia State University and West Virginia State Community and Technical College approved the 2006 Campus Master Plan Update. This is a campus development plan designed to help the University and the Community and Technical College continue to create a physical environment commensurate with their missions of providing quality academic programs for undergraduate and graduate instruction and to enable the University to fulfill its obligations as a land-grant institution.

The historic West Virginia State University campus has existed in Institute for 115 years and currently encompasses 98 acres. This update of the campus master plan respects and makes use of previous planning efforts and will be the overall guide for developing capital projects, making improvements to the campus, and for property acquisition through the next decade. The University and the Community and Technical College anticipates that major funding for projects will be provided by grants and gifts which will be supplemented with state funding and capital fees collected from students.

The planning process used to develop this plan has been thorough and transparent. The plan evolved with the input of constituents that included faculty, students, staff, alumni, community members and representatives of advisory committees. These constituent groups were updated as the plan developed and they fully support the final product.

A presentation of the Campus Master Plan will be made at the Council meeting. The West Virginia State University 2006 Campus Master Plan may be reviewed at this website address: http://www.wvstateu.edu/campus_master_plan

**WV Council for Community and Technical College Education
Meeting of January 26, 2007**

ITEM: 2004(b) Excess Lottery Revenue Bond Draw Report

INSTITUTIONS: All

RECOMMENDED RESOLUTION: Information Item

STAFF MEMBER: Richard Donovan

BACKGROUND:

In August 2004, the Higher Education Policy Commission received \$161,474,618 in Excess Lottery Revenue Bond Proceeds for capital projects at the four-year institutions and the community and technical colleges. Council staff is actively engaged in the evaluation and tracking of bond project draws in order to ensure that institutions remain compliant with Internal Revenue Service regulations for tax exempt bonds which require that 85 percent of the bond proceeds be spent within three years of the date of the bond sale. For institutions to meet the 85 percent (bond proceeds) criteria, at least \$137,253,425 must be spent by August 31, 2007. Failure to meet the 85 percent spending threshold may result in the Internal Revenue Service imposing bond proceeds investment yield restrictions, arbitrage penalties, or in a worst case scenario, the loss of tax exempt status for the bonds.

Table 1 reflects actual draws to January 15, 2007, against institution-estimated draws, which were updated in March 2006. In total, estimated draws were projected to be \$111,473,076 (69 percent of bond proceeds) by the end of December; however, actual draws are \$95,437,939 (59 percent of bond proceeds), \$16,035,137 less than the projection.

As a point of reference, Table 2 details institution draws through July 2006. A comparison of the two reports (Tables 1 and 2) shows that institutions have drawn down 20 percent of the total available bond funds (almost \$33 million) over the last five and a half months. This averages out to \$6 million per month. Even though actual draws are running behind the estimated draws, if the current rate of monthly expenditure continues over the next seven and a half months, institutions will have drawn down approximately \$140 million by August 31, 2007. This is 87 percent of the total bond proceeds and exceeds the Internal Revenue Service's requirement.

Table 1

Report on Project Draws
HEPC Lottery Revenue Bond Proceeds
 January 15, 2007

Institution	Total Proceeds Received	85% of Bond Proceeds ⁽¹⁾	Estimated Draws thru December 2006 ⁽²⁾	Actual Draws thru Jan. 11, 2007	Difference	% Estimated Draws	% Actual Draws
Bluefield State College	3,085,000	2,622,250	3,085,000	3,085,000	0	100%	100%
Concord University	4,600,000	3,910,000	4,600,000	4,234,502	365,498	100%	92%
Eastern WV Community & Technical College	8,000,000	6,800,000	1,674,655	1,007,555	667,100	21%	13%
Fairmont State University	12,500,000	10,625,000	9,036,530	5,584,581	3,451,949	72%	45%
Glenville State College	5,000,000	4,250,000	1,000,000	1,094,847	(94,847)	20%	22%
Higher Education Policy Commission	2,000,000	1,700,000	0	88,620	(88,620)	0%	4%
Marshall University	30,503,559	25,928,025	21,412,233	19,432,237	1,979,996	70%	64%
Shepherd University	12,500,000	10,625,000	5,755,253	2,511,274	3,243,979	46%	20%
Southern WV Community & Technical College	9,600,000	8,160,000	7,942,318	7,990,037	(47,719)	83%	83%
West Liberty State College	2,000,000	1,700,000	2,000,000	2,000,000	0	100%	100%
WV Northern Community College	8,910,000	7,573,500	8,746,000	8,910,000	(164,000)	98%	100%
WV School of Osteopathic Medicine	4,000,000	3,400,000	4,000,000	4,000,000	0	100%	100%
West Virginia State University	1,350,000	1,147,500	1,205,093	1,222,951	(17,859)	89%	91%
West Virginia University ⁽³⁾	57,426,059	48,812,150	41,015,994	34,276,335	6,739,659	71%	60%
Total	\$161,474,618	\$137,253,425	\$111,473,076	\$95,437,939	\$16,035,137	69%	59%

NOTES:

- ⁽¹⁾ IRS regulations for tax exempt bonds require that 85% of the bond proceeds be spent within three years of the date of the bond sale. By August 31, 2007, at least \$137,253,425 must be spent to meet this IRS requirement
- ⁽²⁾ Institutions updated their estimated draw schedules in March 2006, so the figures in this column reflect actual draws through February 2006, and estimated draws thereafter.
- ⁽³⁾ WVU's figures also include the projects for WVUIT and WVUP.

Report on Project Draws
HEPC Lottery Revenue Bond Proceeds
 August 1, 2006

Institution	Total Proceeds Received	85% of Bond Proceeds ⁽¹⁾	Estimated draws thru July 2006 ⁽²⁾	Actual Draws thru July 2006	Difference	% Estimated		% Actual	
						Draws	Draws	Draws	Draws
Bluefield State College	3,085,000	2,622,250	2,480,321	2,059,918	420,403	80%	80%	67%	67%
Concord University	4,600,000	3,910,000	2,908,305	2,491,105	417,199	63%	63%	54%	54%
Eastern WV Community & Technical College	8,000,000	6,800,000	416,843	342,469	74,374	5%	5%	4%	4%
Fairmont State University	12,500,000	10,625,000	5,236,530	3,590,295	1,646,235	42%	42%	29%	29%
Glenville State College	5,000,000	4,250,000	350,000	292,715	57,285	7%	7%	6%	6%
Higher Education Policy Commission	2,000,000	1,700,000	0	0	0	0%	0%	0%	0%
Marshall University	30,503,559	25,928,025	14,670,796	12,935,351	1,735,445	48%	48%	42%	42%
Shepherd University	12,500,000	10,625,000	2,150,253	1,116,061	1,034,192	17%	17%	9%	9%
Southern WV Community & Technical College	9,600,000	8,160,000	5,239,398	4,392,412	846,986	55%	55%	46%	46%
West Liberty State College	2,000,000	1,700,000	2,000,000	2,000,000	0	100%	100%	100%	100%
WV Northern Community College	8,910,000	7,573,500	8,746,000	8,088,245	657,755	98%	98%	91%	91%
WV School of Osteopathic Medicine	4,000,000	3,400,000	4,000,000	4,000,000	0	100%	100%	100%	100%
West Virginia State University	1,350,000	1,147,500	944,093	938,158	5,934	70%	70%	69%	69%
West Virginia University ⁽³⁾	57,426,059	48,812,150	25,821,325	20,227,448	5,593,877	45%	45%	35%	35%
Total	\$161,474,618	\$137,253,425	\$74,963,864	\$62,474,178	\$12,489,686	46%	46%	39%	39%

NOTES:

⁽¹⁾ IRS regulations for tax exempt bonds require that 85% of the bond proceeds be spent within three years of the date of the bond sale. By August 31, 2007, at least \$137,253,425 must be spent to meet this IRS requirement.

⁽²⁾ Institutions updated their estimated draw schedules in March 2006, so the figures in this column reflect actual draws through February 2006, and estimated draws thereafter.

⁽³⁾ WVU's figures also include the projects for WVUIT and WVUP.

**WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

Meeting of January 26, 2007

V. General

- A. 2007 Regular Legislative Session Update.....pg 29
- B. Analysis of Fall 2006 Enrollmentpg 32
- C. HB 3009 Award Summary Reportpg 33
- D. Higher Education Report Cardpg 41
- E. *Appointments to Presidential Searches at Marshall Community and Technical College
and West Virginia State Community and Technical Collegepg 42

**WV Council for Community and Technical College Education
Meeting of January 26, 2007**

ITEM: 2007 Regular Legislative Session Update

INSTITUTIONS: All

RECOMMENDED RESOLUTION: Information Item

STAFF MEMBER: Dennis Taylor

BACKGROUND:

Council staff will provide members with an update concerning the 2007 regular legislative session, including an overview of Governor Manchin's proposed Fiscal Year 2008 budget and proposed legislation that might affect community and technical colleges. A summary of the Governor's proposed budget is attached.

The Council for Community and Technical College Education's budget hearings are scheduled as follows:

- House Finance Committee – January 29, 2007, beginning at 1:45 PM in the House Finance Committee Room
- Senate Finance Committee – February 7, 2007, beginning at 3:00 PM in the Senate Finance Committee Room

Council members are invited to attend the budget hearings.

West Virginia Higher Education Policy Commission
 West Virginia Council for Community and Technical College Education
 Governor's Funding for FY 2008
 January 15, 2007

			Governor Manchin's Budget Adjustments				
Activity	Activity No.	FY 2007 Base Budget	Financial Aid	Institutional Operations	System Initiatives	One-Time Funding	Manchin Budget
GENERAL REVENUE							
Administration							
Unclassified	099	2,015,779					2,015,779
Higher Ed Grant Program	164	6,691,000	19,520,209				26,211,209
WVNET	169	1,877,298					1,877,298
Research Challenge	502					7,500,000	7,500,000
VISTA E-Learning	519	300,000					300,000
PROMISE Scholarship Transfer	800	13,000,000	800,000				13,800,000
BRIM Premium	913	57,419					57,419
Monetary Incentive-Surplus	950	0				64,432	64,432
Subtotal - General Revenue (0589)		\$23,941,496	\$20,320,209	\$0	\$0	\$7,564,432	\$51,826,137
System							
WVU School of Health Sciences - Eastern	056	2,500,000					2,500,000
Unclassified	099			5,000,000			5,000,000
Marshall Medical School	173	9,062,522					9,062,522
WVU School of Health Sciences	174	13,195,226					13,195,226
WVU School of Health Sciences - Chas.	175	2,378,438					2,378,438
Primary Health Education Program Support	177	2,129,507					2,129,507
Bluefield State College	408	5,133,813					5,133,813
Concord University	410	9,372,786					9,372,786
Fairmont State University	414	11,746,694					11,746,694
Glennville State College	428	5,475,753					5,475,753
Shepherd University	432	10,335,074					10,335,074
West Liberty State College	439	8,561,489					8,561,489
West Virginia State University	441	9,314,413					9,314,413
WV State University Land Grant	956	1,908,000					1,908,000
Marshall University	448	45,391,341					45,391,341
Marshall Medical School - BRIM Subsidy	449	1,015,462					1,015,462
WVU	459	105,336,051					105,336,051
WVU School of Medicine - BRIM Subsidy	460	1,400,038					1,400,038
WVU Institute of Technology	479	7,925,335					7,925,335
Professional Development	531	800,000					800,000
Monetary Incentive-Surplus	950	0				6,051,712	6,051,712
WVU - Potomac State	994	4,149,540					4,149,540
Subtotal - General Revenue (0586)		\$257,131,482	\$0	\$5,000,000	\$0	\$6,051,712	\$268,183,194
Council for Comm. & Tech. Colleges							
Unclassified	099			1,000,000			1,000,000
New River C&T College	358	4,429,955				68,057	4,498,012
WV Council for CTC Education	392	707,600				5,565	713,165
Eastern WV C&T College	412	1,990,948				25,866	2,016,814
WV State C&T College	445	3,074,167				47,475	3,121,642
Southern WV C&T College	446	8,053,214				156,301	8,209,515
WV Northern C&T College	447	6,565,528				129,028	6,694,556
WVU - Parkersburg	471	8,428,561				206,596	8,635,157
WVUIT C&T College	486	3,263,224				42,571	3,305,795
Marshall C&T College	487	5,483,460				65,081	5,548,541
Community College Workforce Dev.	878	1,000,000					1,000,000
Blue Ridge C&T College	885	2,531,131				45,124	2,576,255
College Transition Program	887	333,500					333,500
WV Advance Workforce Development	893	2,000,000			1,000,000		3,000,000
Technical Program Development	894	1,000,000			1,000,000		2,000,000
Pierpont C&T College	930	7,892,952				66,651	7,959,603
Monetary Incentive-Surplus	950	0					0
Subtotal - General Revenue (0596)		\$56,754,240	\$0	\$1,000,000	\$2,000,000	\$858,315	\$60,612,555
Legislative Funding Priorities - HEPC							
Peer Equity	489						
Capital Projects							
Energy Savings Revolving Loan Fund							
Subtotal HEPC Priorities		\$0	\$0	\$0	\$0	\$0	\$0
Legislative Funding Priorities - CCTCE							
Peer Equity	489						
State Priorities - Allied Health							
Faculty/Staff Salary Enhancement							
Laboratory Equipment Upgrades							
Marketing C&T College System							
Subtotal - General Revenue (0591)		\$0	\$0	\$0	\$0	\$0	\$0
Transfer to DHHR		\$34,905,861					\$34,905,861
Total - General Revenue		\$372,733,079	\$20,320,209	\$6,000,000	\$2,000,000	\$14,474,459	\$415,527,747

West Virginia Higher Education Policy Commission
 West Virginia Council for Community and Technical College Education
 Governor's Funding for FY 2008
 January 15, 2007

Activity	Activity No.	FY 2007 Base Budget	Governor Manchin's Budget Adjustments				Manchin Budget
			Financial Aid	Institutional Operations	System Initiatives	One-Time Funding	
LOTTERY REVENUE							
Financial Aid Programs							
Higher Education Grant Program	164	18,309,000	(11,520,209)				6,788,791
Tuition Contract Program	165	1,020,404					1,020,404
Minority Doctoral Fellowship	166	150,000					150,000
Underwood-Smith Scholarship Program	167	141,142					141,142
Health Sciences Scholarship	176	149,217					149,217
HEAPS Grant Program	867	5,001,133					5,001,133
WV ES&T Scholarship Program	868	470,473					470,473
Subtotal - Financial Aid Programs		\$25,241,369	(\$11,520,209)	\$0			\$13,721,160
Health Sciences Programs							
RHI - MU Medical School	033	444,678					444,678
RHI - WVU Health Sciences	035	1,215,640					1,215,640
RHI - District Consortia	036	2,410,172					2,410,172
RHI - RHEP Program Administration	037	183,058					183,058
RHI - Grad Med Ed	038	100,287					100,287
School of Osteopathic Medicine	172	6,756,463					6,756,463
School of Osteopathic Med - BRIM Subsidy	403	169,396					169,396
RHI - Med School Support	581	463,862					463,862
Vice Chancellor - Rural Health Residency	601	263,596					263,596
MA Public Health Program	623	58,569					58,569
Health Sciences Career Opportunities	869	367,000					367,000
HSTA Program	870	1,034,711					1,034,711
Subtotal - Health Science Programs		\$13,467,432	\$0	\$0			\$13,467,432
Other Programs							
Marshall University Graduate Writing Program	807	25,000					25,000
Center for Excellence in Disabilities	967	100,000					100,000
Subtotal - Other Programs		\$125,000	\$0	\$0	\$0	\$0	\$125,000
Total - Lottery Revenue (4925)		\$38,833,801	(\$11,520,209)	\$0	\$0	\$0	\$27,313,592
STATE REVENUE							
General Revenue		372,733,079	20,320,209	6,000,000	2,000,000	14,474,459	415,527,747
Lottery Revenue		38,833,801	(11,520,209)	0	0	0	27,313,592
Total - Revenue		\$411,566,880	\$8,800,000	\$6,000,000	\$2,000,000	\$14,474,459	\$442,841,339

**WV Council for Community and Technical College Education
Meeting of January 26, 2007**

ITEM: Analysis of Fall 2006 Enrollment

INSTITUTIONS: All

RECOMMENDED RESOLUTION: Information Item

STAFF MEMBER: James Skidmore

BACKGROUND:

Additional analysis of fall 2006 enrollment figures will be presented at the Council meeting.

**WV Council for Community and Technical College Education
Meeting of January 26, 2007**

ITEM: HB 3009 Award Summary Report

INSTITUTIONS: All

RECOMMENDED RESOLUTION: Information Item

STAFF MEMBER: Sharon Wagoner

BACKGROUND:

As requested by the Council at its meeting on October 19, an overall grant award summary is provided. The reports identify the following grants.

- Workforce Development Initiative (HB 3009), fiscal year 2006
- Workforce Development Initiative (HB 3009), fiscal year 2007
- WV Advance, Rapid Response, fiscal year 2007

The report details the grant allocations made to community and technical colleges receiving grants

WORKFORCE DEVELOPMENT INITIATIVE (HB 3009)

Fiscal Year 2005-2006

Summary

Project Title	Partners	Date	Grant Award	Cash Match	In-kind Match	Number of Participants	Summary
Community and Technical College at WVU-Tech							
Diesel Tech	Walker Machinery Rish Equipment Co. Caterpillar Corporation	10/6/2005	\$38,875.00	\$21,000.00	\$17,875.00	32	Funding purchased initial equipment needed to start program. Began with 6 students; has grown to 26 with 3 students completing internships with Walker Machinery and Rich Equip. Additional in-kind and cash contributions totalling more than \$200,000 have been donated.
High Tech	Arimuth, Inc	10/6/2005	\$50,000.00	\$50,000.00	\$0.00	98	Training consists of high level courses such as implementation of internet security, SCADA security, advanced programming courses through the utilization of Breeze software. A pool of 98 students are receiving the training. Students generally have 4 yr degrees; using this training to advance their careers.
Computer Based Training	DenoSystems D.N. American EWA Government Sys. FMW Composite Syst KeyLogic Systems Performance Results Additional Software & Technology Companies						
Publishing Innovation Center	CTC at Shepherd James Rumsey Technical Institute Quad Graphics Gannett Foundation Regional Printing Inst.	12/13/2005	\$200,000.00	\$100,000.00	\$100,000.00	35	More than 50 industry professionals have been trained in areas such as flexography and web press. Through industry commitments, over \$150,000 cash and \$200,000 in-kind were received to expand the project. HB 3009 seed money allowed ground level infrastructure and money to acquire a press from Dow.
Wolf Creek Park Hospitality Learning Center	WV Prof. Outfitters Dairy Queen Quality Inn Laurel Lodge Enterprises Ace Adventure Center Land Resources Co. Sleep Inn	2/27/2006	\$65,650.00	\$62,650.00	\$7,700.00	10	Courses being delivered in the skill set sequence consist of Ethics, Customer Service, Business Grammar and History and Attractions. Courses were offered in May and will be offered again in November.

Project Title	Partners	Date	Grant Award	Cash Match	In-kind Match	Number of Participants	Comments
West Virginia State Community and Technical College							
Applied Process Technology	Union Carbide Corp.	4/30/2006	\$221,835.00	\$155,500.00	\$75,200.00	23	In collaboration with UCC Chemical Plants (DOW), WVSCCTC is redesigning the current Applied Process Technology Program. Approximately 30 students are in the program - some at different levels. A director was recently hired. He is a recent retiree from Bayer where he was a trainer.
Total Grant Awards			\$890,360.00	\$596,150.00	\$344,275.00	504	
Total Cash Match							
Total In-Kind							
Total Participants							

WORKFORCE DEVELOPMENT INITIATIVE (HB 3009)
Report Fiscal Year 2006/2007

Southern WV Community and Technical College

Project Title	Partners	Date	Summary	Grant Amount	Cash Match	In-Kind Match	Participants
Respiratory Care (AAS)	Charleston Area Medical Center First National Bank of Williamson Logan Regional Medical Center Williamson ARC	8/21/2006	Prepares individuals to function as respiratory therapists. Students will master skills in patient assessment and treatment of cardiopulmonary diseases	\$250,000	\$225,000	\$25,000	40

West Virginia University - Parkersburg

Project Title	Partners	Date	Summary	Grant Amount	Cash Match	In-Kind Match	Participants
CNA/Patient Care Technology Program	St. Joseph Hospital Parkersburg Area Community Foundation Camden Clark Hospital Mid Ohio Valley Rural Health Alliance	8/21/2006	Patient Care Techs allow nurses to focus on the more specific, advanced skills. They receive skills in blood collection, EKGs, catheterizations, etc.	\$15,000	\$15,000	\$0	40

Marshall Community and Technical College

Project Title	Partners	Date	Summary	Grant Amount	Cash Match	In-Kind Match	Participants
Lean Manufacturing	Sturm Rapid Response Center	10/16/2006	Workers are trained in the principles of Lean Manufacturing	\$50,000	\$50,000		58

Blue Ridge Community and Technical College

Project Title	Partners	Date	Summary	Grant Amount	Cash Match	In-Kind Match	Participants
Leadership and Basic Management Skills	Polo Raibh I auren	12/18/2006	Leadership and management training for middle and senior level managers. A Warehousing and Materials Handling certificate program will also be developed	\$68,500	\$35,000	\$33,500	146

Pierpont Community and Technical College

Project Title	Partners	Date	Summary	Grant Amount	Cash Match	In-Kind Match	Participants
Respiratory Care Training Program Phase II	Fairmont General West Virginia Hospitals Stonewall Jackson Hospital United Hospital Monongalia General Hospital Dr. Joseph Renn II	12/18/2006	First of its kind, fast paced Respiratory Care Program can be completed in 18 months instead of the normal two years. Additional funding needed to hire program director as required by CoARC accreditation	\$60,000	\$42,000	\$18,000	40

TOTALS

Total Grant Amounts:

\$443,500

Total Cash Match:

\$367,000

Total In-Kind:

\$76,500

Total Participants:

324

**WEST VIRGINIA ADVANCE
Rapid Response Grants
Report Fiscal Year 2006/2007**

Marshall Community and Technical College							
Project Title/Partner	Training	Date	Summary	Grant Award	Cash Match	In-Kind Match	Participants
Work Readiness 12-15 Manufacturers	30 hours OSHA Soft Skill Sets WorkKeys Assessment Plant Tours	7/27/2006	MCTC developed a certificate for manufacturing job applicants to improve the basic skill and quality level of Consortium members future employees.	\$12,000	\$5,000	\$0	10
Chandler's Plywood	IT Training Sales Training Projection Training	9/28/2006	IT training on upgrade of network tools that communicate with machinery; train production on sophisticated machinery and saws; train sales staff to design furniture at desktop.	\$14,985	\$0	\$0	27
West Virginia State Community and Technical College							
Project Title/Partner	Training	Date	Summary	Grant Award	Cash Match	In-Kind Match	Participants
NGK	Pre-Employment Training Skills Upgrade	8/28/2006	NGK produces oxygen sensors. They need to expand their workforce to meet their production needs. This training provides a vehicle for temporary employees to obtain the knowledge necessary to pass WorkKeys assessments at the level required to be eligible for full time jobs.	\$9,200	\$0	\$0	35
Pierpont Community and Technical College							
Project Title/Partner	Training	Date	Summary	Grant Award	Cash Match	In-Kind Match	Participants
Bobmardier Aerospace	Sheet Metal Practices and Structure:	10/5/2006	Designed to upgrade the skill level of current employees with advanced air frame (sheet metal) skills.	\$19,690	\$10,000	\$51,250	80
Community and Technical College at WVU-Tech							
Project Title/Partner	Training	Date	Summary	Grant Award	Cash Match	In-Kind Match	Participants
3D Prototyping/CAD Training	Drafting Technology Skill Upgrade	10/15/2006	The 3D printer has the ability to make scales of models of things such as screws, bearings, facilities, etc. With current advances in the manufacturing sector, it is necessary to provide a means to employ rapid prototyping for new and re-engineered design requests.	\$57,900	\$0	\$0	30
Southern WV Community and Technical College							
Project Title/Partner	Training	Date	Summary	Grant Award	Cash Match	In-Kind Match	Participants
Cosmetology	AAS Degree	11/1/2006	The program will include Esthetician, Nail Technician, and Massage Therapy. In addition to the traditional courses	\$220,000	\$0	\$0	20

for these programs, general education courses and entrepreneurial training will be provided to the student.							
WV Northern Community College							
Project Title/Partner Coal Mining Technology	Training AAS Degree	Date 11/1/2006	Summary The skill set of the miner of the 21st Century differ greatly from the stereotype minor. Coal miners in large mines are machine operators. As such, they are technicians who must be able to troubleshoot and repair equipment as well as operate it.	Grant Award \$220,000	Cash Match \$0	In-Kind Match \$0	Participants 30
Blue Ridge Community and Technical College							
Project Title/Partner Charles Town Races and Slots	Training Leadership/Supervisory Development Training	Date 12/18/2006	Summary This project , which will prepare 100 managers and 100 new supervisors, is designed to increase retention efforts at Charles Town Races and Slots and transition learners to a customized Technical Studies AAS degree	Grant Award \$75,000	Cash Match \$22,500	In-Kind Match \$0	Participants 200
TOTALS							
Total Grant Awards:				\$628,775			
Total Cash Match:				\$37,500			
Total In-Kind:				\$51,250			
Total Participants:							432

**WV Council for Community and Technical College Education
Meeting of January 26, 2007**

ITEM: 2006 Higher Education Report Card

INSTITUTIONS: All

RECOMMENDED RESOLUTION: Information Item

STAFF MEMBER: Dennis Taylor

BACKGROUND:

Pursuant to West Virginia Code §18B-1B-8, the 2006 West Virginia Higher Education Report Card was presented to the Legislative Oversight Commission on Education Accountability on January 7, 2007. The community and technical college section is attached for your review.

This year's report card contains three distinct sections: Statewide Public Higher Education, Baccalaureate and Graduate Institutions, and the Community and Technical College System. The full report may be viewed at <http://www.hepc.wvnet.edu/resources/2006RC.pdf>.

**WV Council for Community and Technical College Education
Meeting of January 26, 2007**

ITEM: Appointments to Presidential Searches

INSTITUTIONS: Marshall Community and Technical College
West Virginia State Community and
Technical College

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Council for Community and Technical College Education Appoints Three Council Members to Participate in the Presidential Search Process at Marshall Community and Technical College and West Virginia State Community and Technical College.

STAFF MEMBER: James Skidmore

BACKGROUND:

Currently, there are presidential vacancies at Marshall Community and Technical College and West Virginia State Community and Technical College. In past presidential searches, a committee comprised of Council members was appointed to interview the finalist and provide input to the full Council once a recommendation was submitted by the local governing board to the Council for approval.

The recommendation is to appoint three (3) Council members to participate in the presidential selection process at Marshall Community and Technical College and West Virginia State Community and Technical College.

**WEST VIRGINIA COUNCIL FOR
COMMUNITY AND TECHNICAL COLLEGE EDUCATION**

Meeting of January 26, 2007

VI. Additional Board Action and Comments

VII. Next Meeting

Date: April 20, 2007

Location: Charleston Town Center Marriott
Charleston, West Virginia

Time: 9:30 am

VIII. Adjournment